



## Institutional Assessment Committee (IAC) Meeting Minutes

August 29, 2019

4:00 p.m. Fireplace Conference Room

IAC Members Present: **Todd DeKay, Annemarie Oldfield, Doug Texter, Cory Cogdill (for Ron Flury) Kim Childress, Stacie Nason, Robert Moore (Interim AVP for A&S ed.), Edna Yokum, Cheryl Vineyard, Lynn Cary, Rachel Conover, Abrianna Galindo & Maria Fuentes (student rep.'s) and Sherry Durand (recording secretary)**

Guests:

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### **I. CALL TO ORDER**

**Todd, chair called the meeting to order at 4:05 p.m. A quorum was declared.**

**Also Todd welcomed the two students in attendance and asked everyone to introduce themselves.**

### **II. CHANGES TO THE AGENDA**

**III. APPROVAL OF MINUTES – Kim made the motion to approve the minutes. Edna seconded the motion. All in favor. Motion passed.**

**IV. OPEN ISSUES      NONE**

### **V. NEW ISSUES**

- General Education Critical Thinking Assessment, fall 2019
  - Show video/assignment form/distribution process/norming process

**A short 3 minute video and test type assignment in Bb that students watch and think reflectively. This will happen in the next 2 weeks. Will have a norming committee to review & grade. There will be a rubric included with the assignment.**

**More work will be done in future critical thinking assessments.**

**Kim motioned, Lynne 2<sup>nd</sup> motion. All in favor. Passed. To approve using this video/assignment form for this fall.**

- Monthly Faculty Report to Core Team on Assessment  
**Briefing the Core Staff monthly has not been done in the past. This is supposed to be done per our charter. Proposing someone from IAC go to Core Staff and present back to IAC. This needs to be faculty driven. Lynne Cary offered to do it the first time. Discussion as to having people rotate. Annemarie motioned to have a faculty member from this committee to present this summary (done by Todd) to Core Staff. Doug and Rachel to rotate. Doug 2<sup>nd</sup> motion. All in favor. Passed.**
- Create General Education Standing Committee  
**Dr. Powell does not want to create a Gen. Ed. Standing Committee.**
- Course Assessment form (sample)  
**Tabled**
- Train the Trainer Workshops begin on September 12<sup>th</sup>.
  
- Best Colleges to Work for  
**We will be part of this beginning this year.**
  
- Program Review  
**Edna discussed additions and proposed additions to the assessment/student learning portion of the website.**
- Mapping of one ILO to PLO/courses this fall
- Specific Co-Curricular Committee Charter Assessment the fall
  - Success Center, Trio/SSS, Advising (Pres. Scholars), Career Services, Clubs (service)  
**They have set up their own web pages.**
- Data Collection cycles for PLO's
- PLO assessment for Business Admin (round 2), CIT, GenEd, Nursing, Automotive
- IUPUI travel update

**3 faculty attending. All travel paperwork has been done.**

- HLC Focused Visit Document
  - Committees Report Out

**Meeting every two weeks.**
- Watermark Program/Service Area Reviews Changes/Progress
- Critique my faculty assessment chat—what should we do next year?
  - Faculty assessment survey 2018/2019 results/changes for next year

- Has everyone had an opportunity to make a comment?
- Repeat to Remember, Remember to Repeat Recap
- Who needs to know? Who's going to tell them?

## **VI. OTHER BUSINESS**

## **VII. ADJOURNMENT**

- **Edna motioned, Doug seconded, the motion passed. Meeting adjourned at 5:30 PM.**

**Next Meeting: September 26, 2019**