

Minutes
Curriculum Committee
Special Session
September 7, 2021 – 4:00 p.m.
OTC 117

Members in attendance: Jesse Davis, Candi Miller-Morris, Chris Meeks (for Griselda Aubert), Dusty Baker, Dina Jenks, Todd DeKay, Kim LaDuca, and Edna Yokum, Christina Weir

Not present: Romo Villegas and Amanda Booth

I. Call to Order

Meeting Called to Order: 4:07 p.m.

II. Changes to Agenda

- a. Made by Edna Yokum
 - i. Discuss a possible General Education Certificate
 - ii. Under 'New Business' - Meeting with Director and AVP's to discuss about the new process for changing spreadsheet to have required credits for Associate's degree (list them on the spreadsheet) and Flexible 9 (to pick 3 courses).
 - iii. Discussion: make grammatical changes to the form.
 - iv. Need to have a meeting with Presidents and Vice Presidents to show changes.
- b. Motions to move forward with the changes in the Excel form was made by Christina Weir and seconded by Candi Miller-Morris. Motion passes.

- III. APPROVAL OF MINUTES:** The motion for approval of minutes from the August 24, 2021 was made by Edna Yokum, seconded by Candi Miller-Morris. The August 31, 2021 minutes was motioned by Edna Yokum and seconded by Dusty Baker. Motions passed.

IV. Curriculum Revisions:

- a. Change Courses to WELD 220, WELD 221, WELD 222, and WELD 232. All approved. Motioned by Christina Weir. Seconded by Candi Miller-Morris. Motion passes.

V. OTHER BUSINESS:

- a. Discussion about curriculum due dates for 2021 for CCB and Board of Regents. September 14th – agenda items are due for Sept. 28 meeting. Motion to approve due dates made by Edna Yokum. Seconded by Kim LaDuca. Discussion: Chris Meeks says that this timeline is good. Motion passes.
- b. Deadline for Fall 2022 Catalog items is November 9, 2021. Catalog will be released on April 1, 2022. Todd DeKay mentioned that we need the 'Catalog' Program software. The current program is too complicated for just one person to do. The question of who is doing the catalog this year came up, but no one knew the answer to that. We need to model our General Education requirements like Portales (need to look at their catalog) as a simplification piece. No decisions or actions have been taken to do this; only conversations have been had. This works for a majority of our programs, but not all of them. This also

minimizes the choices for students, but transferring is better in the long run. Nothing needs to happen now, but perhaps something to think about for the spring.

- VI. **Adjournment:** Motion to adjourn by Edna Yokum. Seconded by Candi Miller-Morris. Motion Passes.

Meeting Adjourned at 4:53 pm

Next Meeting is scheduled for September 21, 2021 at 4:00 p.m. in the CUB, Fireplace room.