

# **Constitution of ENMUR Pecos Valley Welding Club**

## **ARTICLE I**

### **Name**

The name of this club is the ENMU-R Pecos Valley Welding Club.

## **ARTICLE II**

### **Purpose**

The purpose of this Club is to provide an opportunity for students at (ENMUR) to come together and recruit more people into the welding industry. Create a tech ed community and further educate college students on the benefits of welding.

## **ARTICLE III**

### **Membership**

Section 1: The Club/Organization is open to all students who are in at least one welding course here at ENMUR and have a GPA of 2.0 or higher.

Section 2: The Club/Organization shall not discriminate against any student on the basis of race, color, religion, sex, national origin, creed, age, disability, marital status, political opinions or affiliations, or veteran status.

Section 3: Dues (if applicable)

a. The amount of \$[10.00] will be charged every semester for membership dues

b. The monies will be paid the first month of the semester the student becomes a member

Section 4: Once dues are paid members will have voting authority. Membership will be renewed by registration and dues (if applicable) at the beginning of each academic semester. No refunds will be accepted once the due is paid.

## **ARTICLE IV**

### **Officers**

The officers of this Club/Organization shall be President; Vice president; Secretary; Treasurer; Photographer

## **ARTICLE V Community**

### **Responsibilities**

All members recognize that they are part of the Eastern New Mexico University of Roswell, and that as such, they are subject to the rules and regulations set forth in the membership guidelines, current student handbook, as well as national, state and city laws. As students, members realize that they represent the College at any time they are involved in official Club/Organization functions on or off campus, and agree to do so in a responsible manner.

## **ARTICLE VI**

### **Funding**

The Club/Organization will have a treasurer designated as the party responsible for finances. All monies raised through Club/Organization dues, donations, or fundraisers are acknowledged as ENMUR funds and will be maintained in a ENMUR agency fund account. No monies associated with this Club/Organization will be held in accounts outside the college.

## **ARTICLE VII**

### **Elections**

Section 1: Members- Members in good standing shall comprise the electorate. Each member of the electorate shall be entitled to vote.

Section 2: Elections- Elections shall be held [at the end of every spring semester].

Section 3: Qualifications for Office- All officers must be a registered and enrolled student with a GPA of 2.0 or above during the entire term of office and at time of election. Incoming freshmen (those who do not have previously attended a post-secondary institution or have no existing ENMUR grade point average) shall be exempt from the following qualifications requirements during the first academic semester in office or until a cumulative ENMUR grade point average has been established.

## **ARTICLE VIII Duties of Officers**

Section 1: Duties and responsibilities of the President.

- a. Be the chief executive of the Club/Organization
- b. Preside over meetings of the Club/Organization
- c. Serve as the liaison between the Club/Organization and the administrative offices.
- d. Appoint the presidential cabinet, committees or commissions that are deemed necessary.
- e. Call special meetings of the Club/Organization
- f. Meet with adviser when deemed necessary.
- g. Take care that this constitution and the laws of the student body are faithfully executed.

Section 2: Duties and Responsibilities of the Vice President

- a. Exercise presidential duties in absence of the president
- b. Assume presidential office upon vacancy

Section 3: Duties and Responsibilities of the Treasurer

- a. Keep complete and accurate account of the Club/Organization's funds
- b. Sign requisitions for Club/Organization funds
- c. Prepare the annual budget request packet with the president
- d. Report to the President
- e. Gives updates on funds to members during monthly meetings

Section 4: Duties and Responsibilities of the Secretary

- a. Take minutes at Club/Organization meetings
- b. Maintain complete and accurate records of all Club/Organization meetings.
- c. Report to the President
- d. File all necessary paperwork and documents
- e. Send out agenda
- f. Create scheduled meetings and events

Section 5: Duties and Responsibilities of the Photographer

- a. Take pictures during special events
- b. Send out pictures upon request
- c. Post on social media engaging new members

## **ARTICLE IX Vacancy of Office**

Section 1: President- In the event that the president position becomes vacant, such vacancy shall be filed by the succession of the Vice-President.

Section 2: In the event that the positions of the Vice-President, Secretary, Treasurer, or Photographer become vacant.

- a. The members elect the new officer.
- b. The President appoints the officer and the members will need to approve.

## **ARTICLE X Removal of Officers**

Section 1: Grounds for removal of an officer include:

- a. three strike rule consisting of verbal warning, written up, then having a meeting with officers and club adviser to see what further actions needs to be taken.

- b. Violation of rules and regulations set forth in the current student handbook
- c. Failure to perform the duties of the office as set forth in the constitution and bylaws of the Club/Organization.
- d. Failure to uphold the provisions of this constitution and bylaws.

## **ARTICLE XI**

### **Adviser**

Section 1: This Club/Organization will have at least one member of the ENMUR faculty or administration serve as an adviser.

Section 2: Duties and responsibilities of the Adviser(s)

- a. Be available to all members for consultation for advice, counsel, and as a resource
- b. Sign appropriate budget and event paperwork
- c. Be familiar with College rules and Office of Student Life policies pertaining to student Club/Organizations
- d. Attend Club/Organization's meetings and activities
- e. Perform eligibility checks on all officers and members, and inform ineligible members of their status
- f. Keep open lines of communication with the Office of Student Life on matters of concern regarding the Club/Organization

### **Amendments**

Depending on the seriousness of the matter the President and adviser will call together a meeting in which the amendment will be discussed and voted on.

2025-2026 Officers

President: Ricardo Chavez  
Vice President: Josiah Pacheco  
Secretary: Vacant  
Treasure: Victoria Castillo  
Photographer: Jacob Quintana

**Authorized signatures:**

Ricardo Chavez

\_\_\_\_\_  
Club/Organization President

\_\_\_\_\_  
Date

Dusty Baker

\_\_\_\_\_  
Club/Organization Adviser

\_\_\_\_\_  
Date