

## 85.23 Earthquake

- 85-23-1 Instructions
- 85-23-2 Evacuations

1. **Instructions:** Employees and students of Eastern New Mexico University-Roswell (ENMU-Roswell) should take immediate action to protect themselves in case of an earthquake. The instructions for an earthquake emergency are as follows:
  - A. **During.** During an earthquake, remain calm and quickly follow these steps:
    1. **IF INDOORS,** seek refuge in a doorway or under a desk or table. Stay away from glass windows, shelves, and heavy equipment.
    2. **IF OUTDOORS,** move quickly away from buildings, utility poles and other structures. Caution: Always avoid power or utility lines as they may be energized. Know your assembly point.
    3. **IF IN AN AUTOMOBILE,** stop in the safest place available, preferably away from power lines and trees. Stop as quickly as safety permits, but stay in the vehicle for the shelter it offers.
  - B. **After.** After the initial shock, evaluate the situation and, if emergency help is necessary, call Campus Security (dial **181**) or call **9-911** if off-campus emergency assistance is needed. Protect yourself at all times and be prepared for after-shocks. Additionally:
    1. Damaged facilities should be reported to the Physical Plant. Gas leaks and power failures create special hazards. Please refer to Section 85.24, Utility Failure.
    2. If an emergency exists, activate the building alarm and/or notify the Building Coordinator. Report the emergency by telephone.
2. **Evacuation.** In an emergency, the building evacuation procedures set forth in Section 85.9, in this manual, shall be implemented as expediently as possible.