



## Institutional Assessment Committee (IAC) Meeting Minutes

May 30, 2019

4:00 p.m. Fireplace Conference Room

IAC Members Present: Todd DeKay, Doug Texter, Ron Flury, Carolyn Vigil, Edna Yokum, James Edwards (for Chad Smith), Kim Childress, Cheryl Vineyard (for Laurie Jenson), and Sherry Durand (recording secretary & for Annemarie Oldfield)

Guests:

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### I. CALL TO ORDER

**Todd, chair called the meeting to order at 4:04 p.m.**

### II. CHANGES TO THE AGENDA

### III. APPROVAL OF MINUTES – **Todd will email the minutes from April 25, 2019 for approvals online.**

### IV. OPEN ISSUES

- Assessment Fridays (2<sup>nd</sup> Friday of each month)

### V. NEW ISSUES

- PLO's added to Fall 2019 Catalog for highest degree/certs—**Work is complete.**
- Campus Strategic Plan awaiting regents' approval
- General Education Assessment work Summer 2019 (Starkey, Texter, Cogdill, Buchanan, Moore, and M. Olguin)—**will be working on designing assessment plans for NM's and ENMU-Roswell's new General Education framework.**
- EvaluationKit EOC progress (not heard from faculty) **Add this item to follow up at next IAC meeting regarding dual credit issues.**
- HSI\_STEM Research study of Math via Iowa State Univ. Senderos—**looking at ways we can improve outcomes**

- Administrative Survey Results/Plans for Improvement—**Admin survey results will be presented at in-service this fall with one area chosen to work on in 19-20 years.**
  - Program/Service Area Reviews Progress
    - Summer 2019—move/improve program review form
    - Completion recognition certificates/posting
    - July 1, 2019—program review rubrics/comments returned to program
    - Assessment Institute IUPUI faculty presentation Fall 2019?
      - **Kim made a motion to send 3 faculty members to Assessment Institute on Oct. 13-15, 2019. Ron seconded motion. All in favor. Passed. Program review team will also be submitting a proposal to present on their work with program review changes from a faculty eye.**
  - HLC Focused Visit Document/Timelines
    - New Committees—**New committee set up—headed by AVPS with heavy complement of faculty/staff.**
  - Set Up Standing Committee on Co-Curricular Assessment
    - **Russell Baker submitted a hand out regarding the Co-Curricular Assessment. Ron made a motion to approve setting up a Standing Committee. Edna seconded the motion. All in favor. Passed.**
  - Watermark Engage Conference June 2019
    - **Kim and Todd will be attending.**
  - Faculty In-service August 19<sup>th</sup>
    - Program Review update/thanks/overview
    - Watermark Overview
    - Focused visit
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- Has everyone had an opportunity to make a comment?
  - Repeat to Remember, Remember to Repeat Recap
  - Who needs to know? Who's going to tell them?

**VI. OTHER BUSINESS**

**VII. ADJOURNMENT**

- **Ron motioned, Edna seconded, the motion passed. Meeting adjourned at 5:00 PM.**