



# Financial Aid Office

## 2023-2024 NONTAX FILER FORM

Students Name: \_\_\_\_\_  
Last First M.I. Student ID

Address: \_\_\_\_\_  
Street Address City State ZIP Code

Phone: \_\_\_\_\_ Email \_\_\_\_\_

**You indicated on your Free Application for Federal Student Aid that you did not file a 2021 federal tax return. Federal regulations require our office to verify this information.**

By completing this form, you certify that you did not file **and** are not required to file a 2021 federal tax return. Check the boxes that applies to you.

- Student did not file a 2021 federal tax return because;
  - I was not employed and did not have any income earned from work in 2021.
  - I had too little taxable income to be required to file a tax return.  
(If you are unsure whether or not you/spouse were required to file a tax return in 2021, please refer to Table 1-1 from IRS Publication 17 on the reverse side of this page.)
  - I cannot provide W-2 forms for 2021 for wages earned because \_\_\_\_\_

Note: Employers are required to provide W-2 forms for employees; therefore, if you were an employee even part of 2021, you must attach a copy of all of your 2021 W-2's.

Student	Student Employers	2021 Amount Earned	My W-2 is included

### Certification Statement

*By signing this form, I certify that all of the information reported is complete and accurate.*

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Table 1. 2021 Filing Requirements Chart for Most Taxpayers**

<b>IF your filing status is...</b>	<b>AND at the end of 2021 you were...*</b>	<b>THEN file a return if your gross income was at least...**</b>
single	under 65	\$12,550
	65 or older	\$14,250
head of household	under 65	\$18,800
	65 or older	\$20,500
married, filing jointly***	under 65 (both spouses)	\$25,100
	65 or older (one spouse)	\$26,450
	65 or older (both spouses)	\$27,800
married, filing separately	any age	\$5
qualifying widow(er)	under 65	\$25,100
	65 or older	\$26,450

\* If you were born before January 2, 1957, you're considered to be 65 or older at the end of 2021. (If your spouse died in 2021, see [Death of spouse](#), later. If you're preparing a return for someone who died in 2021, see [Death of taxpayer](#), later.

\*\* **Gross income** means all income you receive in the form of money, goods, property, and services that isn't exempt from tax, including any income from sources outside the United States or from the sale of your main home (even if you can exclude part or all of it). **Don't** include any social security benefits unless (a) you're married filing a separate return and you lived with your spouse at any time during 2021, or (b) one-half of your social security benefits plus your other gross income and any tax-exempt interest is more than \$25,000 (\$32,000 if married filing jointly). If (a) or (b) applies, see the Form 1040 and 1040-SR instructions to figure the taxable part of social security benefits you must include in gross income. Gross income includes gains, but not losses, reported on Form 8949 or Schedule D. Gross income from a business means, for example, the amount on Schedule C, line 7; or Schedule F, line 9. But in figuring gross income, don't reduce your income by any losses, including any loss on Schedule C, line 7; or Schedule F, line 9.

\*\*\* If you didn't live with your spouse at the end of 2021 (or on the date your spouse died) and your gross income was at least \$5, you must file a return regardless of your age.

More information regarding Tax Filing Requirements can be found online at [www.irs.gov](http://www.irs.gov)

**P.O. Box 6000 \* Roswell, NM \* 88202-6000 \* Phone: (575) 624-7400**