



Institutional Assessment Committee (IAC) Meeting Minutes
January 18, 2018
3:30 PM, CUB 102, Fireplace Room
DRAFT

IAC Invitees Present: Todd DeKay, Chair; Rollah Aston, Dr. Russell Baker, Kim Childress, Sherry Durand, Dr. Ken Maguire, Annemarie Oldfield, and Dr. Bob Phillips.

IAC Invitees Absent:

I. CALL TO ORDER

Todd DeKay started the meeting at 3:30 p.m.

II. CHANGES TO THE AGENDA

There were no changes to the agenda.

III. APPROVAL OF MINUTES

Bob Phillips made a motion to approve the minutes of December 14, 2017. Rollah Aston seconded. All in favor. None opposed. The chair indicated the minutes were approved as written.

IV. OPEN ISSUES

IAC Structure Representation

- ILO's Survey Feedback received.
 - Bob Phillips and Todd worked together on survey and sent out to all campus faculty. A report was compiled based on their responses. There were 22 responses. A graphic was done. The items that are in larger print were mentioned more frequently from the faculty. The next step is to do concept mapping and re-submit survey campus-wide.
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- Charter Development/Formalization of Processes
 - Todd presented a draft that he would like voted on at the next meeting. Todd stated because we are out of compliance, the scope of work is exactly what HLC wants us to do. The membership will be fewer members than we currently have, but as the need arises for sub-committees, some of those previous members can be used as needed. There may be some pushback regarding the issue of faculty being nominated and approved by VPA and VPAA. Another issue may be that both the professional and support senate have positions that require and IAC committee member.

Institutional Learning Outcomes (IOLs)

- ILO's survey and final selection
 - There was conversation about starting with one class; perfecting it, then work out to other classes from there. Also, Math or HS program students.

V. NEW ISSUES

Draft Charter

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Publication/Placement of EOC surveys

- Where/how should we publicize EOC results
 - It was recommended the results be posted on our website, at our in-service, and also in the Grapevine.

VI. OTHER BUSINESS

VII. ACTION ITEMS COMPLETED (Restate/list what was/were the results of our last meeting)

ILO Survey sent out to faculty

VIII. ADJOURNMENT

Rollah Aston made a motion to adjourn. Russell Baker seconded motion. The meeting ended at 4:35 p.m.

Next meeting scheduled: Thursday, February 15, 2017, 3:30 p.m. CUB 102 (Fireplace Room)

Respectfully submitted,

Todd DeKay, chairman

Sherry Durand, recording secretary

Date Approved: