



COMMUNITY COLLEGE BOARD
Eastern New Mexico University – Roswell
Administration Center Boardroom #135
Wednesday, February 8, 2023, 4:00 pm
MINUTES

Members Present: Carleton “Cla” Avery, Rissie Daubert, Tamaliah “Tammy” Lueras, Jamila Miller, and Mireya Trujillo

Members Absent:

Others Present: Dusty Baker, ChrisAnne Bell, Vanessa Borunda, Richard Bradfute, Jennifer Cain, Teresa Casarez, Craig Collins, Todd DeKay, Rosie Duran, Sherry, Durand, Lisa Dunlap, James Edwards, Alexis Florez, Ron Flury, Amalia Hernandez, James Johnston (via phone), Tony Major (via phone), Eric Mann, Kay Meyers, Robert Moore, Linde Newman, Tory Norris, Annemarie Oldfield, Shawn Powell (via phone), Jacob Puckett, Javier Rivera, Ricardo Serrano, Devin Stroman, Vickie Thomas, Miriam Uribe-Lira, Angie Valdez, Romo Villegas, Constance Williams (via phone), and Edna Yokum

Routine Business:

- I. Call to Order** President Trujillo called the meeting to order at 4:00 pm.
- II. Pledge of Allegiance** Mr. James Edwards led the Pledge of Allegiance.
- III. Declare a Quorum** President Trujillo declared a quorum.
- IV. Finalize Agenda** Vice President Avery moved to approve the agenda, and Secretary Lueras seconded the motion. The motion carried unanimously.
- V. Approve Minutes** Vice President Avery made the motion to accept the minutes from the January 11, 2023 meeting. Secretary Lueras seconded the motion, and the Board approved the motion unanimously.

Public Comment:

None

Presidential Remarks:

I. ENMU Chancellor’s Remarks

Dr. James Johnston announced he will be on the Roswell campus in two weeks and is looking forward to meeting people in person. He indicated the work in Santa Fe has been productive. We are working on our capital outlay requests and other items through our lobbyist, Senators, and Representatives. Dr. Johnston expressed appreciation to Dr. Powell and Mr. Ryan Trosper, President of ENMU-Ruidoso, for guiding him through the roundhouse and making introductions. The ENMU System is in the process of interviewing finalists for the Chief Information Officer today and tomorrow.

II. ENMU- Roswell President's Remarks

Dr. Shawn Powell shared the following updates:

Campus operations update

2023 Spring enrollment is at 2,022 as of February 7, 2023 - up 467 students (30%) compared to Spring 2022.

Grant

Dr. Powell asked Ms. Constance Williams, Southeast Field Representative for the Office of U.S. Senator Ben Ray Lujan, to make the formal announcement that ENMU-Roswell is the recipient of a Connecting Minorities grant. This is a pilot program through the National Institute of Standards and Technology (NIST), servicing for the National Telecommunications and Information Administration (NTIA). It is a two-year grant in the amount of \$1,945,329.00. "Connecting Minority Communities will play an essential role in expanding high speed Internet access and connectivity to eligible Historically Black Colleges or Universities (HBCUs), Tribal Colleges or Universities (TCUs), minority-serving institutions (MSIs), and consortia led by an HBCU, TCU, or MSI that also include a minority business enterprise or tax-exempt 501 (c)(3) organization. We had a rigorous application process and are excited that your proposed project will be a part of this program."

President Trujillo asked about the process for applying for the grant. Dr. Powell asked Ms. Vickie Thomas, Director of the Center for Workforce and Community Development, to share details. Ms. Thomas stated the grant will be called Project C3PO: Creating Connected Communities to Provide Opportunities. The award began February 1, 2023 and will run for two years. The project will increase broadband connectivity and computer aptitude in the communities of Roswell, Dexter, Lake Arthur, Hagerman, and Midway. Community partnerships include the Roswell Hispano Chamber of Commerce, Roswell Public Library, Roswell Chaves County Economic Development Corporation, WESST, Lake Arthur Municipal Schools, Hagerman Public Library, Dexter Public Library, ENMU-Roswell departments Information Technology, Adult Education, Student Services, Institutional Research, and the Center for Workforce and Community Development. The focus will be on three areas: increased broadband availability, computer awareness and aptitude training, and a seven day per week extended-hour hotline. The campus will be able to hire five additional information technology support staff.

Mr. Todd DeKay, Executive Director for Institutional Effectiveness, noted several staff participated in the grant application.

Ms. Williams announced upcoming efforts for congressionally directed spending, and she will speak with Dr. Johnston next week.

Foundation support \$50,000 total granted (does not include scholarship support)

\$6,000 for the Staff/Professional/Faculty Senates (\$2,000 for each Senate)

\$5,000 for Leadership Fellows project

\$12,000 for federal lobbying efforts

\$27,000 for campus/community projects, equipment, and events

Media Art Funds

New Mexico Films awarded \$7,412 to campus

Federal Earmark Request amount requested: \$1,350,000

Mr. DeKay went to Washington DC earlier this week to visit with our Senators, Representatives, and other community college leaders about congressionally directed spending for the following high demand workforce needs to improve programs and learning outcomes:

Agriculture Education Enhancement (\$250,000)

- Purchase vehicle/trailer, greenhouse, cultivation equipment, tools, supplies, and educational software and technology

Automotive Technology Education Enhancement (\$400,000)

- Purchase cut-away electric vehicle and training equipment and tools, 48 mobile computers for diagnostic training, and a commercial-level charging station.

Aviation Technology Training Enhancement (\$400,000)

- Purchase four piston aircraft engines for student training, equipment, tools, and training software

Commercial Driver's License Training Enhancement (\$300,000)

- Purchase a new automatic semi tractor-trailer, educational software, and training material related to the operation and maintenance of these purchases

Vice President Avery asked if these items will be located on campus. Mr. DeKay responded they will but also will serve the community. He added the requests have been shared informally. The formal proposal will be submitted when the process opens.

Member Daubert inquired about the timing of the request. Mr. DeKay responded the date has not been determined at this point.

Capital projects update (planned construction will be ongoing for the next 18 to 24 months)

- Electrical panel upgrade (severance tax bonds (STB) funding): construction in process
- Exterior Lighting and Surveillance System (2020 GO Bond): construction in process
- Sewer and Sanitation Piping/Restroom Renovations (STB funds): initial construction meeting held earlier today—Ms. Rosie Duran, Vice President for Business Affairs, reported the meeting included NCA Architects and Bradbury Stamm Construction. A walkthrough of the renovation areas was conducted—the Physical Education Center, the Instructional Center, and the College Services Center. As soon as permits are obtained, a notice to proceed will be given, which should be at the end of February. Construction will likely begin the first of March.

Vice President Avery asked about the timing of the project. Ms. Duran indicated the project is scheduled to last approximately 270 days, with completion anticipated toward the end of the calendar year.

Dr. Powell added that Bradbury Stamm is the major contractor with Rhodes Plumbing as the primary subcontractor.

- Nursing Program Expansion (Higher Education Department (HED) special funding): pre bid work at this time
- Fiber Optic Cable upgrades (STB Funding)
- Data Server Room upgrades (Coronavirus Aid Relief and Economic Security (CARES) Act funding if timely): planning in process

Upcoming events

- February 23 4:00 pm – CCB Work Session
- February 23 5:00 pm – Reception for Dr. Johnston – Anderson Museum
- April 8 – Foundation Golf Tournament – NMMI
- May 12 – Commencement – Civic Center

Board Report:

Vice President Avery announced the initial meeting of Art committee will be tomorrow and will have additional funding for purchases.

Information Items:

I. GEAR UP Community Recognition

Mr. Romo Villegas, GEAR UP Project Director, introduced his staff: Ms. Alexis Flores, Sierra Middle School and Roswell High School Advisor; Ms. Miriam Uribe-Lira Hagerman Middle and High Schools and Lake Arthur Middle and High Schools; Ms. Angie Valdez, Berrendo Middle School and Goddard High School Advisor; Mr. James Edwards, Mountain View Middle School and Roswell High School Advisor; Mr. Javier Rivera, Mesa Middle School and Goddard High School Advisor; Ms. Kay Meyers, Project Assistant; and Ms. Vanessa Borunda, Manager of Advising and Outreach. Ms. Borunda introduced Mr. Richard Bradfute, Executive Vice President and Chief Information Officer at James Polk Stone Community Bank. He currently offers his time as a volunteer for the GEAR UP program at seven area schools and provides financial literacy with enthusiasm, knowledge, and professionalism to our students and their parents. The advisors expressed gratitude to Mr. Bradfute for his time and dedication. They presented him with an award and t-shirts from the various schools.

Mr. Bradfute responded he is surprised and humbled. He has a passion for financial literacy because his great-grandparents were able to break generations of poverty. He teaches financial literacy to young people in the hope of getting them to understand the mechanism of how finance works, and they will be able to better themselves.

II. NISOD Awards

Ms. Annemarie Oldfield, Vice President for Academic and Student Affairs, stated the National Institute for Staff and Organizational Development (NISOD) was created in 1978 with initial grants from the W.K. Kellogg Foundation and the Fund for the Improvement of Postsecondary Education and is a consortium of community and technical colleges that share a philosophical commitment to support excellence in teaching, learning, and leadership. Candidates for the NISOD Teaching Excellence Awards are nominated by peers within their division. The Faculty Evaluation Committee determines the two winners who will represent ENMU- Roswell at the annual NISOD Conference in May in Austin, TX.

This year's recipients are Mr. Dusty Baker, Academic Director of Technical Education and Welding Program Director, and Ms. Tory Norris, Nursing Instructor. Mr. Baker has worked at ENMU-Roswell for 13.5 years as a full-time faculty member. He is a certified welding inspector and certified welding educator under the American Welding Society standards. He is also a certified Lincoln Electric Educational Partnership School instructor. Ms. Norris joined ENMU-Roswell as a faculty member in November of 2021. She is a registered nurse, a certified emergency nurse, and a trauma certified registered nurse.

Mr. Baker thanked his peers for the nomination. He has been at ENMU-Roswell for 20 years—first as a student and now as faculty. Ms. Norris commented the award was unexpected because she is such a new member of faculty.

III. Strategic Priorities Update

Dr. Powell announced the new 2023-2027 Strategic Plan is posted. Staff were asked at the January 27, 2023 campus-wide meeting to provide input on how to operationalize the plan at a tactical level. Budget

requests in support of the campus mission were also included and were primarily driven toward legislative funding. Mr. Robert Moore, Assistant Vice President for Arts and Sciences, mentioned good feedback has been received regarding the implementation of the new Strategic Plan.

a. Strategic Goal #3 Institutional Success,

Objective 3.3: Improve Internal and External Communications

Mr. Moore noted the feedback is currently being filtered to determine common themes and the next phase will be to create an action plan and timelines.

IV. Ruffalo Noel Levitz Student Satisfaction Survey

Mr. DeKay indicated the Ruffalo Noel Levitz Student Satisfaction Survey is a national survey that not only measures classroom satisfaction but also measures overall satisfaction with the institution. The survey was last conducted on campus in Fall 2019, and the overall results compare satisfaction in Fall 2019 to Fall 2022. The question, "So far, how has your college experience met your expectations?" was rated on a scale of 1 to 7. In 2019, the response was 5.05 and 5.14 in 2022. The results to the question, "All in all, if you had to do it over again, would you enroll here?" were 5.64 in 2019 and 5.90 in 2022. The score went down in 2022 on the request, "Rate your overall satisfaction with your experience here thus far." at 5.62 as compared to 5.74 in 2019. Mr. DeKay noted the campus strengths involve many areas of campus. Many of the challenges could be a result of COVID-19, and improvements are being made. The survey results compared similarly to other community colleges in the Western region. The results will be discussed with students and how the challenges will be addressed.

President Trujillo noted how important two of the strengths are:

- Students are made to feel welcome on this campus.
- It is an enjoyable experience to be a student on this campus.

Action Items:

I. Auction/Disposition of Inventory

Dr. Powell stated ENMU-Roswell seeks permission to dispose of various unusable, unused, and obsolete inventory by public auction and/or transfer to the New Mexico Youth ChalleNGe Academy for anything they may be able to use. If approved by the Community College Board, the list will be presented to the Board of Regents for their review and approval. Upon approval, the list will be forwarded to the New Mexico State Auditor's office as a notification of our intent to dispose and/or transfer property. The State Auditor's office has 30 days to respond. Once notification is received from their office, the disposal/transfer of these assets can proceed.

President Trujillo asked for clarification whether the list presented includes items Youth ChalleNGe may want. Dr. Powell responded their classes have just begun so they are still in the process of determining what they may need. They will have the opportunity to take possession of any of the items before the auction/disposition takes place.

Vice President Avery moved to approve the property disposal and/or transfer. Member Daubert seconded the motion, and all members of the Board voted in favor. The motion carried.

II. Boilers & Cooling Tower

Dr. Powell requested approval of a campus capital improvement project for boilers and cooling tower replacement. It is a one-time request. A combination of state funding and capital reserves will be used for the replacements of these boilers and cooling towers. This has been an ongoing process. Some of the boilers and cooling towers have been replaced. Of the total funds for these replacements \$450,000 is state funding and approximately \$30,000 from capital reserves would be spent.

Vice President Avery made a motion to approve the capital improvement funding request for boilers and cooling tower replacement. Secretary Lueras seconded the motion. All Board members voted in favor, and the motion carried.

III. Campus Fiber Upgrade Revised Proposal

Dr. Powell asked that ENMU-Roswell receive approval from the Community College Board for the installation of fiber optic cable. This project is listed in the campus's 2020-2025 facility master plan. Funding for the project will be from two sources: state capital outlay funding and college capital reserves. Two bidding periods for this project were open which did not result in a received bid. As a result of these two nonresponsive bidding periods, following the New Mexico procurement processes, three companies were contacted to provide bids to complete this project. Two of the three companies provided bids in a timely manner. The lower bid, submitted by Coyote Cabling, is for \$303,513.19.

It is requested the college be allowed to move forward with the fiber optic cable installation project through a Cooperative Educational Services (CES) procurement process. If approved, the request will be submitted to the Board of Regents for approval. Dr. Powell noted Coyote Cabling is currently on campus as one of the contractors for the exterior lighting and surveillance upgrades.

Vice President Avery moved to approve the campus fiber upgrade revised proposal and Secretary Lueras seconded the motion. All members voted in favor of the motion. The motion carried.

IV. Architect for Facility Master Plan & GO Bond Project

Dr. Powell requested approval to use the CES process to hire ASA Architects to revise the campus facility master plan and prepare the campus 2024 G.O. Bond proposal. A mistake was made in the memo submitted to the Community College Board for this request, and Dr. Powell asked that the words "developing a scope of work for a request for proposal (RFP) for" be removed from the end of the third line and beginning of fourth line of the memo.

Vice President Avery made a motion to approve the memo correction and architect selection for the facility master plan revision and 2024 G.O. Bond proposal. Member Daubert seconded the motion, and all Board members voted in favor. The motion carried.

V. Tuition and Fee Changes

Ms. Duran announced the following requests for changes to the current course fee schedule for the 2023-2024 fiscal year and catalog were received and recommended for approval by the Tuition and Fees committee.

The Respiratory Program submitted changes to the course fees for the following:

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RCP 108	ACLS increase from \$21.00 to \$22.00 (AHA Fee)
RCP 201	PALS increase from \$21.00 to \$22.00 (AHA Fee) Remove NRP fee of \$35.00
RCP103	BLS increase from \$25.00 to \$26.00 (AHA Fee)
RCP 107L	Background increase from \$47.10 to \$56.60 Drug Tests – add \$28.80 Compliance Tracker – add \$35.50
RCP 209L	Add Background fee of \$56.60 Drug Tests – add \$28.80
RCP 204	NRP increase from \$35.00 to \$45.00

The Emergency Management Services Program submitted the following word change and course fee

changes:

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Removal of all reference(s) of FISDAP from fees.

Written Exam fee changes:

EMC105	EMR increase from \$75.00 to \$85.00
EMS111	EMT increase from \$80.00 to \$98.00
EMS175	AEMIT increase from \$115.00 to \$136.00
EMS250	Paramedic increase from \$125.00 to \$152.00

Vice President Avery asked if students have access to financial aid to help cover the increased costs. Ms. Duran indicated that if a student has financial aid, it could be used for these costs. Vice President Avery also inquired if these increases are being passed onto us from outside vendors. Ms. Duran responded that is correct.

Secretary Lueras asked if these fees for background check and drug tests affect other health programs. Ms. Jennifer Cain, Director of Respiratory Therapy, reported a second background check had to be added as the Eastern New Mexico Medical Center now requires it.

President Trujillo clarified the background check fee would now be \$56.50 and the drug test is \$28.80. President Trujillo asked what Compliance Tracker is. Ms. Cain shared it is a program for students to upload their immunization records. ENMU-Roswell administrators and hospitals can access the records. All hospitals require students have immunizations, and students can log in from anywhere to access the information.

Member Daubert inquired if the Compliance Tracker is a one-time fee. Ms. Cain responded yes; it is a one-time fee.

Vice President Avery moved to approve the tuition and course fee changes for fiscal year 2023-2024 and Secretary Lueras seconded the motion. All members of the Board voted in favor. The motion carried.

Adjourn:

President Trujillo reminded the group of upcoming events:

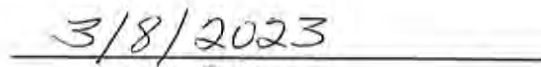
- Reception for Chancellor Johnston on Thursday, February 23, at 5:00 pm at the Anderson Museum
- Foundation Golf Tournament on Saturday, April 8, 2023 at the New Mexico Military Institute
- ENMU-Roswell Commencement on Friday, May 12 at the Roswell Civic Center

Vice President Avery stated he is so proud to be associated with ENMU-Roswell and thanked the staff for all their efforts.

The meeting adjourned at 5:03 pm. The next meeting is scheduled for Wednesday, March 8, 2023, at 4:00 pm.

Minutes approved by CCB Secretary, Tamaliah Lueras


Signature


Date