



Institutional Assessment Committee (IAC) Meeting Minutes

March 21, 2019

4:00 p.m. Fireplace Conference Room

IAC Members Present: Kim Childress, Lynn Carry, Doug Texter, Todd DeKay, Edna Yokum, Jesse Davis, Ron Flury, Racheal Conover, Eric Gomez, Kim Porte (recording secretary, acting)

I. CALL TO ORDER

Todd, chair called the meeting to order at 4:06 p.m.

II. CHANGES TO THE AGENDA

III. APPROVAL OF MINUTES – Jesse Davis made a motion to approve the minutes as presented. Lynn Carry seconded. The minutes were approved by voice vote.

IV. OPEN ISSUES

- **PLO's needed campus wide for Fall 2019 catalog by April 30th**
- **Meetings regarding PLO's will be held April 5th and April 19th at approximately 10:15 in room 229 of the Health Building**
- **Edna Yokum, Ron Flury, Doug Texter, Rachael Conover will attend**

V. NEW ISSUES

- **IAC Charter Revision/Reminders**
 - **Faculty Senate will meet**
 - **Annual report of accomplishments**
 - **Guest invite to person from finance department**
 - **Ron Flury motion to approve changes made in green, Doug Texter seconded, the motion passed**
- **Assessment Class in Bb**
 - **Tabled for future discussion**

- Assessment Fridays (monthly)
 - **Meeting scheduled for 2nd Friday of each month at 10:15**
 - **Jesse Davis motioned, Kim Childress seconded, the motion passed**
- NMHEAR Project 19/20
 - **Edna Yokum motioned, Rachael Conover seconded, the motion passed**
- Program/Service Area Reviews Progress
 - **Revisions, Educate, Meeting date to be determined**
- HLC Areas of Concern added as Strategic Plan Goals
 - **Edna Yokum, Lynne Cary, Doug Texter will assist in writing focus visit document**
- HLC Standard Pathway Change Clarification
 - **No further notes**
- HLC Assurance Argument Work January 2020
 - **No further notes**
- Watermark: At a Glance
 - **Preview and Introduction of Software and Capabilities**
- ESCALA project documentation/actions
 - **Previous report can be located online**
 - **New report upcoming**

Comments: **Next IAC Meeting will be held on April 25th, 2019**

Repeat to Remember: **Jesse Davis and Ron Flury will email PLO's April 5th and April 19th**

Who needs to know: **Jesse Davis will email Dr. Maguire regarding time and date for program review meeting**

VI. OTHER BUSINESS

- **Redesign IAC Webpage**

VII. ADJOURNMENT

- **Edna Yokum motioned, Ron Flury seconded, the motion passed**

