



Institutional Assessment Committee (IAC) Meeting Minutes

July 25, 2019

4:00 p.m. Fireplace Conference Room

IAC Members Present: **Todd DeKay, Annemarie Oldfield, Chad Smith, Jessie Davis, Laurie Jenson, Russell Baker, Doug Texter, Ron Flury, Carolyn Vigil, Kim Childress, and Sherry Durand (recording secretary)**

Guests: **David Almond**

I. CALL TO ORDER

Todd, chair called the meeting to order at 4:05 p.m. A quorum was declared.

II. CHANGES TO THE AGENDA

III. APPROVAL OF MINUTES – Annemarie made the motion to approve the minutes. Ron seconded the motion. All in favor. Motion passed.

IV. OPEN ISSUES

- **Assessment Fridays (2nd Friday of each month) (Action)**
Jessie made motion to have Assessment Workshop the 2nd Thursdays of the month at 4:00 PM. It will be a “train the trainer” format. Annemarie seconded the motion. All in favor. Motion passed.

V. NEW ISSUES

- **Quick Data Dive Argos (demonstration)**
- **Mapping of one PLO to ILO/courses this fall (Action)**
Ron made motion to have mapping complete by the end of the fall 2019 semester. Jessie seconded the motion. All in favor. Motion passed.
- **Watermark Faculty Credentials information/approval (Discussion)**

Tabled

- Co-Curricular Committee Charter approval (Action)
Ron made the motion to approve the proposed charter with out the “moto” portion. Jessie seconded the motion. All in favor. Motion passed.

- Data collection cycles for PLO’s (Action)

Tabled

- IUPUI Program Review Proposal and Travel (Action)
Brianna is working on the travel paperwork. Just faculty will be attending this time.
- HLC Focused Visit Document/Timelines (Informational)
 - New Committees Report Out
Chad and Laurie each have committees. Draft due by Aug. 15th, 2019.
- General Education Assessment Brief-Out Summer 2019 (Informational)
 - Starkey, Texter, Cogdill, Buchanan, Moore, and M. Olguin
Curriculum map laid out and rubics are almost done for GenEds.
- Watermark Demonstration/GedEd (Informational)
- Watermark Business Administration (Informational)

All CIT’s will be included

- New Title V grant submitted-focus on improvement lowest math/English (Informational)
- Watermark Program/Service Area Reviews Changes/Progress (Informational)
All the data is ready for Program Reviews in August.
- Summer EOC Evaluations (Informational)
Todd reported a good response rate.
- Fall faculty/general in-service and assessment (discussion)
In-service will include an Assessment portion.

- Has everyone had an opportunity to make a comment?
- Repeat to Remember, Remember to Repeat Recap
- Who needs to know? Who's going to tell them?

VI. OTHER BUSINESS

VII. ADJOURNMENT

- **Jessie motioned, Doug seconded, the motion passed. Meeting adjourned at 5:30 PM.**

Next Meeting: August 29, 2019