

# Curriculum and Instruction Committee

October 19, 2023

5:00pm

Microsoft Teams Meeting

**Voting Members Present:** Dusty Baker, Caleb Cain, Lynne Cary, Nicholas Macaluso, Eric Mann, Tory Norris, Cassandra Solis, Edna Yokum

**Non-Voting Members Present:** Andrea Warton, secretary; Chris Meeks

**Members Absent:**

**Guests:**

- I. The meeting was called to order on October 19, 2023, at 5:01 p.m.
- II. There is a quorum.
- III. Approval of the Minutes
  - a. N/A
- IV. Approval of the Agenda
  - a. Dusty Baker made a motion to accept the agenda as presented. Eric Mann seconded the motion. The motion to approve the agenda is approved by voice vote.
- V. Informational Items
  - a. Edna Yokum introduced a suggestion that courses and programs have different deadlines (summer and fall) to even out catalog entries and corrections. An obstacle is some faculty are on 9-month contracts and are off during the summer months which would delay fall considerations. She asked the committee to consider this option and report at the next curriculum committee meeting.
- VI. New Business
  - a. ALAS 1825 new course. Career & Financial Literacy. This course was pulled from the State catalog, is a straight lecture class with 39.9 contact hours, and combines financial literacy with entrepreneurship. Caleb Cain made a motion to approve, Cassandra Solis seconded. There was no discussion. The motion was passed unanimously by voice vote.
  - b. AT 106 new course. Small Gas Engines. This course is for smaller engines used in the agricultural industry. Caleb Cain made a motion to approve, Nick Macaluso seconded. There was no discussion. The motion was passed unanimously by voice vote.
  - c. AT 107, new course. Off-Road machine & Tech. This course is for off-road machinery such as Kabota machinery. Students can sit for the Kabota exam at the end of this course. The local Kabota dealership is interested in partnering with ENMU-R. Eric Mann made a motion to approve and Lynne Cary seconded. Discussion – Dusty Baker stated that John Deere may offer training internally but not on a national level. The motion was passed unanimously by voice vote.

- d. AT 201, new course. Intro to Hybrid & Electric. This is an introduction to hybrid and electric vehicles. State Representatives and Industry partners tell us this is what is needed and are interested in funding. A motion was made by Caleb Cain to accept the new course and seconded by Cassandra Solis. Discussion – Lynne Cary asked how this will set us apart from other colleges, and Nick Macaluso asked who will be teaching the course. Dusty Baker explained there are only 2-3 colleges in New Mexico teaching this course. Steve Kollas, a current faculty member, has been trained in hybrid and electric vehicles. Chris Meeks asked if this will be an option in current offerings or if it will be an elective. Dusty stated it will be a Level 2 and an Associate degree. The motion was passed unanimously by voice vote.
- e. AT 202, new course. Light-Duty Diesel. Dusty Baker explained that the current certificate is not usable and will be deactivated and replaced by AT 202. This course is for light-duty trucks and cars, not big rigs. Will go into Level I or II and the associate degree. A motion was made by Caleb Cain and seconded by Lynne Cary. Discussion – Lynne Cary asked about internships. Dusty Baker stated we partner with three dealerships that take students in on apprenticeships. The motion carried unanimously by voice vote.
- f. WELD 107, new course. Agricultural Welding. The course introduces the Ag welding industry, for example, working on farms. Caleb Cain made a motion to accept the course, and was seconded by Lynne Cary. There was no discussion. The motion was passed unanimously by voice vote.
- g. WELD108, new course. Agricultural Welding Fabrication. This course is a continuation of WELD 107. A motion was made by Caleb Cain to accept the new course and seconded by Nick Macaluso. Discussion – Lynne Cary asked what projects this course would offer. Dusty Baker explained that there will be three different projects chosen from student projects published in Lincoln Electric. The students will use skills and knowledge gained in WELD 107 to create smaller projects such as fire pits, welding tables, and “T” post drivers. The motion was passed unanimously by voice vote.
- h. WELD 234, new course. Welding Fabrication II. ENMU-R has had a fabrication class for over 7 years. This course is a continuation of WELD 233- Welding Fabrication I. Students will use the skills developed in WELD 233 to create full-scale projects and finish them in WELD 234. Caleb Cain made a motion to approve which was seconded by Tory Norris. There was no discussion. The motion was carried unanimously by voice vote.

VII. Old Business

- a. N/A

VIII. Comments/Questions

- a. New courses are on an accelerated timeline and the committee will help do what needs to get them done to be approved. Please get these done ASAP so they can be added to your program. They are due by November 1.
- b. Cassandra – Is it necessary to receive an email on every change in Course Dog? Edna realizes everyone is getting multiple emails and will work with Chris to see if that can be resolved.

IX. Adjourn

- a. Nick Macaluso made a motion to adjourn. Dusty Baker seconded the motion. The motion to adjourn was approved unanimously by voice vote. The meeting was adjourned at 6:06pm.