

INSTITUTIONAL ASSESSMENT COMMITTEE (IAC) MEETING

MEETING MINUTES

11/12/2020

4 pm via Microsoft Teams

AGENDA ITEMS

Procedures

- | | <u>Procedures</u> | |
|--|-------------------|-------------|
| I. CALL TO ORDER | DeKay | Action |
| <i>Todd called meeting to order at 4:12 pm.</i> | | |
| <i>IAC members present: Todd DeKay, Nika Narajova, Eric Gomez, Lynne Cary, Robert Moore, Rachel Conover, Edna Yokum, Ron Flury, Laurie Jenson, Devin Stroman, Jesse Davis, Annemarie Oldfield, Kyle Torke, Kim Childress, & Sherry Durand.</i> | | |
| II. CHANGES TO AGENDA | | |
| a. Would anyone like to add something to the agenda for discussion? | DeKay | Action |
| <i>None</i> | | |
| III. APPROVAL OF MINUTES | DeKay | Action |
| <i>Ron motioned for approval of minutes. Laurie seconded motion. Motion carried.</i> | | |
| IV. OPEN ISSUES | | |
| a. HLC 2021 Visit –340 days away- Progress Report (Teams) | Jensen/Moore | Information |
| <i>August 14th, 2021 is our deadline. Making significant progress. In process of adding “evidence” for assurance argument.</i> | | |
| b. Taskstream Tasks 2020-2021 update CDL/OTA/Biology | DeKay | Information |
| <i>Biology in progress to be submitted soon.</i> | | |
| <i>CDL: Has not started. Eric in process to visit with Andy after Thanksgiving break.</i> | | |
| c. Program Review 19-20 & 20-21 | Amo/DeKay | Information |
| <i>Annemarie has set up meeting for Nov. 19th 1:00 pm.</i> | | |
| i. What did 19-20 reviewers learn & change? \$\$\$? | | |
| ii. Who is working with 20-21 reviewers? | | |
| V. NEW ISSUES | | |
| a. Adjust Schedule for ILOs/General Education Assessment | DeKay | Action |
| <i>Edna, Todd, Annemarie, and Robert will be the group that will adjust the schedule. Annemarie motion to approve re-scheduling.. Ron seconded the motion. Motion carried.</i> | | |
| i. Go to Annual Assessment Schedule vs Term | | |
| ii. Year of Critical Thinking, Collaboration, Civic ... | | |
| iii. Improve communication lessen hectic pace | | |
| iv. Online form for collection | | |
| b. Student Comments/Thoughts with term/assessments/etc. | Galindo | Information |
| c. IUPUI Take-a-way comments from attendees | DeKay | Information |
| <i>Todd: faculty, faculty, faculty! Edna: Importance of student narratives. Incentivize students to participate in Focus groups. Robert: ...move to next phase. Refocus from Culture of Assessment to Culture of Learning.</i> | | |
| d. HLC Assessment Academy 2020-2022 plans | DeKay | Information |
| <i>6 month plan. 2 yr plan. As a group come up with 5 things to work on. (See Todd attached document)</i> | | |

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|----|--|-------------|-------------|
| e. | Results ILO/GenEd Artifact collection
<i>Still having trouble getting applicable artifacts. Still some confusion with faculty. Annemarie asked, "are we addressing ILO's in our classes?"
Recommended to have professional development in small sessions.</i> | Moore/DeKay | Information |
| f. | Faculty EOC survey with new questions goes out next week
<i>Great team effort! Excited to see what happens.</i> | Cary/Torke | Information |
| g. | CCAC News
<i>Russell not in attendance.</i> | Baker | Information |
| h. | Strategic Plan Progress Report
<i>Making significant progress. Still need to visit with a few people; also need to run by Dr. Powell next week.</i> | Moore | Information |
| i. | Has everyone had an opportunity to make a comment? | DeKay | Discussion |
| j. | Repeat to Remember, Remember to Repeat Recap! | DeKay | Discussion |
| k. | Who needs to know? Who's going to tell them? | DeKay | Discussion |

VI. OTHER BUSINESS

VII. ADJOURNMENT

Annemarie made motion to adjourn. Ron seconded the motion. All in favor. Motion carried. Meeting adjourned at 4:56 pm.

Respectfully submitted by:

*Sherry Durand
Recording secretary
11/14/20*

**Next Meeting: TBD
12/3/2020**