



Institutional Assessment Committee (IAC) Meeting Minutes

March 15, 2018

3:30 p.m. CUB 102 (Fireplace Room)

DRAFT

IAC Members Present: Todd DeKay, Eric Gomez, Kim Childress, Annemarie Oldfield, Chad Smith, & Carolyn Vigil, and Dyan Ellington

Monica Gonzales, alternate recording secretary

AGENDA ITEMS

Procedures

I. CALL TO ORDER Todd DeKay

Todd DeKay started the meeting at 3:35 p.m.

II. CHANGES TO AGENDA Todd DeKay

III. APPROVAL OF MINUTES Todd DeKay

- February 15, 2018Action

Minutes were approved by unanimous vote. Changes were made to grammar in minutes.

IV. OPEN ISSUES

V. NEW ISSUES

IAC Charter Approved/Next Steps Todd DeKay

- Steps to fill positions created.....Discussion

All agreed that the student position will be advertised as a work-study or student-hire position Kim Childress would like to have the position open to ALL students and not limited to students majoring in education. Todd DeKay will have a draft of job description for the work-study or student-hire position ready by the next meeting on April 12, 2018. AVPs would select faculty members before April 12th meeting. Annemarie Oldfield suggested that any one of the six (6) faculty members can be a liaison with the exception of being included in decision making.

Institutional Learning Outcomes (ILOs) Todd DeKay

- ILOs concernDiscussion

Similarity to other ILOs at other colleges was determined to be normal and acceptable

IAC Priorities General Education Annemarie Oldfield

- IAC Priorities General Education.....Discussion

Our task is to “Develop a philosophy of general education that informs the purpose and inclusion of general education courses in career and technical programs.”

Program Learning Outcomes (PLOs)

Todd DeKay

- Samples sent to each collegeDiscussion

All agreed to wait on return from meeting in Chicago to have an all campus meeting on Program Learning Outcomes. Suggestion was made that in-service in August would most likely be the best time to discuss this subject.

Outcomes vs. Objectives (Definitions in General) Kim Childress

- What do these terms and others mean?Discussion

All agreed to come up with a definition of “Objectives” or “Outcomes” for accreditation purposes. The purpose of this committee is to be on the same page for the HLC Report in 2020.

Team Collaboration/Storage Site

Todd DeKay

- SharePoint/Bb??Discussion

Todd showed everyone Bb IAC site and demonstrated how it might be used in the future with the IAC

VI. OTHER BUSINESS

N/A

VII. ACTION ITEMS COMPLETED (Restate/list what was/were the results of our last meeting)

VII. ADJOURNMENT

Eric Gomez made a motion to adjourn. Annemarie Oldfield seconded. All in favor. Motion passed. Meeting was adjourned at 4:58 p.m.

Next Meeting: Thursday, April 12, 2018, 3:30 p.m., CUB 102 (Fireplace Room)

Todd would like to hold meeting in Student Service Building conference room and Carolyn Vigil stated that she would look into reserving it for the next meeting on April 12, 2018.