



2018-2019 STANDARD VERIFICATION V1

Please be sure you have read the General Verification Information Form provided before you complete this form so you understand the verification process. Complete **ALL** sections, attach the requested documentation, sign the form and return to the Financial Aid Office.

Step 1. STUDENT INFORMATION:		
First Name:	Last Name:	Student ID:
Address:		Date of Birth:
City, State, Zip:		Phone:
ENMU-ROSWELL E-mail address: _____ @ students.enmu-roswell.edu		

Step 2. FAMILY INFORMATION **Check if you are independent or dependent. Fill out only the sections that pertain to your dependency status.**

- INDEPENDENT STUDENTS:** List the people in your household:
- a. Yourself and your spouse, if married
 - b. Your children, if you will provide more than half of their support from July 1, 2018 through June 30, 2019
 - c. Any other people if they now live with you and you provided more than half of their support and will continue to provide more than half of their support from July 1, 2018 through June 30, 2019.
- DEPENDENT STUDENTS:** List the people in your household:
- a. Yourself, your parent(s) you live with (include stepparent)
 - b. Your parents' other children if your parents will provide more than half of their support from July 1, 2018 through June 30, 2019, or if the other children would be required to provide parental information if they were completing a FAFSA for 2018-19. Include children who meet either of these standards, even if they do not live with your parent(s).
 - c. Any other people if they now live with your parents and your parents have provided more than half of their support and will continue to provide more than half of their support from July 1, 2018 through June 30, 2019.

First and Last Name*	Age	Relationship	Name of College in 2018-2019**	Enrolled at least ½ time
1. <i>(Student)</i>		SELF	<i>ENMU Roswell</i>	
2.				
3.				
4.				
5.				
6.				

*Proof of financial support may be requested. **Proof of enrollment in 2018-2019 may be requested.
If you need more space, attach a separate page that includes your name and STUDENT ID at the top.

Step 3. STUDENT INCOME INFORMATION Please check one box that applies to you:

- I used the data retrieval tool on the FAFSA. (The IRS data retrieval tool allows students to transfer their income information from the IRS directly to the FAFSA.) If you used this tool you will NOT need to submit 2016 IRS tax return transcripts.
- *I was unable or chose not to use the IRS Data Retrieval Tool on the FAFSA, and I will submit to the school a **2016 IRS Tax Return Transcript. (We may request W2's if we need additional income information)**
- I was unemployed and had no income earned from work in 2016.
- I was employed in 2016 and did not file a tax return and I am not required to file a 2016 tax return. Please list below the names of all the student's employers, the amount earned from each employer in 2016. **(All W-2's are required)**

Name of employers in 2016	Total amount earned in 2016
1.	\$
2.	\$
3.	\$
4.	\$

***TO OBTAIN AN IRS TAX RETURN TRANSCRIPT, REFER TO THE VERIFICATION INFORMATION FORM FOR DIRECTIONS ON HOW TO ORDER ONE.**

Step 4. PARENT OR SPOUSE INCOME INFORMATION Please check one box that applies:

- The parent (s)/spouse HAVE used the data retrieval tool on the FAFSA. (The IRS data retrieval tool allows parents(s)/spouse to transfer their income information from the IRS directly to the FAFSA.) If the parent(s)/spouse used this tool they will NOT need to submit 2016 IRS tax return transcripts.
- *The parent/spouse is unable or chose not to use the IRS Data Retrieval Tool on the FAFSA, and the parent(s)/spouse will submit to the school a **2016 IRS tax return transcript. (We may request W2's if we need additional income information)**
- The parent/spouse was unemployed and had no income earned from work in 2016.
- The parent(s)/spouse were employed in 2016 and did not file a tax return and is not required to file a 2016 tax return. Please list below the names of all the parent's/spouse employers, the amount earned from each employer in 2016. **(All W2's required)**

Name of employers in 2016	Total amount earned in 2016
1.	\$
2.	\$
3.	\$
4.	\$

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Step 5. UNTAXED INCOME AND ASSET INFORMATION

DO NOT leave any questions blank. If it's not applicable, put "0"	Student/Spouse	Parent(s)
Child support received for ALL of your children. Don't include foster care or adoption payment.	\$	\$
Other untaxed income not reported on the previous Questions, such as workers' compensation, disability, etc.	\$	\$
Money received, or paid on your behalf (e.g., bills), not reported elsewhere on form.	\$	\$

Step 6 – CERTIFICATION AND SIGNATURES

Please return this form and all required attachments within two weeks. Incomplete worksheets and documentation will cause delays in processing your financial aid.

By signing this worksheet, I (we) certify that all of the information reported is complete and accurate.

*One parent's signature is required for dependent students. **Spouse signature required if 2016 income taxes were filed separately.

Warning: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

_____	_____	_____	_____
Student Signature	Date	*Parent Signature	Date
_____	_____		
**Spouse Signature	Date		