



PROFESSIONAL SENATE MEETING MINUTES

8/7/2026

10:00 AM MDST | LRC 121 (Flex Room)

ATTENDANCE

- **Officers Present:** David Castro, Juan Hernandez, Sarahi Diaz
- **Senators Present:** Keegan Bain, Chris Shuster, Kim Biggs, Chris Bullard, Tadd Scott, Heidi Franks
- **In Person Attendees:** 0
- **Virtual Attendees:** 8

AGENDA ITEMS

I. Call to Order at 10:02 by Juan Hernandez

II. Approval of Agenda

- David Castro presented the meeting agenda.
- Motion to approve: Chris Shuster
- Seconded by: Kim Biggs
- Outcome: Approved

III. Approval of Previous Meeting Minutes

- David Castro presented the previous meeting minutes.
- Motion to Approve: Keegan Bain
- Seconded by: Kim Biggs
- Outcome: Approved

IV. Updates

- **Admin Council & Core Team**
 - Admin Council is considering moving the in-service meeting until after the census date to mirror other campuses.
 - AI guidelines feedback was reviewed and will be sent out again for another round of feedback. The new guidelines are expected to be implemented in Spring 2027.
 - Dr. Leager praised the new student orientation and stated the event helped new students sign up with Timely care.

- The new campus portal currently defaults to the Portales campus. This can be adjusted by clicking drop down arrow and selecting the Roswell campus. Any questions regarding the new portal should be directed to the ENMU-R Help Desk.
 - New polos will be available for employees. Martha Staab will send out an email when they are ready for pick up.
 - Master Calendar Event Committee is working on streamlining the booking process.
 - The campus will be hosting a CDL class C course for employees to increase number of individuals who can drive the ENMU-R bus. Course and exam fees will be covered by the campus. Reach out to Chris Bullard for details.
 - The installation of the pavilion is expected to be completed by the end of August with a ribbon cutting ceremony to follow in September.
- Professional Senate Activities Committee
 - The 1st activity that will be held is disc golf. Details to be announced soon.
- Senate Budget Idea
 - Chris Bullard presented his idea for the use of Senate Funds. He suggested a professional development training course for professional senate employees. A poll will be sent out for feedback when there are more details. Support Senate can also be included in this training and the funds can be combined.
- Senator Seat Discussion
 - The vacant senator seat for Student affairs has been reallocated to Academic affairs.
 - Carmen Short has resigned as a Senator for Student Affairs. Current Senators can elect to give appointment powers to the Senate President so he may select a new senator or another election can be held to fill the vacancy. If anyone would like to share their opinion on this topic please reach out to your senator or a senate officer.
 - Chris Shuster has recently moved from a position in Student Affairs to a position in Business Affairs. Chris Shuster stated that we may need to add language to the constitution in the event that this situation occurs again. He also stated he does not mind continuing to serve as a Senator for Student Affairs but believes finding a suitable replacement would be the better option. If anyone would like to share their opinion on this topic please reach out to your senator or a senate officer.
 - A special election will be held for the other vacant Senator seat in Academic affairs.

- Welcome Back Booth Request
 - An email has been sent out that includes the booth request form for the Welcome Back event. The event will be held on August 27th from 12pm-6pm in the courtyard between the PEC and CSC buildings.

V. Open Discussion

- Heidi Franks is looking for volunteers to assist in the Stem Zone at this year's air races. If anyone is interested in volunteering please reach out to Heidi.
- Motion to close open discussion: Chris Shuster
Seconded by: Keegan Bain

VI. Adjournment

- Motion to adjourn: Kim Biggs
- Seconded by: Keegan Bain
- Vote to Adjourn: Unanimous
- Meeting Adjourned at 10:28 AM

*Please watch the video recording of the Professional Senate meeting [here](#) for full details on meeting topics.