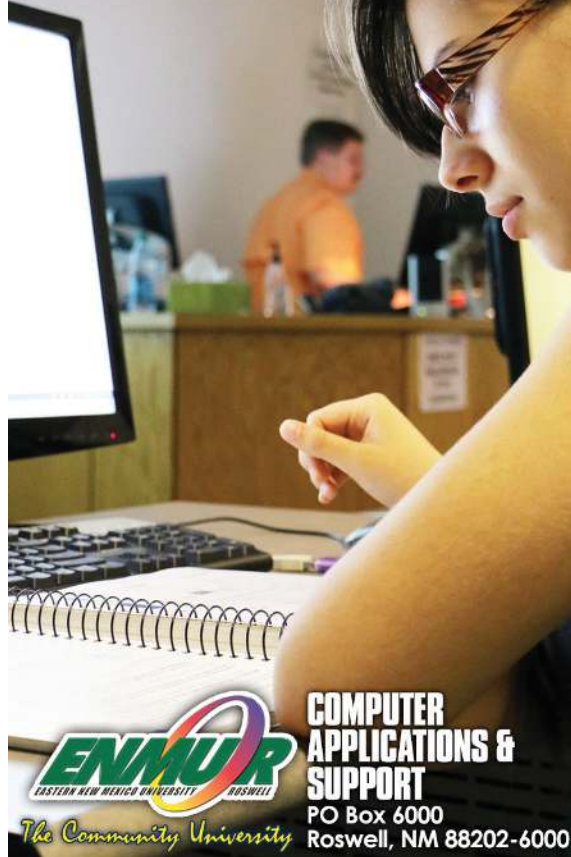


Why Computer Applications and Support?

- The need for effective computer skills is essential for workers in all fields.
- Students are trained to use technology and software applications to successfully perform and coordinate the administrative activities of an office.
- Mastery of computer applications, communication skills, and office management skills helps students be successful in many careers, as well as in further education.



Computer Applications & Support



ENMU
EASTERN NEW MEXICO UNIVERSITY ROSWELL
The Community University

COMPUTER APPLICATIONS & SUPPORT
PO Box 6000
Roswell, NM 88202-6000

575.624-7147

www.roswell.enmu.edu



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Program Overview

This two-year course of study provides students the opportunity to learn computer applications, desktop troubleshooting, security issues, and project management skills. Skills Assessment Management software also prepares students for the MOS (Microsoft Office Specialist) exams. During their last semester of study, students have an opportunity to apply their acquired skills and knowledge of the workplace through a supervised internship.

Completion Options

The Associate of Applied Science Degree (A.A.S.) in Computer Applications and Support transfers into a Bachelor of Applied Arts and Sciences (BAAS) Degree at ENMU. A Certificate of Employability (16 credit hours) and a Certificate of Occupational Training (30 credit hours) are also offered in Computer Applications and Support.

See the current catalog for the complete degree program. Course availability varies each semester.

Associate of Applied Science - 64 credit hours

CIT 101	Basic Computer Skills I.....	3
CIT 210	Employability Skills & Customer Service.....	3
CIT 185	Intro to Computer Information Systems.....	3
CIT 151	Basic Computer Skills II.....	3
CIT 241	Business Math & Calculating Machines.....	3
CIT 182	Ethics in Information Technology.....	1
CIT 263	Microsoft Word.....	3
CIT 263L	Microsoft Word Lab.....	1
CIT 274	Microsoft Excel.....	3
CIT 274L	Microsoft Excel Lab.....	1
CIT 264	Desktop Publishing.....	3
CIT 201	Business Communication.....	4
CIT 221	Internet Technologies.....	3
CIT 294	CIT Internship.....	3
CIT 284	Microsoft Access.....	3
CIT 284L	Microsoft Access Lab.....	1
CIT 285	Microsoft PowerPoint.....	3
CIT 285L	Microsoft PowerPoint Lab.....	1
CIT 189	Helpdesk Technologies.....	3



Career Outlook

The average entry level salary range in New Mexico for a professional with an Associate of Applied Science degree in Computer Applications and Support is \$24,360 to \$38,790 a year.

Top related in-demand job settings/occupations: computer operator, information and database support, desktop publishing, customer support, banks, government, insurance, education agencies

See also ENMU-R related programs: Computer and Network Cyber Security, and Business Administration

COMPUTER APPLICATIONS AND SUPPORT

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