

Academic Accommodations

The Disability Services Office at Eastern New Mexico University- Roswell provides services to students with disabilities to ensure accessibility to university programs. For academic purposes, our services may include disability related and referral information, extended testing time, preferential seating, reader services, note taking assistance, books in audio format, large print material, adaptive equipment, taping of lectures, and other auxiliary aids. Academic accommodations are provided to eligible students free of charge.

According to the Americans with Disabilities Act (ADA) of 1990 and Section 504 of the Rehabilitation Act of 1973, a disability is defined as a mental or physical impairment which substantially limits one or more major life activities: self-care, performing manual tasks, walking, seeing, hearing, speaking, learning, and working. If you have a disability that impacts your academic performance, provide current documentation by a qualified professional and schedule an appointment with the Disability Services office.

The student is responsible for delivering the academic accommodation information (AAI) form to his/her instructors. This form is generated during the initial meeting/intake interview. Students are required to meet with their instructors to discuss their accommodations. We encourage students to meet with their instructors at the beginning of each semester.

Students with disabilities have the right to equal access to courses, programs, activities, services, and facilities and are entitled to reasonable accommodations. All student information is kept confidential. The Disability Services officer reserves the right to request additional information.

For a diagnosis of Learning Disability, ADHD, and other psychological disorders, a neuropsychological examination, psychological, or psycho-educational evaluation is required. Objective evidence of a substantial limitation must be provided. The evaluator's name, professional credential relevant to the diagnosis, and his/her contact information must be documented. Documentation must be on letterhead, typed, dated, and signed.

There is a writing center and math and science tutoring lab available for all degree-seeking students on campus. Please contact your academic advisor for additional information.

How to register with the Disability Services Office Department:

1. Apply to be accepted for admission to ENMU-Roswell through the regular admission process.
2. Provide the Disability Services Office with current and comprehensive documentation of a diagnosed disability.
3. Schedule a meeting with the Disability Services Officer to determine appropriate and reasonable accommodations at the beginning of each semester. Please contact 575-624-7286 for additional information.

What Kind of Services are Available?

The following may be provided based on need and availability:

Reasonable Accommodations (including auxiliary aids and adaptive equipment):

- Computer Software
- Calculators
- FM system
- Taping of lectures
- Print enlargement
- Note taker
- Scribe services
- Books in audio format
- Extended testing time
- Readers
- Preferential seating