

COMMUNITY COLLEGE BOARD
Eastern New Mexico University – Roswell
Administration Center Board Room #135
September 17, 2025, 4:00 pm

MINUTES

Members Present: Carleton “Cla” Avery, Rissie Daubert, Tamaliah “Tammy” Lueras, Ginger Miller, and Jamila Miller

Members Absent:

Others Present: David Almond, Ron Flury, James Johnston (via phone) Eric Mann, Karen Massey, Stephanie Miles, Linde Newman, Shawn Powell, Cassandra Rivera, Destinee Salayandia, Martha Staab, Edna Yokum

Routine Business

- I. Call to Order** President Avery called the meeting to order at 4:00 pm.
- II. Declare a Quorum** President Avery declared a quorum.
- III. Pledge of Allegiance** Member Ginger Miller led the Pledge of Allegiance.
- IV. Finalize Agenda** President Avery asked for a motion to approve the agenda. Vice President Lueras moved to approve the agenda as presented, and Secretary Daubert seconded the motion. The motion carried unanimously.
- V. Approve Minutes** Secretary Daubert moved to accept the minutes from the May 14, 2025 meeting, and Vice President Lueras seconded the motion. The motion carried unanimously.

Public Comment

No public comments were made.

Presidential Remarks

- I. ENMU-Chancellor Remarks**

Dr. James Johnston, Chancellor, reported the System is currently involved in developing a planning strategy for the 2026 legislative session. A system-wide meeting will be scheduled for end of September to prepare for a special session the Governor called for October 1, as well as for the 2026 legislative session. Plans need to be in place for budget cuts that may be forthcoming due to federal government changes. Enrollment has increased in semester credit hour production and the number of degree-seeking students. President Avery noted an outstanding news story regarding ENMU enrollment being over 6,000 students.
- II. ENMU-Roswell President Remarks**

A Constitution Day recognition event earlier today had about 90 people present, and the guest speaker was from the District Attorney’s office. The Roswell campus had representation at the One Eastern Day held recently in Portales. ENMU-Roswell is looking into the potential of expanding the nursing program to Portales and the Aviation Maintenance Technology program to Clovis.

Fall enrollment

Overall enrollment is approximately three percent lower than this time last fall, however, semester credit hour production has increased about four percent. Student age range is 13 to 78, with a median age of 22.

Select Term for Processing: 202511 - Fall 2025				
Comparison Relative to Term Start: 09/18/2024 09/17/2025				
	Prior Year Term	Current Term	Change	Percent
	2,052	1,996	-56	-3%
Student Type	Prior Year Term	Current Term	Change	Percent
Continuing	602	563	-39	-6%
First Time Fresh w/hours	2			
First-time Freshman	394	431	37	9%
HS Dual Credit	11	63	52	473%
Private HS CC Enrl (Pvt,HmSch)	137	155	18	13%
Public HS Concrnt Enrlmt		1		
Public HS Dual Credit Enrlmt	606	477	-129	-21%
Readmit	221	242	21	10%
Transfer Outside NM	27	17	-10	-37%
Transfer from NM	52	47	-5	-10%
Residency	Prior Year Term	Current Term	Change	Percent
In District	1,765	1,702	-63	-4%
International Student	2			
Out of District	204	219	15	7%
Out-of-State	81	75	-6	-7%
Major	Prior Year Term	Current Term	Change	Percent
Agricultural Mechanics Tech	3	1	-2	-67%
Paramedic	2			
HS (Private/GED/Hm Sch) CC E...	40	29	-11	-28%
High School Dual Credit Prog	619	558	-61	-10%
Intro to Early Childhood Edu	6			
Medical Assisting	5	4	-1	-20%
Media Arts- Graphic Design	1			
Alcohol & Drug Abuse Studies	2	5	3	67%
Semester Class Hours	Prior Year Term	Current Term	Change	Percent
	18,937	19,617	680	4%

In District (Chaves County) ~ 86% Out of District In State ~ 10% Out of State ~ 4%
Median Age 22 Enrollment Status Full time ~ 49% Part time ~ 51%

Title grants:

- i. Title V Access grant (annual budget \$600,000) applying for a one year no cost extension using remaining funds of approximately \$450,000 – four staff members
- ii. Title III Guided Pathways to Success grant funded one more year approximately \$970,000 – six staff members full-time and five part-time tutors
- iii. Status is unknown regarding Gear Up and TRiO grants.

Air Races recap:

- a. STEM Zone and campus booths had over 3,000 middle school, high school, and home school students attend.
- b. Campus services included: swimming pool, gym, dining hall, and the Performing Arts Center where movies were offered by the Conquistador Council of Boy Scouts. Advertisement will be enhanced next year regarding the services the campus will offer. A review of this year's services will better allow us to meet the needs of visitors next year.

Construction Update:

- a. Greenhouse State Board of Finance October 21
- b. Fire Suppression construction ongoing
- c. Central Walkway construction ongoing
- d. Nursing Expansion construction ongoing
- e. Outdoor Pavilion purchasing process for CES services
- f. Elevator repair ongoing. There has been difficulty finding parts but both elevators should be fully functional very soon.

Mill Levy Campaign Update: dinner presentations are continuing in an effort to inform community members, faculty, staff, and students; presentations are being given to community groups; and mailings are being distributed to all Chaves County households.

President Avery asked if yard signs would be available. Dr. Powell noted that this election has a large number of candidates, which has created a shortage of printing capabilities. Ms. Martha Staab, Director of Marketing and Public Relations, stated several potential designs have been created for the yard sign. An additional difficulty is this ballot question will not be in the same specific ballot position for all voters in Chaves County.

President Avery inquired if the campus will receive financial reimbursement from the air races from parking and movie fees. Dr. Powell indicated the campus will receive funds from parking, but only a small number of people utilized the movie opportunities. Enhanced advertising will be planned for next year.

Board Report

Member Jamila Miller shared that Dexter High School students enjoyed the STEM zone tents at air races.

President Avery noted the Constitution Day presentation was outstanding. Area schools could be encouraged to attend. He mentioned the new drone class will benefit the community and could lead to pilot training programs.

President Avery stated the Governor indicated free daycare would be available state-wide. He wondered how that might affect our daycare center. Dr. Powell responded the Child Development Center has been closed since January of this year for renovations. A new certificate of occupancy will be needed, which is an action item for today's meeting. A request was placed in the newspaper to determine interest from companies willing to manage the center. President Avery asked about the status of the ILEA and Job Corps facilities. Dr. Powell stated ILEA is under contract with the federal government through December of this year. Job Corps received re-authorization for one year, and there are currently about 30 students. Secretary Daubert asked about typical graduating class size. Dr. Powell responded they had 185 before the temporary shutdown, but currently there are about 30 students.

President Avery asked about new art instructor. Mr. David Almond, Interim Dean of the School Arts and Sciences, announced Ms. Katelyn Turner is a local artist. She teaches a full load of classes, which are all at capacity. Previously, Ms. Turner was an artist in residence at the Anderson Museum of Contemporary Art.

Information Items

I. Strategic Priorities Update

a. Strategic Goal #1: Student Success

Objective 1.2: Implement Institutional Guided Pathways

Academic Affairs developed specific pathways to aid students in completing certificate and degree programs. Dr. Edna Yokum, Dean of the School of Technical Education, discussed the efforts undertaken to implement specific institutional guided pathways to include 2 + 2 agreements and ongoing work to increase opportunities for high school dual credit offerings.

The effort began in 2021 when some of the faculty created a book club, which sparked discussions of guided pathways. There are four pillars of guided pathways:

- Pillar One: Clarify the Path—create clear curricular pathways to employment and further education. A micro site is created for each student to know what is needed along the way. Degree maps and extensive 2 + 2 agreements with Portales (the first two years taken at ENMU-Roswell and the last two years at ENMU-Portales, with all classes transferring with this path) have been developed.
- Pillar Two: Enter the Path—help students choose and enter their pathway. Students may use an online career assessment tool to help develop an interest profile. There is also a step-by-step process for admission and enrollment (registration, advising, career center, etc.).
- Pillar Three: Stay on the Path—help students stay on their path. Academic and career support workshops are available throughout the year—financial literacy, how to conduct research, math tutoring, engagement workshops, cultural events, etc. New student orientation is required for first-time freshmen and is cohort-based to assist students build relationships.

- Pillar Four: Ensure Learning—ensure that learning is happening with intentional outcomes. Professional development funds are available to faculty, along with career and technical education pedagogy sessions. Hands-on training is also available for faculty. The institutional assessment committee is evaluating general education programs, institutional learning outcomes, and supporting course and learning outcomes.

Secretary Daubert asked if all of the degree and certificate maps are online for anyone to view whether or not they are a student. Dr. Yokum stated the online catalog is available to all, however, it is an ongoing process to keep everything updated.

Vice President Lueras inquired if all of this data will go into the accreditation report. Dr. Yokum reported all of the Deans and Assistant Vice Presidents, along with faculty and staff, are involved in the four teams developing the necessary information for the four criteria.

Action Items

I. Architect Selection for Child Development Center Improvements & Certificate of Occupancy

In keeping with ENMU Policy 55-2 Architect Selection (Paragraph 4. Section A.), it was requested the Community College Board approve hiring ASA Architects of Roswell under standard purchasing provisions to provide architectural services on the Roswell campus to update the child development center and obtain a certificate of occupancy. The preliminary estimated project cost is \$235,000. It is anticipated our Physical Plant will perform some of these updates which will likely reduce project costs. The architectural fees for the project are \$19,875. The architectural contract has been reviewed by legal counsel and suggested revisions have been agreed to by ASA Architects.

Vice President Lueras moved to approve ASA Architects as the architect selection for the Child Development Center Improvements and Certificate of Occupancy as presented. Secretary Daubert seconded the motion, and all members of the Board voted in favor. The motion carried.

II. Architect Selection for Aviation Maintenance Technology Building Expansion

It was requested, in keeping with ENMU Policy 55-2 Architect Selection (Paragraph 4. Section A.), the Community College Board approve hiring Parkhill Architects of Albuquerque under standard purchasing provisions to provide architectural services on the Roswell campus for the expansion of the Aviation Maintenance Technology building. The initial estimated project cost for this 2024 General Obligation Bond project was \$7,155,970 (see below). The architectural fees are anticipated to be \$715,597, approximately 10% of the overall construction costs by the time the project is completed.

**OPINION OF PROBABLE PROJECT COST
PRIORITY #1 2024 G.O. BOND PROJECT**



PROJECT: Additions & Renovations at
Aviation Maintenance Technology Center
12 W. Challenger
Roswell, NM
OWNER: Eastern New Mexico University-Roswell
DATE: 5-8-2023
ESTIMATOR: Hal Barnett

Description	QUANTITY	UNITS	UNIT COST	TOTAL
2 new labs, tool room, supply room, restrooms, mech. & elec. rms	3,780	SF	\$450.00	\$1,701,000
New hanger space, 24' story ht., rigid steel frame, stucco exterior	6,220	SF	\$280.00	\$1,741,600
Replace sanitary sewers and renovate existing restrooms	1	LS	\$604,000.00	\$604,000
Convert 2 existing adjacent labs to one larger lab	1	LS	\$20,000.00	\$20,000
SUBTOTAL				\$4,066,600
ADD 13% for sitework costs				\$528,658
SUBTOTAL				\$4,595,258
ADD 10% contingency				\$459,526
SUBTOTAL				\$5,054,784
ADD 7.7083% NM gross receipts tax				\$389,638
2023 PROBABLE CONSTRUCTION COST BUDGET				\$5,444,422
ADD 3 years (20%) estimated inflation/cost increase for expected 2026 constr. RFP/bid opening				\$1,088,884
2026 PROBABLE CONSTRUCTION COST BUDGET				\$6,533,306
ADD 9.5% for architectural & engineering fees, surveys and geotechnical investigation				\$620,664
SUBTOTAL				\$7,153,970
ADD 2.5% of construction cost for furniture, fixtures and equipment (FFE)				\$163,333
TOTAL PROBABLE PROJECT COST/BUDGET				\$7,153,970

This project will use capital outlay funds approved during the 2024 legislative session as noted in HB 308 General Obligation Bond C. 1. a. *five million three hundred thousand dollars (\$5,300,000) to plan, design, construct, furnish and equip an addition to the aircraft maintenance technology building at the Roswell branch campus of eastern New Mexico university in Chaves county*, with the remaining amount of required matching funds, \$1,853,970, being drawn from capital reserves.

President Avery asked if the campus has enough funds in reserves for overage costs, if necessary. Dr. Powell affirmed the statement, but qualified since this is a multi-year project, reassessment may be needed during the course of the expansion.

Secretary Daubert made a motion to approve Parkhill Architects as the architect selection for the Aviation Maintenance Technology Building expansion as presented, and Member Jamila Miller seconded the motion. The motion carried unanimously.

III. Construction Phase of Instructional Technology Center Roof Replacement

Approval was sought to begin the construction portion of a roof replacement for the Instructional Technology Center (ITC). This project is listed in both the campus 2020-2025 facility master plan and the revised 2025-2030 facility master plan. The roof was also damaged in a hail storm on May 31, 2023.

McClain and Yu Architects provided a cost estimate of \$1,722,887 on June 10, 2025 for the ITC roof replacement. This amount does not include architectural fees which are estimated at \$68,915 (approximately 4% of construction costs). Architectural fees equaling \$45,483 have already been paid for the planning and design for this project.

The total project cost is \$1,791,802 which includes New Mexico Gross Receipts Tax. Partial funding for this capital improvement project was provided in a proof of loss settlement with the New Mexico Public School Insurance Authority in the amount of \$1,339,199. The remaining amount of \$452,603 will be taken from the campus capital reserves.

It was requested the Community College Board approve a total expenditure for this project in the amount of \$1,800,000 to account for potential increases in construction costs.

Member Jamila Miller moved to approve the construction phase of the Instructional Technology Center roof replacement. Vice President Lueras seconded the motion, and all members of the Board voted in favor of the motion. The motion carried.

IV. Construction of Gerald Shumaker Pavilion

The ENMU-Roswell campus would like to construct a pavilion named in honor of ENMU-Roswell alumnus, Gerald Shumaker. The ENMU-Roswell campus leadership class of 2023-2024 asked to build a pavilion to serve as an outdoor learning and meeting space. Mr. Shumaker made a bequeath to the campus which will be used to fund over 85% of the estimated project costs. The Community College Board approved the naming of this facility in his honor on September 11, 2024. The Board of Regents subsequently approved the naming of this facility after Mr. Shumaker on October 4, 2024.

The project cost for this pavilion is estimated at \$120,000. Funding will be from Mr. Shumaker's gift, the ENMU-Roswell Foundation, and if needed, campus capital reserves. The Community College Board was asked to approve this project for construction.

Vice President Lueras inquired where the pavilion will be located. Dr. Powell indicated if the Board of Regents approve this construction at their meeting on Friday, September 19, the construction company will come to campus to review proper placement.

Vice President Lueras moved to approve the construction of the Gerald Shumaker pavilion as presented. Secretary Daubert seconded the motion, and all members of the Board voted in favor of the motion. The motion carried.

V. Manifold Installation for Welding Program

The Community College Board was asked to approve the installation of a manifold in the welding program. This manifold will allow the distribution of welding gases to the program’s 40 welding booths. The manifold will increase safety by reducing the need for bottled gas cylinders and result in cost efficiencies by allowing bulk gas purchases. The projected cost is estimated at \$60,000. It is anticipated funding will be available from grant funds.

President Avery asked how the project will be funded if not from grant funds. Dr. Powell responded capital reserves could be used, but other avenues will be considered.

Member Ginger Miller made a motion to approve the manifold installation for the welding program, and Member Jamila Miller seconded the motion. The motion carried unanimously.

VI. Capital Outlay Requests for 2026 Legislative Session

The ENMU-Roswell capital outlay requests are outlined below, and if approved, the requests will be forwarded to our local legislators for their funding consideration for the 2026 New Mexico Legislative Session. The requested items total amount is \$809,000:

1. Information Technology infrastructure and equipment	\$250,000
2. Health Sciences immersive scenario-based simulation digital platform 3D projector to simulate different learning environments	\$125,000
3. Automotive Technology program air conditioning training units	\$100,000
4. Aviation Maintenance program forklift	\$ 60,000
5. Welding program metal break press	\$ 60,000
6. Biology program new microscopes	\$ 50,000
7. Physical Plant sewer jetter	\$ 64,000
8. Physical Plant aerial lift replacement	\$ 50,000
9. Physical Plant vehicle replacements	\$ 50,000

President Avery asked if the list is in priority order. Dr. Powell stated that is correct.

Secretary Daubert made a motion to approve the capital outlay requests for the 2026 legislative session as presented, and Member Jamila Miller seconded the motion. The motion carried unanimously.

Upcoming Events

I. Thursday, September 18	Mill Levy Champions Dinner, 6:00 pm, ITC Commons
II. Thursday, September 25	Mill Levy Champions Dinner, 6:00 pm, ITC Commons
III. Thursday, October 2	Mill Levy Champions Dinner, 6:00 pm, ITC Commons
IV. Tuesday, October 7	Early Voting Begins
V. Tuesday, November 4	Regular Local Election
VI. Tuesday, November 11	Veterans Day
VII. Wednesday, November 12	CCB Meeting, 4:00 pm, Administration Center Board Room #135
VIII. Saturday, November 22	Turkey Trot
IX. Wednesday, December 10	CCB Meeting, 4:00 pm, Administration Center Board Room #135
X. Thursday, December 11	Fall Graduation, PAC likely

Other Business

No other business was discussed.

Closed Session

President Avery requested the Board enter into closed session to discuss one (1) limited personnel matter. **Vice President Lueras moved for the Board convene in closed session as authorized by the limited personnel matters exception as authorized by Section 10-15-1(H)(2) of the Open Meetings Act. Member Jamila Miller seconded the motion.**

A roll call vote was taken: Cla Avery, yes; Tammy Lueras, yes; Rissie Daubert, yes; Jamila Miller, yes; Ginger Miller, yes.


The Board entered closed session at 5:05 pm.

Vice President Lueras moved to return to open session at 5:18 pm. Member Ginger Miller seconded the motion. All members of the Board voted in favor, and the motion carried. President Avery reported the only matter discussed during the closed session was one (1) limited personnel matter pursuant to Section 10-15-1(H)(2) of the Open Meetings Act. No action was taken.

Adjourn

The meeting adjourned at 5:20 pm.

Minutes approved by Community College Board Secretary, Rissie Daubert.



Signature

11/12/2025

Date

