



Academic Appeal/Request Form

Please fully complete this form (2 pages) and submit to the Office of Admissions and Records in the Student Services Center.

_____/_____
Name Student ID

I wish to submit an Academic Appeal for the following reason:

- Academic Standing – request for suspension waiver

Suspension status at ENMU-R:

- First suspension Second suspension Third suspension

The last semester I was enrolled at ENMU-R was:

- Fall _____ Spring _____ Summer _____

I wish to enroll at ENMU-R for the following semester:

- Fall _____ Spring _____ Summer _____

- Grade (s) Change
- Transfer Evaluation Credit for courses taken at other institutions
- Admissions suspension waiver – on suspension at a prior institution
- Denial of Admissions to a specific program at ENMU-Roswell; i.e. Nursing, RT, OTA
- Suspension from a specific program due to suspected substance abuse/failed Drug Testing
- Suspension from a specific program due to academic performance
- Academic Dishonesty Penalty
- Request to Inspect Student Records
- Request Copies of Student Records
- Other Request

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Please use the space below, or attach a document (no more than one page), describing your circumstances that lead to your inability to succeed in your classes. Please include in your statement any improvements you have made to your circumstances that will ensure your future success at ENMU-Roswell (must be typed or legible). Attach any pertinent supporting documentation, such as medical records, receipts, etc.

Name	Student ID#
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Address

Email Address	Phone
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Student Signature/Date	Advisor Signature/ Date
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