



Academic Appeal/Request Form

Please fully complete this form (2 pages) and submit to the Director of Admissions and Records in the Student Services Center.

_____/_____
Name Student ID

I wish to submit an Academic Appeal for the following reason:

- Academic Standing – request for suspension waiver

Suspension status at ENMU-R:

- First suspension Second suspension Third suspension

The last semester I was enrolled at ENMU-R was:

- Fall _____ Spring _____ Summer _____

I wish to enroll at ENMU-R for the following semester:

- Fall _____ Spring _____ Summer _____

I have met with my Advisor, and am attaching the following supporting documentation:

- Degree plan signed by an Academic Advisor
 Other documentation (medical, birth/death certification, etc.)
- Grade (s) Change
 Transfer Evaluation Credit for courses taken at other institutions
 Admissions suspension waiver – on suspension at a prior institution
 Denial of Admissions to a specific program at ENMU-Roswell; i.e. Nursing, RT, OTA
 Suspension from a specific program due to suspected substance abuse/failed Drug Testing
 Suspension from a specific program due to academic performance
 Academic Dishonesty Penalty
 Request to Inspect Student Records
 Request Copies of Student Records
 Other Request

(Continue to Page 2)

Briefly explain the reason for this appeal/request, and list key points (must be typed):

Name Student ID#

Address

Email Address Phone

Student Signature/Date Advisor Signature/ Date