



# 2017-2018 AGGREGATE VERIFICATION **V5**

*Student Services Staff signature required*

Please be sure you have read the General Verification Information Form provided before you complete this form so you understand the verification process. Complete ALL sections, attach the requested documentation, sign the form and return to the Financial Aid Office.

Step 1. STUDENT INFORMATION:		
First Name:	Last Name:	Student ID:
Address:		Date of Birth:
City, State, Zip:		Phone:
ENMU-ROSWELL E-mail address: _____@students.enmu-roswell.edu		

## Step 2. FAMILY INFORMATION Check if you are independent or dependent. Fill out only the sections that pertain to your dependency status.

- INDEPENDENT STUDENTS:** List the people in your household:
- a. Yourself and your spouse, if married
  - b. Your children, if you will provide more than half of their support from July 1, 2017 through June 30, 2018
  - c. Any other people if they now live with you and you provided more than half of their support and will continue to provide more than half of their support from July 1, 2017 through June 30, 2018.
- DEPENDENT STUDENTS:** List the people in your household:
- a. Yourself, your parent(s) you live with (include stepparent)
  - b. Your parents other children if your parents will provide more than half of their support from July 1, 2017 through June 30, 2018, or if the other children would be required to provide parental information if they were completing a FAFSA for 2017-18. Include children who meet either of these standards, even if they do not live with your parent(s).
  - c. Any other people if they now live with your parents and your parents have provided more than half of their support and will continue to provide more than half of their support from July 1, 2017 through June 30, 2018.

First and Last Name*	Age	Relationship	Name of College in 2017-2018**	Enrolled at least ½ time
1. (Student)		SELF	ENMU-Roswell	
2.				
3.				
4.				
5.				
6.				

\*Proof of financial support may be requested.      \*\*Proof of enrollment in 2017-2018 may be requested.  
*If you need more space, attach a separate page that includes your name and STUDENT ID at the top.*

**Step 3. STUDENT INCOME INFORMATION Please check one box that applies to you:**

- I used the data retrieval tool on the FAFSA. (The IRS data retrieval tool allows students to transfer their income information from the IRS directly to the FAFSA.) If you used this tool you will NOT need to submit 2015 IRS tax return transcripts.
- \*I was unable or chose not to use the IRS Data Retrieval Tool on the FAFSA, and I will submit to the school a **2015 IRS tax return transcript. (We may request W2's if we need additional income information)**
- I was unemployed and had no income earned from work in 2015.
- I was employed in 2015 and did not file a tax return and I am not required to file a 2015 tax return. Please list below the names of all the student's employers, the amount earned from each employer in 2015. **(All W-2's are required)**

Name of employers in 2015	Total amount earned in 2015
1.	\$
2.	\$
3.	\$
4.	\$

\*TO OBTAIN AN IRS TAX RETURN TRANSCRIPT, REFER TO THE VERIFICATION INFORMATION FORM FOR DIRECTIONS ON HOW TO ORDER ONE.

**Step 4. PARENT OR SPOUSE INCOME INFORMATION Please check one box that applies to you:**

- The parent (s)/spouse HAVE used the data retrieval tool on the FAFSA. The IRS data retrieval tool allows parent(s)/spouse to transfer their income information from the IRS directly to the FAFSA. If the parent(s)/spouse used this tool they will NOT need to submit 2015 IRS tax return transcripts.
- \*The parent/spouse is unable or chooses not to use the IRS Data Retrieval Tool on the FAFSA, and the parent(s)/spouse will submit to the school a **2015 IRS tax return transcript. (We may request W2's if we need additional income information)**
- The parent/spouse was unemployed and had no income earned from work in 2015.
- The parent(s)/spouse were employed in 2015 and did not file a tax return and is not required to file a 2015 tax return. Please list below the names of all the parent's/spouse employers, the amount earned from each employer in 2015. **(All W2's are required)**

Name of employers in 2015	Total amount earned in 2015
1.	\$
2.	\$
3.	\$
4.	\$

\*TO OBTAIN AN IRS TAX RETURN TRANSCRIPT, REFER TO THE VERIFICATION INFORMATION FORM FOR DIRECTIONS ON HOW TO ORDER ONE.

**Step 5. UNTAXED INCOME AND ASSET INFORMATION**

<b>Do not leave any questions blank. If it's not applicable, put "0"</b>	Student/Spouse	Parent(s)
Child support received for ALL of your children. Don't include foster care or adoption payment.	\$	\$
Other untaxed income not reported on the previous Questions, such as workers' compensation, disability, etc.	\$	\$
Money received, or paid on your behalf (e.g., bills), not reported elsewhere on form.	\$	\$

**Step 6. Student's Proof of High School Completion**

The school must have documentation the student completed high school or its accepted equivalent.

1. Did you previously submit documentation of high school, home school, or GED completion to ENMU-ROSWELL:  
 YES \_\_\_\_\_ If 'yes' initial the statement below.

Student initials \_\_\_\_\_ I previously submitted a copy of my official high school or GED transcript or homeschool credential to ENMU-Roswell. If, upon review, this document is not sufficient I will submit additional required documentation.

- NO \_\_\_\_\_ If 'no' go to the list below and SELECT ONLY ONE of the following choices, CHECK the line, and provide an official copy of one of the following to the Student Services Center;

- \_\_\_\_\_ Final official high school transcript showing graduation date
- \_\_\_\_\_ GED official transcripts
- \_\_\_\_\_ An acceptable homeschool completion credential meeting New Mexico and ENMU-Roswell requirements

If you cannot provide one of these documents please contact the financial aid office.

**Step 7. Documentation of Identity & Statement of Purpose**

1. How will you submit this form? In-person \_\_\_\_\_ If "in-person" follow directions in Box A  
 By mail \_\_\_\_\_ If "by mail" follow directions in Box B

**BOX A:** Complete and submit this form in-person. Students must bring in original current government issued photo ID. (Driver's License, Passport, Military ID, etc.) Staff will make a copy of the original. Copies will not be accepted.

(STUDENT) Read and sign the following statement of purpose.

I certify that I \_\_\_\_\_ am the individual signing this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending ENMU-Roswell for 2016-2017.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Student Services Staff) Is copy of photo ID attached? YES \_\_\_\_\_ NO \_\_\_\_\_ SSS initial & date \_\_\_\_\_

**BOX B:** If you are unable to appear in person at ENMU-Roswell, complete and sign this form in the presence of a Notary Public. Mail the original form with Notary's signature and seal or stamp to the ENMU-Roswell Financial Aid Office.

2. Attach a clear, readable copy of the student's current government issued photo ID (Driver's License, Passport, Military ID, etc.) Copy of photo ID is attached: YES \_\_\_\_\_ NO \_\_\_\_\_ If "no" verification is incomplete and you will not be awarded financial aid.

3. Read and sign the following statement of purpose in front of a Notary.

I certify that I \_\_\_\_\_ am the individual signing this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending ENMU-Roswell for 2016-2017.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

In the State of \_\_\_\_\_ and city/county of \_\_\_\_\_ on (date) \_\_\_\_\_, before me (Notary's name) \_\_\_\_\_ personally appeared (student name) \_\_\_\_\_

and provided me on basis of satisfactory evidence identification (type of gov't issued photo ID) \_\_\_\_\_ to be the above named person who signed the foregoing instrument.

Witness my hand and official seal:

Notary Signature: \_\_\_\_\_ Date: \_\_\_\_\_

My commission expires on this date: \_\_\_\_\_

**Step 8. CERTIFICATION AND SIGNATURES**

Please return this form and all required attachments within two weeks. Incomplete worksheets and documentation will cause delays in processing your financial aid.

By signing this worksheet, I (we) certify that all the information reported is complete and accurate.  
 \*One parent’s signature is required for dependent students. \*\*Spouse signature required if 2015 income taxes were filed separately.

Warning: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

\_\_\_\_\_  
 Student Signature    Date    \*Parent Signature    Date

\_\_\_\_\_  
 \*\*Spouse Signature    Date