

Core Team Meeting Notes
Monday, March 22, 2021
8:00 am
Virtual Meeting
Via Microsoft Teams

Attendees: Tony Major, Linde Newman, Annemarie Oldfield, Donna Oracion, Shawn Powell, and Rebecca Schneider

Review of March 8, 2021 Core Team Meeting Notes

The draft meeting notes from the March 8, 2021 Core Team meeting were reviewed, and Ms. Oracion will post them on the web.

Legislative Update

The Governor has called a special session. There is cautious optimism about the budget and capital outlay projects.

Orientation and Mentorship

Dr. Sofia Ramos is developing professional development orientation sessions for April 2, April 23, and June 6. Mentorship opportunities are also being coordinated.

Rollback of COVID-based Processes

Water damage in the gym is being repaired and should be completed by Monday, March 29. The gym will be reopened for ECHS and Special Services educational use only, but not for general use.

We would like to reduce some restrictions, such as requiring Vice President approval for purchases. Ms. Newman will set up a meeting next week with the Return to Campus Planning Committee.

Campus Building Screeners

It is becoming more difficult to find campus building screeners. So far, no one going through the screening process has been identified as having COVID-19 symptoms. Health Sciences will continue the screening processes for their students. The last case of COVID-19 on campus was reported in February. We have not had any new cases reported in the last six weeks. The need for campus building screeners moving forward will be revisited next week, but we will continue with screeners until a revised plan is approved by the HED.

Architect Selection for Exterior Lighting & Surveillance Upgrade Projects

The Board of Regents have taken a high level of interest in the selection of architects for projects on the three campuses and instituted a policy last fall. ASA Architects has been involved in the exterior lighting and surveillance project on our campus for many years. Therefore, we will be requesting approval to hire ASA Architects for this project at the March 26 Board of Regents meeting.

Monthly Campus Discussions via Teams

The next Facebook Live session will be April 6. April 16 will be the campus-wide via Teams. Mr. Major will discuss budget and Ms. Jessica Small from ENMU-Portales will talk about affirmative action for the System.

Personnel

The current open positions are:

- Administrative Assistant—CSI Grant
- Administrative Assistant—Tech Ed
- Arts and Sciences Adjunct
- Health Sciences Adjunct
- Tech Ed Adjunct
- Director of Upward Bound
- English Curriculum Coordinator—CSI Grant
- Math Curriculum Coordinator—CSI Grant
- Pathways Coordinator and Agriculture Instructor
- Temporary Part-Time Support Instructor—Adult Education
- Webmaster

Interviews are in process for the Chief Purchasing Officer and the Safety Officer.

AVP for Tech Ed and Controller are national searches.

CCB / BOR Agenda Items

The Governor appointed three new regents for the ENMU System:

- Mr. Phillip Bustos of Albuquerque
- Ms. Chandlar Head of Portales (Student Regent)
- Ms. Trish Ruiz of Hobbs

The May 7 meeting of the Board of Regents is tentatively being planned as an in-person meeting on our campus. Additional information will be shared as it becomes available.

Agenda items for the April 7 CCB meeting are due this Friday, March 26. The status of the campus pool should be discussed at the CCB meeting. Two districts of the CCB will be up for election in November, so this topic needs to be added to the agenda as an informational item. Ms. Oracion will invite Ms. Cindy Fuller, County Clerk, to the meeting to share the election process and timelines.

Additional Topics

College Development—The ENMU-Roswell Foundation is busy planning this year's golf tournament. Graduation speakers have been selected—one from nursing and the other from human services. A hybrid graduation ceremony is being planned for May 7 in PAC. An aviation maintenance video is being developed.

Business Affairs—BAR 3 and budget memos are being prepared for CCB—the BAR3 should show a break even for the year, and until the State budget is approved, we are assuming a flat budget with flat revenues though we are planning for a reduction in tuition and fees. We will have to use reserves to balance the budget. We are on track with our capital projects and renovations—the cooling towers are almost complete, and the auto/welding renovation has begun.

The Community Advisory Council is being established, and Dr. Powell would like to see student involvement.

We are beginning to receive guidance on the Emergency Relief Fund. It can be used for childcare and unpaid student balances. Additional information should be available April 1.