

INSTITUTIONAL ASSESSMENT COMMITTEE (IAC) MEETING

MEETING MINUTES

5/27/2021

4 pm via Microsoft Teams

AGENDA ITEMS

Procedures

- I. CALL TO ORDER DeKay Action
*Meeting called to order at 4:03 PM.
IAC members present: Todd DeKay, Rachel Conover, Kyle Torke, Ron Flury, Robert Moore, Kim Childress, Edna Yokum, and Sherry Durand.
Guest(s): Jacob Puckett*
- II. CHANGES TO AGENDA DeKay Action
a. Would anyone like to add something to the agenda for discussion?
None
- III. APPROVAL OF MINUTES DeKay Action
Rachel motioned for approval of minutes from 4/29/21. Ron seconded motion. All in favor. Motion carried.
- IV. OPEN ISSUES
- a. HLC 2021 Visit –144 days away- preparing argument editor DeKay Information
Did request for full on-site visit (instead of remote). Will start having Director meetings regarding the visit to make sure everyone is aware of mission, vision, values, strategic plan etc.
- b. Taskstream Tasks 2020-2021 update CDL/OTA/Biology DeKay Information
OTA & BIOL have done some mapping work.
- c. Program Review 19-20, 20-21, 21-22 Amo/DeKay Information
Moving forward and being cleaned up. Still couple areas that are missing. Will discuss at Program Review meeting that Annemarie is working on.
- d. HVAC/OTA accreditation visit Ron/Laurie Information
Feb. 2022. Working with Dr. Neel in automating some of their enrollment processes for students. Currently students have to complete two applications.
- e. EOC Survey Fall 2020 data analysis Edna/Lynne Information
Ongoing.
- f. Collaboration Work between Academics/Student Affairs Robert/Kyle Information
Kyle-Student Affairs is excited about collaborating. Has gotten some traction. Devin will touch base with people on his end to keep this going.
- V. NEW ISSUES
- a. NMHEAA Retreat- Committee on Committees/HLC Assessment Academy DeKay Information
*Committee on Committees: Sending senate presidents. They will work with Annemarie to get rules/standardization regarding our campus committees.
HLC Assessment: Ron, Eric, Rachel, and Todd. Working on items in TaskStream that have fallen thru the cracks.*
- b. Great College Survey Results available in July (47% Response) DeKay Information
National response: 44%. Now have evidence that shows some disconnects on campus.
- c. Media Preference Survey Results DeKay Information

Just completed this survey. 197 students responding. Interesting results. Todd will be sending out. He hopes we can use this information along with information from other surveys when making decisions.

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| d. | Student Comments/Thoughts about term/assessments/etc.
<i>If someone has a student in mind; please contact Todd.</i> | Galindo | Information |
| e. | EOC Spring 2021—Results
<i>Is posted on our website. Every instructor should have access. Very consistent between this term and last term. No surprises.</i> | DeKay | Information |
| f. | Administrative Evaluation Survey Results
<i>141 employees submitted something (some as duplicates) Not online yet. It has been sent to the administrators. Results are very similar to last terms results.</i> | DeKay | Information |
| g. | CCAC News | Baker | Information |
| h. | Has everyone had an opportunity to make a comment? | DeKay | Discussion |
| i. | Repeat to Remember, Remember to Repeat Recap! | DeKay | Discussion |
| j. | Who needs to know? Who's going to tell them? | DeKay | Discussion |

VI. OTHER BUSINESS

n/a

VII. ADJOURNMENT

Edna made motion to adjourn. Ron seconded the motion. All in favor. Motion carried. Meeting adjourned at 4:45 PM.

Respectfully submitted by:

*Sherry Durand
Recording Secretary
Administrative Assistant / ASE*

**Next Meeting:
6/24/2021**