



Institutional Assessment Committee (IAC) Meeting Minutes
April 19, 2018
3:30 PM, CUB 102, Fireplace Room
DRAFT

IAC Invitees Present: Todd DeKay, Chair; Kim Childress, Sherry Durand, Annemarie Oldfield, Chad Smith, and Carolyn Vigil.

IAC members Absent: *Dr. Ken Maguire*

IAC Invitees Absent:

Guest: Morgan McNabb

I. CALL TO ORDER

Todd DeKay started the meeting at 3:32 p.m.

II. CHANGES TO THE AGENDA

Changes to agenda. Todd moved the HLC Update to the top of the agenda.

III. APPROVAL OF MINUTES

Chad made a motion to approve the minutes of March 15, 2018. Annemarie Oldfield seconded. All in favor. None opposed. The chair indicated the minutes were approved as written.

IV. NEW ISSUES

HLC Update

- Conference Overview (Todd DeKay)
 - Select Presentations Overview
 - Todd did a presentation with some highlights. He also has copies of all presentations if anyone is interested. His overall take from the conference is that “institutionally” we are a very long way to go. He also picked up some good strategies regarding conducting meetings. One of which is to “restate for the minutes”. Also ask yourself “who needs to know” and “who is going to tell them”?
- Assessment Academy (Project Focus-4-year Plan) (Todd DeKay)
 - There are three(3) administrators and three (3) faculty members that will attend. It is June 6th through June 8th, 2018. So the attendee are: ASE faculty; Doug Texter and Edna Yokum. For T.E.; Eric Gomez and ?. Dyan has not said who the faculty will be from the Health area.
 - Also, Susan Wood will be on campus Monday April 30th. She will meet with the AVP's, Todd, and VPAA. It will last all day. Once this is complete, then a separate committee will be formed thru IAC to focus on Criterion items.

V. OPEN ISSUES

- IAC Charter Approved/Next Steps

- New position updates
 - Job Description Student Representative
 - Carolyn Vigil nominated student Santana Aubert. Carolyn will provide more student information.
- IAC Priorities General Education
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Annemarie provided a handout with information. All common courses will have same learning objectives.
- Outcomes vs. Objectives (Definitions in General)
 - What do these terms and others mean? (continued)

Todd is going to work with Kim regarding terms and other meanings and will provide information at the next meeting.

ILO's

- Posters / Web

The next step is to publish the ILO's. Ideas of where to publish: around campus and on the website. Todd will get with Jacob Puckett on creating an assessment webpage on our website.

VI. OTHER BUSINESS

VII. ACTION ITEMS COMPLETED

VII. ADJOURNMENT

Annemarie made a motion to adjourn. Kim seconded motion. All in favor. Motion passed. The meeting was adjourned at 4:57 p.m.

Next meeting scheduled: Thursday, May 17, 2018, 3:30 p.m. CUB 102 (Fireplace Room)

Respectfully submitted,

Todd DeKay, chairman

Sherry Durand, recording secretary

Date Approved: