

**Core Team Meeting Notes**  
**Monday, April 26, 2021**  
**8:00 am**  
**Virtual Meeting**  
**Via Microsoft Teams**

Attendees: Tony Major, Linde Newman, Annemarie Oldfield, Donna Oracion, Shawn Powell, and Rebecca Schneider

**Review of March 22, 2021 Core Team Meeting Notes**

The draft meeting notes from the March 22, 2021 Core Team meeting were reviewed, and Ms. Oracion will post them on the web.

**Real College Survey Fall 2020 Results**

The Real College Survey results from fall 2020 were reviewed with CCB and the Board of Regents. We are applying to a capacity building cohort through Temple University and would include a fully funded scholarship. The cohort will work on basic insecurities needs.

**Professional Development Seminars**

Dr. Sophia Ramos, our diversity consultant is developing a series of professional development seminars.

**Fellowship Program**

Dr. Ramos is also preparing a fellowship program similar to a previous program on campus, Leadership ENMU-Roswell, which included tours and overviews of each program.

**Leadership Roswell**

The Core Team considered several people to participate in Leadership Roswell this year. This Friday, April 30, Mr. Major will submit the names of the two individuals selected to represent ENMU-Roswell.

**Job Openings**

Current Open Positions:

- Administrative Assistant—CSI Grant
- Administrative Assistant—AVP Technical Education
- Adjunct Instructors—Arts & Sciences/Health/Technical Education
- English Curriculum Coordinator—CSI Grant
- Executive Administrative Assistant—VP Academic & Student Affairs
- Human Resources Generalist
- Math Curriculum Coordinator—CSI Grant
- Medical Assisting Instructor
- One Stop Generalist—Admissions & Records
- Pathways Coordinator & Agriculture Instructor
- Program Specialist—Talent Search
- Psychology/Behavioral Science Instructor
- Temporary Part-Time Support Instructor—Adult Education

Positions Opening Soon:

- Coordinator of IT Services
- IT Tech II—2 positions
- Director—GEAR UP (interim position)
- Director—LRC (interim position)

The Board of Regents identified Mr. Major as the incoming System Comptroller. The logistics of his new role are still being worked out. Each campus would have a Lead Accountant, who will report to Mr. Major. Various titles and areas of oversight are being considered for the replacement position on our campus: AVP of Business Affairs, Executive Director of Business Affairs, or Executive Director of Operations.

**Work Study Students**

It is planned to bring work study students back to campus in line with the Return to Campus Plan, however, we need to have a discussion regarding the differences between work study and student employees. Ms. Oldfield will check with Portales for guidelines.

**Agenda Items for May 5 CCB Meeting**

A legislative update will be added as an information item for the May 5 CCB meeting.

**Additional Topics**

College Development—as a result of Chaves county reverting to Yellow status, graduation will be virtual. Ms. Oracion is reviewing the results of the media preferences survey. Rather than filling the webmaster position, we will contract our website maintenance with a vendor. There is an ENMU-Roswell Foundation meeting today.

Business Affairs—Ms. Charlee Merchant is beginning her new role as purchasing agent