



PROFESSIONAL SENATE MEETING MINUTES

7/10/2026

10:00 AM MDST | LRC 121 (Flex Room)

ATTENDANCE

- **Officers Present:** David Castro, Juan Hernandez, Sarahi Diaz
- **Senators Present:** Keegan Bain, Vanessa Martinez, Chris Shuster, Carmen Short, Kim Biggs (TEAMS), Heidi Franks, Tadd Scott
- **In Person Attendees:** 1
- **Virtual Attendees:** 10

AGENDA ITEMS

I. Call to Order at 9:59 by Juan Hernandez

II. Approval of Agenda

- David Castro presented the meeting agenda.
- Motion to approve: Keegan Bain
- Seconded by: Carmen Short
- Outcome: Approved

III. Approval of Previous Meeting Minutes

- David Castro presented the previous meeting minutes.
- Motion to Approve: Chris Shuster
- Seconded by: Carmen Short
- Outcome: Approved

IV. Updates

- **Introduction of New Senators**
 - David Castro introduced the new senators:
Heidi Franks, Academic Affairs
Tad Scott, Student Affairs
Kim Biggs, Academic Affairs
Chris Bullard, Business Affairs

- Rules and Roles Overview
 - David reviewed the roles and duties of the officers and senators. He also reminded all professional staff members that they are allowed to voice concerns and opinions during meetings or to their senators.
- Admin Council and Core Team Update
 - The ITC roof construction is expected to begin soon.
 - The construction on the sidewalk between the ITC and OTC will begin after the air races have concluded to avoid any disruptions during the event.
 - The campus is looking at placing QR codes around the University that would show internal and external maps of each building.
 - The campus is considering creating an in-house AI agent/model.
 - The next campus wide meeting is scheduled for August 14th.
 - August 10th will be the last day for Summit Food Services.
- Professional Senate Activities Committee
 - Nathaniel Reynolds has volunteered to be the chair of the Professional Senate Activities Committee.
- New Student Orientation Booths
 - The deadline to register a booth for the New Student Orientation is July 20th.
 - New Student orientation will take place on July 29th and August 5th.
- New Portal
 - The new portal launched on July 6th. If there are any issues or suggestions for improvement contact Greg Tripp.

V. Action Items

- Senator Seat Reallocation:
 - A vote was held to reallocate the vacant senator seat from Student Affairs to Academic Affairs.
 - Outcome: Approved by unanimous vote.
 - A special election will be held to vote in a new senator for Academic Affairs.

VI. Open Discussion

- It was brought up that due to Chris Shuster taking a position with computer services he is no longer in Student Affairs, but is still serving as a senator for Student Affairs.
- Motion to adjourn open discussion: Keegan Cain
- Seconded by: Vanessa Martinez

VII. Adjournment

- Motion to adjourn: Keegan Bain
- Seconded by: Chris Shuster
- Vote to Adjourn: Unanimous
- Meeting Adjourned at 10:18 AM

*Please watch the video recording of the Professional Senate meeting [here](#) for full details on meeting topics.