



Institutional Assessment Committee (IAC) Meeting Minutes
December 14, 2017
3:30 PM, CUB 102, Fireplace Room
Final

IAC Invitees Present: Todd DeKay, Chair; Rollah Aston, Dr. Russell Baker, Kim Childress, Sherry Durand, Dr. Ken Maguire, Nancy Moorhead, Annemarie Oldfield, Dr. Bob Phillips, Chad Smith, and Nancy Wagoner.

IAC Invitees Absent: Marisela Alvidrez.

I. CALL TO ORDER

Todd DeKay started the meeting at 3:30 p.m.

II. CHANGES TO THE AGENDA

There were no changes to the agenda

III. APPROVAL OF MINUTES

Rollah Aston made a motion to approve the minutes of November 30, 2017. Sherry Durand seconded. The chair indicated the minutes were approved as written.

IV. OPEN ISSUES

IAC Structure Representation

- Feedback received
Todd DeKay handed out a list of the position titles that were received during brainstorming sessions.
- Request for additional feedback
He asked for additional feedback in the following areas:
 - IAC structure/ representation
 - Assessment of business office involvement
 - Learning outcomes
- Charter development/formalization of processes
Should the mission be developed first or representation first?

Institutional Learning Outcomes (IOLs)

- ILOs Definitions and FAQ
Todd DeKay made a motion to examine the ILOSAIs. Dr. Bob Phillips seconded. Many possible sources are discussed: CAAP tests, general education outcomes, etc. What do we want students to be able to do at completion of their awards or at the end of a course? **The motion died for lack of a vote.**
- ILO Planned Survey
Dr. Bob Phillips suggests three measures: how much will we do, how will we do it, and is anyone better off at the end? By better off he meant smarter, more literate, more employable, and better citizens. The ILO will be an open question that will go to the faculty. Dr. Bob Phillips volunteered to meet with Todd DeKay

tomorrow to develop the quantitative survey. They will report back at the next meeting. The results can be presented at the Faculty In-Service.

V. NEW ISSUES

End of course Assessments (EOCs)

- EOC results/processes

There was a short discussion about where to publicize the results of the EOC surveys: internet, SharePoint, etc.? **Dr. Bob Phillips made a motion to put this item on the next agenda for further discussion. Nancy Moorhead seconded. The motion carried.**

Noel-Levitz/Ruffalo Campus Survey

- Noel-Levitz results/processes

Is Noel-Levitz survey a good source of information since most students who respond are dissatisfied? Why do satisfied students defer? Are the results skewed negatively? Is the pool of respondents not random, but the result of self-selection? What are better ways to increase student participation so the results are more representative of a sample?

VI. Adjournment.

Sherry Durand made a motion to adjourn. The meeting ended at 4:32 p.m.

Next meeting scheduled: Thursday, January 18, 2017, 3:30 p.m. CUB 102 (Fireplace Room)

Respectfully submitted,

Todd DeKay, chairman

Nancy Wagoner, recording secretary

Date Approved: