



PROFESSIONAL SENATE MEETING MINUTES

6/5/2026

10:00 AM MDST | LRC 121 (Flex Room)

ATTENDANCE

- **Officers Present:** David Castro, Juan Hernandez
- **Senators Present:** Keegan Bain, Kim Biggs (Teams), Chris Bullard, Vanessa Martinez, Chris Shuster
- **In Person Attendees:** 1
- **Virtual Attendees:** 7

AGENDA ITEMS

I. Call to Order at 10:00 by Juan Hernandez

II. Approval of Agenda

- David Castro presented the meeting agenda.
- Motion to approve: Keegan Bain
- Seconded by: Chris Shuster
- Outcome: Approved

III. Approval of Previous Meeting Minutes

- David Castro presented the previous meeting minutes.
- Motion to Approve: Keegan Bain
- Seconded by: Vanessa Martinez
- Outcome: Approved

IV. Updates

- **Admin Council**
 - David discussed the campus five-year plan and will post the outline on Microsoft Teams. An A.I. procedure draft was presented and will be sent out campus wide at a later date, David will post the draft once it becomes available. BRB funds were identified for the use of capital layout projects. Project proposals can be submitted to David.
- **Senator Special Election/Vacancy**
 - Heidi Franks has accepted the vacant senator seat, previously held by Vanessa Borunda.

- One vacant senator seat remains and David has proposed to move a senator seat from Student Affairs to Academic Affairs. This proposal will be voted on next senate meeting.
- Various Updates
 - NMCHAS is looking at including Support and Professional senates to their organization.
 - Pay increases have been applied, will be seen in pay starting July 17th.
 - Annual Supervisor meetings will be held soon, TBD.
 - Student Affairs reports enrollment for summer session has increased by 3%.
 - P-Card deadline June 15th.
 - Study room updates will be coming soon in the LRC.
 - SGA is requesting ideas to paint campus hydrants. Approved colors are red, white, blue, and green was approved.

V. Open Discussion

- Open Floor:
 - Nathaniel presented the idea for starting a Book/Bible study club.
 - Michelle reminded staff about the upcoming training for ENMU-Portales Business Office policies and procedures.

VI. Adjournment

- Motion to adjourn: Keegan Bain
- Seconded by: Vanessa Martinez
- Vote to Adjourn: Unanimous
- Meeting Adjourned at 10:26 AM

*Please watch the video recording of the Professional Senate meeting [here](#) for full details on meeting topics.