

Institutional Assessment Committee (IAC) Meeting

Virtual MEETING AGENDA

November 29, 2018

In the VIRTUAL Fireplace Conference Room

AGENDA ITEMS

Procedures

I. CALL TO ORDER

DeKay

II. CHANGES TO AGENDA

Would anyone like to add something to the agenda for discussion?

DeKay

III. APPROVAL OF MINUTES.....*DeKay*.....Action

IV. OPEN ISSUES

- IAC Posters (Update).....*DeKay*.....Information
We went ahead and ordered posters/stands for the areas we decided on and they should be in next week.
- Program Outcomes Campus wide for Fall 2019 Catalog? ...*DeKay*.....Action
We need to develop and post Program Learning Outcomes for all our associate degree programs before March 1, 2019. Why sudden push? Evaluators will be coming in 2020 and we need to get the information in the catalogs.
- Program/Service Review Principles/Purpose Statements.....Action
This item was tabled at the last meeting. I'm going to attached them to this email and ask for a vote. Purpose of these documents to show unified purpose related to program review. I would like to post them on our website. I'm adding voting button to this email. Please vote.

V. NEW ISSUES

- Assessment Software Selection Process.....*DeKay*.....Action
We need your feedback on the adoption of an online software tool to help us collect assessment data. An email went out this week about Watermark, the system that we feel offers us the best solution for ENMU-Roswell.
- Assessment Skit.....*DeKay/Amo*.....Information
We wish to reprise on *Leave It to Beaver* themed skit for the faculty in-service on January 10th. Our skit focus will be getting everyone to finish writing the program learning outcomes before April 1, 2019. We would like to introduce some new characters in this skit. Doug Texter will be embracing the role of "Eddie Haskell." We're still looking for someone to play the "Theodore—aka—Beaver."
- Business Administration*DeKay*..... Information
Program Learning Outcomes have been developed and important first steps taken.
- Try-It, Track-It Article posted in Grapevine (tradition).....*DeKay*.....Information
- Program Review Documents.....*DeKay/Flury*.....Information
I'm still wrestling with forms. It's a case that I would like them to have a consistent look. Brianna is populating all the academic review forms right now. Ron and I have been adjusting them.
- NMHEAR Travel/Poster Session Confirm.....*Vigil/Davis*.....Information

We have received the blessing to go ahead with actuals and stay at the Hotel Albuquerque for the NMHEAR. We'll be doing a check request/PO for hotel and probably registration.

- Student Class Schedule (Scope) Survey Update.....*DeKay*.....Information
Scope survey results went out a couple of weeks ago. If you have not received the results, please let me know. I'll send them to you.
- EOC surveys.....*DeKay*.....Information
End of Course Surveys completed on Friday. 57% of students answered the surveys. Results will be available to AVPs next week and will be available to instructors the following week. Our results really show how committed and caring our instructors are. Attached are the overall campus results. We've also taken the liberty of separating our F2F versus online. While it may not be too shocking, people have a higher opinion of our F2F than our online.
- Adjunct survey.....*DeKay*.....Information
Attached please find results of adjunct survey. Nutshell-onboarding and general communication needs to be improved as we expected. It's an area that we've known improvement in needed, but other fires have been burning hotter.
- Has everyone had an opportunity to make a comment?.....Discussion
- Repeat to Remember, Remember to Repeat RecapDiscussion
- Who needs to know? Who's going to tell them?Discussion

VI. OTHER BUSINESS

VII. ADJOURNMENT

Next Meeting: January 31, 2018