



2017-2018 CUSTOM VERIFICATION V4

Student Services Staff signature

Please be sure you have read the General Verification Information Form provided before you complete this form so you understand the verification process. Complete ALL sections, attach the requested documentation, sign the form and return to the Financial Aid Office.

| Step 1. STUDENT INFORMATION: | | |
|--|------------|----------------|
| First Name: | Last Name: | Student ID: |
| Address: | | Date of Birth: |
| City, State, Zip: | | Phone: |
| ENMU-ROSWELL E-mail address: _____ @ students.enmu-roswell.edu | | |

| Step 2. Documentation of Identity & Statement of Purpose | |
|---|--|
| 1. How will you submit this form? In-person <input type="checkbox"/> If "in-person" follow directions in Box A By mail <input type="checkbox"/> If "by mail" follow directions in Box B | |
| BOX A: Complete and submit this form in-person. Students must bring in original current government issued photo ID. (Driver's License, Passport, Military ID, etc.) Staff will make a copy of the original. Copies will not be accepted. (STUDENT) Read and sign the following statement of purpose. I certify that I _____ am the individual signing this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the costs of attending ENMU-Roswell for 2017-2018. Student Signature: _____ Date: _____ | |
| (Student Services Staff) Is copy of photo ID attached? YES <input type="checkbox"/> NO <input type="checkbox"/> SSS initial & date _____ | |

Step 2. Documentation of Identity & Statement of Purpose (Continued)

BOX B: If you are unable to appear in person at ENMU-Roswell, complete and sign this form in the presence of a Notary Public. Mail the original form with Notary’s signature and seal or stamp to the ENMU-R Financial Aid Office.

1. Attach a clear, readable copy of the student’s current government issued photo ID (Driver’s License, Passport, Military ID, etc.) Copy of photo ID is attached: YES _____
NO _____ If “no” verification is incomplete and you will not be awarded financial aid.
2. Read and sign the following statement of purpose in front of a Notary.

I certify that I _____ am the individual signing this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending ENMU-R for 2017-2018.

Student Signature: _____ Date: _____

In the State of _____ and city/county of _____ on (date) _____, before me (Notary’s name) _____ personally appeared (student name) _____ and provided me on basis of satisfactory evidence identification (type of gov’t issued photo ID) _____ to be the above named person who signed the foregoing instrument.

Witness my hand and official seal:

Notary Signature: _____ Date: _____

My commission expires on this date: _____

Step 3. Student’s Proof of High School Completion

The school must have documentation the student completed high school or its accepted equivalent.

1. Did you previously submit documentation of high school, home school, or GED completion to ENMU-ROSWELL:
YES _____ If ‘yes’ initial the statement below.

Student initials _____ I previously submitted a copy of my official high school or GED transcript or homeschool credential to ENMU-R. If, upon review, this document is not sufficient I will submit additional required documentation.

NO _____ If ‘no’ go to the list below and SELECT ONLY ONE of the following choices, CHECK the line, and provide an official copy of one of the following to the Student Services Center;

- _____ Final official high school transcript showing graduation date
- _____ GED official transcripts
- _____ An acceptable homeschool completion credential meeting New Mexico and ENMU-Roswell requirements

If you cannot provide one of these documents please contact the Financial Aid Office.

Step 4 – CERTIFICATION AND SIGNATURES

Please return this form and all required attachments within two weeks. Incomplete worksheets and documentation will cause delays in processing your financial aid.

By signing this worksheet, I (we) certify that all the information reported is complete and accurate.

*One parent's signature is required for dependent students. **Spouse signature required if 2015 income taxes were filed separately.

Warning: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

Student Signature_____
Date_____
*Parent Signature_____
Date_____
**Spouse Signature_____
Date