

## Minutes

### **DEI (Diversity, Equity and Inclusion) Committee Plan/Charter Feedback Meeting July 21, 2020 – 10:00 a.m. Microsoft Teams (online video meeting)**

Committee officers and members in attendance: Edna Yokum, Donna Oracion, Stephanie Venegas, Griselda Aubert, Todd DeKay, Destinee Salayandia, Annemarie May

- I. Leader, Edna Yokum called the meeting to order at 10:05 a.m.
- II. Annemarie May motioned to approve the minutes from July 2, 2020. Destinee Salayandia seconded the motion. Motion carries.
- III. Open Issues: none
- IV. New Issues:
  - a. Action item 1: Community member positions; should a Community College Board (CCB) member be on this committee? Open for discussion.
    - i. Donna recommended that Tammy Lueras from the CCB be a member. She is the new CCB member and used to be the nursing director on our campus. Griselda Aubert also thought she would be a good candidate.
    - ii. A sports writer from The Roswell Daily Record, J.T. Keith, would like to be part of this committee. Todd agreed that he would be a good candidate to be on the DEI committee.
    - iii. Todd DeKay made a motion that Tammy Lueras and J.T. Keith be on the DEI committee as community members. Annemarie May seconded the motion. Motion carries.
    - iv. Donna will write a letter to both Tammy and J.T. that they have been nominated and approved by the DEI Committee to join. Edna will send J.T.'s email to Donna.
  - b. Action Item 2: Creating Ad Hoc Committee to create a form for the nominations to formalize the process of selecting community members for the DEI committee.
    - i. Possible questions on form:
      1. Why would you like to be part of the DEI committee?
      2. Why should you be chosen by the current DEI committee to be on this committee?
      3. What can you bring to the committee?, etc...
    - ii. Annemarie was designated to be the leader on this Ad Hoc committee. Destinee and Griselda agreed to help with the form in a Word document and will forward it to Brianna Bitner so that it can be put into Qualtrics.
    - iii. Todd suggested that it be in electronic form in order to put it in Qualtrics (online survey tool that ENMU-R uses) so that anyone can access it. This will make it easier to provide a link to fill it out and it can be stored for historical purposes.

- iv. Todd made the motion to create the form and committee. Annemarie seconded the motion. Motion carries.
- V. Edna reports back the DEI Committee about the previous weeks' Community College Board meeting
  - a. Edna presented the Charter and Plan to the CCB and they were concerned with some of the grammar on certain items.
    - i. Core Value Statement – Tammy Lueras was unsure if that could be changed by DEI Committee. Dr. Powell later spoke to Mrs. Lueras about her concern on the Charter and Plan and then she was fine with how they are written.
    - ii. Inconsistency of capitalization on the documents – Ralph Fresquez from CCB brought this up. Dr. Powell and Donna Oracion will work with Edna to proofread Charter and Plan over again to make necessary corrections. Edna will also send to Annemarie Oldfield for proofing as well. Will most likely be done after the campus re-opens for the fall 2020 semester, but before the next CCB meeting.
    - iii. Will bring the Charter and Plan back to the CCB in August for them to vote on for approval.
- VI. Donna motioned to adjourn the meeting. Todd seconded the motion.  
Meeting adjourned at 10:23 a.m.