

CURRICULUM COMMITTEE

MEETING MINUTES

11.10.2023

OTC 117

I. The meeting was called to order at 9:05am.

Determination of Quorum

Voting Members Present

- ☐ Dusty Baker
- ☐ Caleb Cain
- ☐ Nick Macaluso
- ☐ Eric Mann- Jennifer Cain attended as proxy
- ☐ Tory Norris
- ☐ Cassandra Solis
- ☐ Edna Yokum

Non-Voting Members

- ☐ Griselda Aubert
- ☐ Chris Meeks
- ☐ Andrea Warton

Guests:

- ☐ Kim Childress
- ☐ Andy Anchondo

Absent:

Lynne Cary

III. Approval of the Minutes of Previous Meeting (10.19.23)

Edna Yokum asked for a motion to approve the minutes from 10-19-23. Dusty Baker moved as stated and seconded by Caleb Cain, and the motion carried unanimously.

IV. Approval of the Agenda

Edna Yokum stated the items below listed in red are amended, and asked for a motion to accept the agenda with these edits. Cassandra Solis made a motion to accept the agenda with edits, Caleb Cain seconded, and the motion carried unanimously.

V. Informational Items

a. Degree Maps and Course Errors

Edna Yokum stated Banner and Coursedog aren't communicating well yet. 140 patches have been applied to Banner and this may be the cause. Courses aren't pulling in correctly and have been put in manually until the glitch is fixed. Banner is working to sink the programs next week. Edna will finish all general education requirements next week and build maps. She will work with Tory Norris to clarify her work in nursing.

VII. Old Business

None

VII. New Business

a. Technical Education Courses:

1. **AM010R**

Rationale for the courses AM010R, AM011R, AM020R, AM021R, AM030R, and AM031R - they do not meet industry standards, there are no employment opportunities, and they have not been active for last four years. Students are not asking about the program. Caleb Cain motioned to deactivate AM010R, Nick Macaluso seconded, and the motion carried unanimously.

2. **AM011R**

Caleb Cain motioned to deactivate AM011R, Cassandra Solis seconded, and the motion carried unanimously.

3. **AM020R**

Nick Macaluso motioned to deactivate AM020R, Cassandra Solis seconded, and the motion carried unanimously.

4. **AM021R**

Tory Norris motioned to deactivate AM021R, Cassandra Solis seconded, and the motion carried unanimously.

5. **AM030R**

Caleb Cain motioned to deactivate AM030R, Cassandra Solis seconded, and the motion carried unanimously.

6. **AM031R**

... Caleb Cain motioned to deactivate AM031R, Dusty Baker seconded, and the motion carried unanimously.

7. **AT 122**

Dusty Baker would like to combine AT 122 and AT 124 into one class, and to exclude the summer courses and only have spring and fall courses. Caleb Cain motioned to deactivate AT 122 and AT 124, and Tory Norris seconded. The motion carried unanimously.

8. **AT 124**

Caleb Cain motioned to deactivate AT 122 and AT 124, and Tory Norris seconded. The motion carried unanimously.

9. **AT230**

Dusty Baker stated there are currently three diesel courses (AT230, AT235, AT240) but they do not benefit any student. Eliminate the certificate, and add the curriculum in to automotive -light duty diesel-AT 202. Caleb Cain made a motion to deactivate AT 230, Dusty Baker seconded, and the motion carried unanimously.

10. **AT235**

Diesel airbrakes. Caleb Cain made a motion to deactivate AT 235 and to accept combining this course into AT 202, Tory Norris seconded, and the motion carried unanimously.

11. **AT240**

Diesel Hydraulics. Caleb Cain made a motion to deactivate AT 240 and to accept combining this course into AT 202, Cassandra Solis seconded, and the motion carried unanimously.

12. AT294

Dusty Baker said this course is a co-op internship class, but there are not enough places for internships. Deactivate the course for now, reassess the course, and find new internships. The discussion included whether to keep the course in the catalog for now but to remove it from the program requirements. This would allow the program to include the course in the future if more internships became available. Dusty Baker agreed with this decision. Caleb Cain made a motion to accept, Nick Macaluso seconded. The motion was rejected unanimously, and the course will be kept in the catalog.

13. Automatic/Manual Transmissions (new course)

This is the course, AT 123, that will combine AT230, AT235 and AT240. Caleb Cain made a motion to add the course, and Cassandra Solis seconded. The motion carried unanimously.

14. CDL150

Deactivate the course and move it to CWD as a non-credit course. Andy Anchondo spoke his concerns and there was discussion. Caleb Cain made a motion to table this action item until the next meeting to allow Andy Anchondo to get answers to his concerns, Nick Macaluso seconded, and the motion carried unanimously.

15. CDL193

The course hasn't been offered in several years. Caleb Cain made a motion to deactivate CDL 193, Tory Norris seconded and the motion carried.

16. CDL250

Deactivate the course and move it to CWD as a non-credit course. Andy Anchondo spoke his concerns and there was discussion. Caleb Cain made a motion to table this action item until the next meeting to allow Andy Anchondo to get answers to his concerns, Tory Norris seconded and the motion carried.

17. CDL293

The course hasn't been offered in several years. Tory Norris made a motion to deactivate CDL293, Caleb Cain seconded, and the motion carried unanimously.

18. ELEC 101

Dusty Baker would like to reactivate and update this course. In two semesters, a student in welding, auto, and small engines can go to work at dairies, ranches, farms, or Kabota. Tory Norris made a motion to reactivate ELEC 101, Caleb Cain seconded. The motion carried unanimously.

19. LACO11R

Kim Childress would like to deactivate LAC011R, LAC011LR, LAC021R, LAC021LR, LAC031R, and LAC031LR. There are no practicum sites available. The courses do not meet industry standards, there are no work opportunities, and animals are not allowed on campus. The courses has not been active for four years. Dusty Baker moved to deactivate LAC011R, Tory Norris seconded and the motion carried unanimously.

20. LAC011LR

Nick Macaluso moved to deactivate LAC011LR, Caleb Cain seconded, and the motion carried unanimously.

21. LAC021R

Dusty Baker moved to deactivate LAC021R, Tory Norris seconded, and the motion carried unanimously.

22. LAC021LR

Caleb Cain moved to deactivate LAC021LR, Tory Norris seconded, and the motion carried unanimously.

23. LAC031R

Cassandra Solis moved to deactivate LAC031R, Caleb Cain seconded, and the motion carried unanimously.

24. LAC031LR

Caleb Cain moved to deactivate LAC031LR, Tory Norris seconded, and the motion carried unanimously.

25. ST010R

Kim Childress would like to deactivate the Building Maintenance certificate. The program was active one year and wasn't feasible, and there was no interest from students. Tory Norris moved to deactivate ST010R, Caleb Cain seconded, and the motion carried unanimously.

26. ST011R

Tory Norris moved to deactivate ST011R, Caleb Cain seconded, and the motion carried unanimously.

27. ST020R

Caleb Bain moved to deactivate ST020R, Dusty Baker seconded, and the motion carried unanimously.

28. ST021R

Caleb Cain moved to deactivate ST021R, Dusty Baker seconded, and the motion carried unanimously.

29. ST030 R

Tory Norris moved to deactivate ST030R, Dusty Baker seconded, and the motion carried unanimously.

30. ST031 R

Caleb Cain moved to deactivate ST031R, Tory Norris seconded, and the motion carried unanimously.

31. WELD 118

Dusty Baker stated that information in the class is covered in other courses and asked that this course be deactivated. Caleb Cain

moved to deactivate WELD 118, Tory Norris seconded, and the motion carried unanimously.

32. WELD 215

Dusty Baker stated pipe courses cover WELD 215 and makes this course redundant. Caleb Cain moved to deactivate WELD 215, Nick Macaluso seconded, and the motion carried unanimously.

33. WELD 221

The proposal is to update the name and learning outcomes of this course to meet industry standards. Nick Macaluso moved to approve the proposed edits for WELD 221, Caleb Cain seconded, and the motion carried unanimously.

34. WELD 222

The proposal for this course is to update the learning outcomes to match the newly approved outcomes in WELD 221. Significantly, this course will be a pipe testing course for both API and ASME codes. Caleb Cain moved to approve the editing of WELD 222, Tory Norris seconded, and the motion carried unanimously.

35. WELD 233

Due to the new WELD 234 course (Welding Fabrication II), this course needed to be updated to reflect this now two-part course sequence. Therefore the name is updated to "Welding Fabrication I". Tory Norris moved to accept changes in WELD 233, Caleb Cain seconded, and the motion carried unanimously.

b. Arts and Sciences Education Courses:

1. AGRI 1120

AGRI 1120, AGRO 1110C, ANSC 2320, ANSC 2330 and SOIL 2110 have one instructor teaching all courses and there should be two instructors. There are no adjuncts available to teach these classes. Additionally, due to the newness of the program, the supplies and materials needed for these courses are not yet available due to funding restrictions. When the supplies and materials are all in place, as well as the additional instructor, these courses will be reevaluated to include lab components to ensure the proper in-depth instruction required. The courses are currently a combo lecture (2/lecture-1/lab) due to the belief of the former program coordinator that funding (and grants) would allow for a timely development of a greenhouse and subsequent materials with corresponding faculty. That did not happen. The proposals are to change the courses to change to a 3-hour lecture course. Dusty Baker moved to accept the changes to a 3-hour lecture course, Tory Norris seconded, and the motion carried unanimously.

2. AGRO1110C

Caleb Cain moved to accept the change to a 3-hour lecture course, Tory Norris seconded, and the motion carried unanimously.

3. ANSC 2320

Tory Norris moved to accept the changes to a 3-hour lecture course, Cassandra Solis seconded, and the motion carried unanimously.

4. ANSC 2330

Tory Norris moved to accept the changes to a 3-hour lecture course, Cassandra Solis seconded, and the motion carried unanimously.

5. MATH 2610

This is a methods teaching course and requires that students have completed their required math class prior to enrolling in the course. Nick Macaluso moved to accept Math 1130 as a pre-requisite to MATH 2610, Caleb Cain seconded, and the motion carried unanimously.

6. MATH 2625

This is a part two of the math methods teaching courses. This course covers the higher elementary grades and since the state standards build upon each other, the students need to complete MATH 2610 prior to enrolling in MATH 2625. As MATH 2610 now has a prerequisite of MATH 1130, that is also included here. Tory Norris moved to accept MATH 2610 and MATH 1130 as prerequisites for this course, Caleb Cain seconded and the motion carried unanimously.

7. SOIL 2110

Dusty Baker moved to accept modifying credits from 2 lecture/1 lab to 3 lecture credits, Cassandra Solis seconded, and the motion carried unanimously.

c. Health Sciences

1. NA 111L

Cassandra Solis moved to change the course description to be less specific, Caleb Cain seconded, and the motion carried unanimously.

2. **NURS 110LR**

Cassandra Solis moved to approve editing the course description to be less specific, seconded by Dusty Baker and the motion carried unanimously.

3. **NURS 112LR**

Nick Macaluso moved to change the course description to be less specific, Caleb Cain seconded and the motion carried unanimously.

4. **NURS216LR**

Cassandra Solis moved to change the course description to be less specific, Caleb Cain seconded and the motion carried unanimously.

5. **NURS 217LR**

Dusty Baker moved to change the course description to be less specific, Cassandra Solis seconded and the motion carried unanimously.

6. **NURS 201LR**

Caleb Cain moved to change the course description to be less specific, Dusty Baker seconded, and the motion carried unanimously.

7. **NURS 220LR**

Caleb Cain moved to change the course description to be less specific, Cassandra Solis seconded, and the motion carried unanimously.

8. **Pathophysiology (new course)**

Cassandra Solis asked if Tory Norris had considered the MDST Pathophysiology course. Tory stated that the Nursing faculty wanted to be able to tailor the course to align with the nursing outcomes. Cassandra agreed that it was a good idea. Griselda wanted to know if Tory had considered one of the inactive biology pathophysiology courses. Tory had rationalized not choosing those courses because they would go deeper than the nursing students would need. Additionally, BIOL courses would mean that the nursing faculty would not be eligible to teach the course. We updated the course title to Pathophysiology for Nursing based on this feedback of the course being specific to nursing students. Also, the initial course number proposed, NURS 121, was already taken, so Griselda suggested NURS 116. The committee approved these changes. Cassandra Solis moved to accept the new course, seconded by Caleb Cain, and the motion carried unanimously.

VIII. Comments/Questions

a. Open to Group

I. Request to modify the Coursedog notification system.

IX. Adjournment

The meeting adjourned at 12:34 PM.

Next Meeting: 12.01.2023