



## 2023-2024 V5 – Aggregate Verification Worksheet

Your 2023-2024 Free Application for Federal Student Aid (FAFSA) was selected for review by the U.S. Department of Education. Federal regulations require colleges to use a verification process to confirm the accuracy of information you and your parents/stepparents or spouse reported on your FAFSA. The financial aid administrator at ENMU-Roswell will compare your FAFSA information with the information on this worksheet and with any other required documents. If there is a difference, the ENMU-Roswell Financial Aid Office may correct your FAFSA. You and at least one parent/stepparent (if you are a dependent student) must complete and sign this worksheet, attach any required documents and submit the form to the ENMU-Roswell Financial Aid Office. We may ask for additional information. If you have questions about verification, contact our office as soon as possible to avoid delaying your financial aid award offers.

### What you should do:

- If you filed a 2021 federal tax return:** Follow instructions on the requirement notice to either use the IRS Data Retrieval Tool or request a required IRS Tax Transcript.  
**If you earned wages but are not required to file a 2021 federal tax return:** Locate all 2021 W-2 forms and obtain a 2021 IRS Verification of Non-Filing Letter using IRS form 4506-TEZ (Dependent students do not need an IRS Verification of Non-Filing Letter).  
**If you didn't work and don't have to file a 2021 federal tax return:** Obtain a 2021 IRS Verification of Non-Filing Letter using IRS form 4506-TEZ. (Dependent students do not need an IRS Verification of Non-Filing Letter.) Be sure to list amounts in Sections D & E of this worksheet.
- Make copies of required documents (IRS Tax Transcript(s), W-2 form(s), IRS Verification of Non-Filing Letter(s), etc.) for yourself and your parent(s)/spouse.
- Complete and sign this worksheet in its entirety (with at least one parent/stepparent, if applicable). Please refer to instruction letter to fill out worksheet correctly.
- Submit the completed worksheet, IRS Tax Transcript(s), and any other requested documents. We recommend turning all documents in at the same time to avoid delaying your financial aid award offers.
- If necessary, provide any additional information/documentation required to complete your verification process.

### A. Student Information

Last name	First name	Middle Initial	Social Security Number	Student ID
Address (Include apt. no.)			City	State      Zip
Home phone number (include area code)			Cell Phone number (include area code)	

### B. Student Family Information

If you are a **dependent** student include:

- Yourself
- Your parent(s) (including a stepparent)
- Your parent(s)' other children if your parents will provide more than half of their support from July 1, 2023 through June 30, 2024, or if the other children will be required to provide parental information if they are completing a FAFSA for 2023-2024
- Other people if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2024

If you are an **independent** student include:

- Yourself
- Your spouse (if you are married)
- Your children if you will provide more than half their support from July 1, 2023 through June 30, 2024, or if they would be required to provide parental information if they were completing a FAFSA for 2023-2024
- Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2024

Full Name	Age	Relationship	College	Will enrollment be at least half-time?
		<i>Self</i>	<i>ENMU-Roswell</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No

### C. Child Support Paid

Did you and/or your spouse/parent pay child support because of a divorce or separation during the calendar year 2021?    Yes    No

If yes, complete the table below. (Do not include support for the children included in household size from Step B.)

Amount of child support paid	Name of person to whom child support was paid	Name and age of child	Name of person who paid child support
<b>Total:</b>			

### D. Student Tax Transcript and Income Information

Are you or will you be required to file a 2021 Federal Tax Return?

Yes, please designate below:

- I used the IRS Data Retrieval Tool When I filled out my FAFSA.
- I have corrected my FAFSA using the IRS Data Retrieval Tool.
- I have attached a copy of a **Federal Tax Return Transcript. Tax returns are not accepted.**

No, **complete the table** below and attach copies of all 2021 W-2 forms and required IRS Verification of Non-Filing Letter(s). Dependent students do not need an IRS Verification of Non-Filing letter. (If you did not work, put zero or N/A in table below.)



**J. Certification and Signatures**

The school must have documentation the student completed high school or its accepted equivalent. Select ONE of the following documents that will be provided to the Admissions & Records office to indicate the student's high school completion status for the 2023-2024 academic year:

- Copy of Final Official High School Transcript showing graduation date
- Copy of General Education Development (GED) certificate or GED Transcript
- An Acceptable homeschool completion credential meeting New Mexico and ENMU-Roswell requirements

***If you cannot provide one of these documents please contact the Financial Aid Office***

**K. Certification and Signatures**

**Warning: If you purposely give false or misleading information on this worksheet, you may be fined, sent to prison, or both.** By signing this worksheet, I certify all information reported is complete and correct.

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Student Signature

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Date

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Parent/Stepparent signature (required if student is dependent)

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Date