

# Curriculum Committee

2026-27 Catalog

## Minutes

November 14, 2025

9:00 a.m. – AWTC Room 106

### Agenda Items

### Procedures

#### I. Call to order

Dusty Baker called the meeting to order at 9:03 a.m.

Dusty Baker, Chris Meeks, Griselda Aubert, Angie Bersane, Destinee Salayandia, Kim Andazola, Tory Norris, Jennifer Cain, Erubiel Barrientos, Manoj Karki and Andrea Warton were present. Vanessa Stroman attended via TEAMS.

#### II. Changes to the agenda

1. Dusty Baker entertained a motion to change VIII. New Business from information and vote to information only. Jennifer Cain made a motion to accept the change, Tory Norris seconded the motion. There was no discussion and the motion carried.
2. BUSA 2460, ACOM 1130, ACOM 1110, BCIS 1310, OTAP 2340 were inadvertently left off the agenda. Jennifer Cain motioned to add the courses, and Tory Norris seconded. The motion carried.

#### III. Approval of the minutes

- a) Jennifer Cain motioned to accept the minutes from the October 24, 2025 Curriculum Committee meeting, and Tory Norris seconded. There was no discussion and the motion carried.

#### IV. Approve/Reject for Information

All of the Automotive courses are updating the course learning outcomes to better match the ASE credentials. Nothing else is changing.

- a) AT 202 Light Duty Diesel.
- b) AT 201 Intro to Hybrid & Electric
- c) AT 102 Intro to Automotive
- d) AT 134 Engine Performance II
- e) AT 132 Engine Performance I
- f) AT 116 Heating & Air Conditioning
- g) AT115 Electrical Systems II
- h) AT 114 Electrical Systems I
- i) AT 112 Automotive Brakes
- j) AT 118 Wheel Alignment & Suspension
- k) AT 123 Automatic/Manual Transmissions
- l) AT 130 Engine Repair

All courses a-l above were discussed for information, and approved in Coursedog by members of the committee.

V. Approve/Reject for Vote.....Action

- a) AT 202 Light Duty Diesel
- b) AT 201 Intro to Hybrid & Electric
- c) AT 102 Intro to Automotive
- d) AT 134 Engine Performance II
- e) AT 132 Engine Performance I
- f) AT 116 Heating & Air Conditioning
- g) AT 115 Electrical Systems II
- h) AT 114 Electrical Systems I
- i) AT 112 Automotive Brakes
- j) AT 118 Wheel Alignment & Suspension
- k) AT 123 Automatic/Manual Transmissions
- l) AT 130 Engine Repair

All courses a-l above were approved in Coursedog by members of the committee.

VI. Approve/Reject for Information .....Action

All of the listed BCIS courses are due to realizing that, throughout the years, the CIPs for the classes did not get updated to match the CIP for the program. We are updating to the correct CIP, which is already approved for our campus. We also updated the course learning outcomes and course description to match the state catalog.

- a) BCIS 1750 Microsoft Outlook & Office Pro
- b) BCIS 2998 CIT Internship
- c) BCIS 2230 MS PowerPoint
- d) BCIS 1890 Introduction to IT Support
- e) BCIS 1115 Introduction to Computers
- f) BCIS 1110 Fund of Info Literacy & System
- g) BCIS 2220 MS Word II
- h) BCIS 2210 Intermediate MS Access

All courses a-h above were discussed for information and approved in Coursedog by members of the committee. The vote was unanimous.

VII. Approve/Reject for Vote .....Action

- a) BCIS 1750 Microsoft Outlook & Office Pro
- b) BCIS 2998 CIT Internship
- c) BCIS 2230 MS PowerPoint
- d) BCIS 1890 Introduction to IT Support
- e) BCIS 1115 Introduction to Computers
- f) BCIS 1110 Fund of Info Literacy & System
- g) BCIS 2220 MS Word II
- h) BCIS 2210 Intermediate MS Access

All courses a-h above voted on in Coursedog by members of the committee. The vote was unanimous.

VIII. Approve/Reject for Information.....Action

- a) BUSA 2460
- b) ACOM 1130
- c) ACOM 1110
- d) BCIS 1310
- e) OTAP 2340

All courses a-e above were discussed for information and approved in Coursedog by members of the committee.

IX. Approve/Reject for Vote.....Action

- a) BUSA 2460
- b) ACOM 1130
- c) ACOM 1110
- d) BCIS 1310
- e) OTAP 2340

All courses a-e above were voted on and approved in Coursedog by members of the committee. The vote was unanimous.

VIII. New Business.....Information

- a) Information/Vote to amend the catalog, in the Spring 2026 semester, to add Medium/Heavy Truck and Nursing programs and courses.

There was discussion about the mill levy being used for the Medium/Heavy Truck program, the physical therapy program, and dual credit. During this discussion, it was pointed out that the funds will not be available until November 2027.

It was discussed that there are no current faculty to teach these programs and limited physical spaces to house the two programs. Both programs have to have approvals through HED/HLC. It was said that a credit bearing certificate and/or degree being built between now and fall 2026 is not possible to develop a viable program. A committee member suggested getting an advisory board to consult and help build both programs. The committee suggested a timeline to start these programs is fall 2027. This would give time to locate a space to house the programs, to build the courses, to hire faculty, and to get an advisory board together. The Medium/Heavy Truck program should be accredited to ASE standards; specialty tools and equipment also needs to be ordered and in place before the program starts. Committee members suggested that Technical Education and Health need the time to put together a solid program that is sustainable. It was suggested by a committee member to put together a timeline for both programs that can be shared with the public, and that will help get industry partners and keep the communication open with the public.

A committee member suggested going forward with the dual credit opportunities to be accomplished by Fall 2026. Technical Education is working with Goddard High School, Roswell High School, Dexter High School and Artesia High School for dual credit. University High School is looking at construction opportunities.

Committee members will write a draft letter/memo to Eric Mann, with Dr. Powell copied, for the committee to approve at the November 21, 2025 meeting. IT will be asked to create a Curriculum Committee email address for all communication with administration.

Motion to move deadline for programs to November 19<sup>th</sup>, to be voted on during the November 21<sup>st</sup> meeting. Jennifer motioned to extend the deadline to November 19<sup>th</sup>. Tory 2<sup>nd</sup>, and the motion carried.

IX. Adjournment Jennifer motion to adjourn, 2<sup>nd</sup> Vanessa, carried 10:50 a.m.

**Next Meeting: November 21, 2025**