

Campus Security Policies

SECURITY DEPARTMENT

Campus Safety/Security reports to the Vice President for Student Affairs. The ENMU-R Safety/Security staff consists of the Captain (Chief of Security), Safety/Security Operations Officer (SSOO), and the University Security Officers (USO). The department also employs Student Security Officers (SSO), who are hired each semester to perform security duties. Security personnel perform foot and vehicle patrols of the entire campus and residence hall areas daily. Campus Security is on duty 24 hours, 7 days a week including holidays.

Campus Safety/Security serves as a deterrent to ENMU-R rule violations. These rules are stated clearly in the Student Handbook. Security personnel also assist with the investigation of personal injury incidents/accidents that may occur on campus. ENMU-R security personnel may also investigate violations of the student code of conduct. The investigations of these violations are turned over to the VP for Student Affairs. ENMU-R Safety/Security personnel also promote safety on the campus and secure campus facilities.

ENMU-R works very closely with the Roswell Police Department (who are our first responders) as well as the Chaves County Sheriff's Department & the NM State Police Department. All law enforcement requirements are referred to these entities.

REPORTING A CRIME

If it is an emergency, call 911 and Campus Security.

The Security Department can be contacted 24 hours a day by phone at 624-7180, 624-7181 or by cell phone at 317-6179. The Campus Switchboard Operator can also contact the Security Department and can be reached at 624-7000 during normal business hours, 8:00 a.m. to 6:00 p.m., Monday thru Thursday and 8:00 am to Noon on Fridays. Faculty, staff, & students are encouraged to report any occurrence of crime immediately. Any criminal activity or emergency can be reported to Campus Safety/Security personnel. If a criminal act has been committed, the local law enforcement will be contacted. These agencies along with Campus Security personnel will prepare and submit criminal incident report(s). The Campus Safety/Security Office is located in building 845. If a call is reported to any law enforcement, immediately notify Campus Safety/Security.

ACCESS TO CAMPUS FACILITIES

Students, faculty, & employees at ENMU-R have access to instructional, recreational, & administrative buildings, as well as the public areas of campus housing during normal work hour with a current ENMU-R ID. Facilities are locked after normal business hours but may be accessed by contacting Security personnel, but will require authorization prior to gaining entry. Use of facilities after normal working hours is restricted and requires special advance authorization.

The general public are encouraged to attend continuing education, cultural, and recreational events on campus with access limited to the facilities in which the events are held.

PERSONAL AWARENESS & RESPONSIBILITY

The campus community must assume responsibility for their own personal safety and security of their personal belongings by taking simple, common-sense precautions. All valuable items should be marked with an engraver or the serial number stored in a safe place. Engraving can be done at the security office. Doors should be locked at all times, whether it's your dorm room or car. Students are encouraged to park their vehicles in lighted parking areas. Travel in a group at night. Stick to well-lit paths. Turn down your music and stop texting. With so many portable connections to music, TV, and internet, walking can become dangerous. Always look where you're going.

Be aware of your surroundings and report any suspicious-looking individual whom you feel do not belong there as well as any unusual incidents.

In addition, there are three payphones on campus (in front of the ITC, bookstore, and swimming pool). As well as six emergency contact intercom systems that provide direct contact with the Safety/Security Department (locations are: the east entrance of the Administration building, outside the Safety/Security Building, and 4 at Sierra Vista Village).

In the event a member of the campus community becomes the victim of a crime, he/she should report the incident immediately.

MAINTENANCE OF CAMPUS FACILITIES

To report potential safety/security hazards call Safety/Security Department at (575) 624-7180 or (575) 624-7181.

Campus lighting, illuminates buildings, parking lots, and interior walk-ways. Landscaping is maintained to increase visibility and eliminate potential hazards where a person(s) could conceal themselves. Security cameras are also in use around the campus, including the Swimming Pool area.

ALCOHOL AND DRUG ABUSE

ENMU-R is a drug and alcohol free institution. The possession of alcohol and/or drugs on campus is PROHIBITED. Any violation of this policy will result in the appropriate law enforcement agency being notified for the filing of criminal charges and/or Administrative disciplinary actions by the university.

Members of the campus community are provided with an Alcohol and Drug Prevention Handbook, which contains policies and procedures applicable to alcohol and drug usage. Information regarding this subject is also available in the ENMU-R Student Handbook. Which can also be accessed on the ENMU-R website.

FIREARMS AND WEAPONS

ENMU-R is posted as a weapons free campus. The ban on weapons and firearms apply to your person and extends to all personal vehicles, as a crime on university property. If found Roswell Police Dept. will be contacted immediately for appropriate action.

SEXUAL ASSAULT/HARASSMENT

ENMU-R has established policies concerning sexual harassment covering all employees and students. This policy can be found in both the Employee Handbook and the Student handbook. These handbooks outline the procedures that students and employees should follow should they become the victim of a sexual assault or harassment situation.

Our campus provide programs, which can be attended on a voluntary basis by students and staff at the beginning of each semester. Topics included are rape, acquaintance rape, and other forcible or non-forcible sex offenses. The meeting places and times will be posted on public bulletin boards.

ENMU-R officials will NOT tolerate sexual misconduct of any type, either by staff or students and will take all steps to support the criminal prosecution of persons involved in these types of activities. However, should any incident of sexual assault occur on campus, these procedures should be followed:

Immediately notify Campus Security. The Chief of Campus Safety/Security will notify the proper law enforcement agency or agencies with the strictest confidentiality to protect the victim as well as the accused. Do not disturb the crime scene (where the assault took place). DO NOT change (or wash) clothing or take steps to cleanse yourself. Valuable evidence is very fragile and will be collected by trained technicians, and its integrity must be maintained. The Chief of Safety/Security will also notify the appropriate members of the ENMU-R Administration.

The ENMU-R Administration wishes to maintain a safe campus environment and is concerned about the welfare of all members of the campus community. Should a member become a victim of a sexual assault, every resource will be utilized to insure the victim receives immediate assistance, as well as follow-up counseling and attention.

VICTIMS' BILL OF RIGHTS

Victims of dating violence, domestic violence, sexual assault or a violent crime will have the right to the following:

Reasonable changes to academic and living situations

Referral to counseling, victims' advocacy and other resources

Assistance in notifying law enforcement

The same opportunity as the accused to have others present at any disciplinary hearing(s).

Unconditional notification of the outcomes of hearings, sanctions, and terms of sanctions in place

Confidentiality to the extent allowable by law and University policy

CONVICTED SEXUAL OFFENDERS

According to the Sex Offender Registration and Notification Act, all convicted Sexual Offenders are required to register with the Sheriff in the County that they reside in each year. The information concerning the registered sex offenders for Chaves County can be obtained by accessing the Campus Security's link on the ENMU-R website, notifying the Chaves County Sheriff's Department in writing, or by using the internet and going to the following page: <http://www.nmsexoffender.dps.state.nm.us>

CAMPUS CRIME REPORT

In accordance with the Crime Awareness Act of 1990, ENMU-R provides information relating to crime statistics and security measures to prospective students, matriculated students, and employees. This information is available on the ENMU-R website at: <http://www.roswell.enmu.edu>, then select the Campus Security Statistics on the right side of the page. For additional campus safety information regarding the Clery Act and VAWA (Violence Against Women Act), visit <http://clerycenter.org/> or the campus Safety/Security Office.

FURTHER INFORMATION

The Chief of Security is available for presentations of any crime prevention topic, which could include rape awareness, safety precautions, drug and alcohol abuse information, or any other topic requested

by the campus community. ENMU-R will make every effort to meet the needs of members of the campus community to insure their well-being while on campus. If you still don't feel safe, call Campus Security for an escort to your car, class, or dorm.

EMERGENCY PREPAREDNESS

ENMU-R has an Emergency Preparedness Plan for Critical Incidents. This plan is intended to highlight potential areas of risk or vulnerability to campus personnel and facilities. The purpose of this plan is to provide clear guidance to the campus community during a crisis situation.

ENMU-R has identified several specific emergencies, which could pose a threat to persons who may be on campus. Find them online, or ask to receive a copy of the Emergency Management Plan by contacting the Chief of Safety/Security.

PARKING ON CAMPUS

Parking on campus requires a Parking Permit, issued for free at the Safety/Security office in building 845. All that is required is the vehicle registration and a current Student or Community Member I.D. Parking Stickers are to be placed inside the front windshield, lower corner of the driver's side.

If needed, you can print out a temporary parking permit (may be issued for 5 days or less, additional days can be approved through the Security Office only) by going to <http://roswell.enmu.edu> and clicking Temporary Parking Permit, under Quick Links. Once you have completed the information required (including email address), the ePermit will be sent to the email specified as a PDF attachment. You will need to print this out and display it on the dashboard. Please note your copy will have your name and phone number omitted. However, the copy sent to the Safety/Security Dept. will have all the information included, this is for your personal safety.

For all information regarding parking or the use of motor vehicles on campus, please see the ENMU-R's Motor Vehicle Regulations. You can find pamphlets around campus or electronic information on the universities website.

IMPORTANT PHONE NUMBERS

Safety/Security Dept. ----- (575) 624-7180

Alt. ----- (575) 624-7181

University Security Officer ----- (575) 317-6179

**The following are for non-emergencies only.

In the event of an emergency call 911 then Campus Security.

Roswell Police Dept. ----- (575) 624-6770

Chaves County Sherriff ----- (575) 624-6500

NM State Police Dept. ----- (575) 624-7200

CRISIS PHONE NUMBERS

Roswell Refuge for Battered Adults (575) 627-8361

Local Rape or Suicide Crisis ----- (575) 623-1480

Local Bullying Help Line ----- (575) 627-7233

National Suicide Prevention ----- 800-784-2433

National Suicide Prevention Alt. ---- 800-799-4889

Poison Control ----- 800-222-1222

National Runaway Switchboard ----- 800-624-4000