

Transcript Request



To: _____

Date: _____

SUBJECT: Request for OFFICIAL Transcript

I am making a formal application for admission to Eastern New Mexico University-Roswell campus and need an official transcript forwarded to them.

My name while attending your institution was: _____

My social security number is: _____

The transcript I am requesting is:

- High School Transcript - I graduated in _____
- GED Transcript - I completed GED testing in _____
- College Transcript - Date of last attendance was _____

Please send an official copy of my transcript to:

EASTERN NEW MEXICO UNIVERSITY-ROSWELL
ATTN. ADMISSION & RECORDS
PO BOX 6000
ROSWELL, NM 88202

Signature _____

If there are any fees involved, please advise me at the address below:

Name _____

Address _____

City, State, Zip _____

Documents must be sent directly from institution to ENMU-Roswell to be official.

PLEASE RETURN THIS FORM WITH OFFICIAL TRANSCRIPT.