



PROFESSIONAL SENATE MEETING MINUTES

12/9/2025

10:00 AM MDST | LRC 121 (Flex Room)

ATTENDANCE

- **Officers Present:** David Castro, Juan Hernandez, Sarahi Diaz
- **Senators Present:** Keegan Bain, Vanessa Borunda, Vanessa Martinez (Teams), Carmen Short, Chris Shuster
- **In Person Attendees:** 9
- **Virtual Attendees:** 11

AGENDA ITEMS

I. Call to Order at 10:00 AM by Juan Hernandez

II. Approval of Agenda

- David Castro presented the meeting agenda.
- Motion to approve: Chris Shuster
- Seconded by: Keegan Bain
- Outcome: Approved

III. Approval of Previous Meeting Minutes

- David Castro presented the previous meeting minutes.
- Motion to Approve: Vanessa Borunda
- Seconded by: Carmen Short
- Outcome: Approved

IV. Updates

- Lunch N' Bowl
 - Invitations were sent out to Support and Faculty Senate members.
 - Pcard use was approved for the Dion's Catering and rental of the bowling alley.
- NISOD AoE Nominations Form
 - David will be using the Merit Award Nominations Form as a template for the NISOD award.
 - Nominations for the NISOD Award are due in February 2026

V. Open Discussion*

- January Monthly Meeting:
 - January monthly Senate meeting will need to be rescheduled due to Campus Wide meeting.
 - The next Senate meeting will be scheduled for January 16, 2026.

- Alternate Work Schedule:
 - The alternate work schedule that is implemented at the Portales campus is only followed by the instructors.
 - Kim Biggs has volunteered to lead a committee for the alternate work schedule.
 - A vote will be held at the next senate meeting to establish the committee.
- Open Floor:
 - Chris Bullard and Connor Dahlin met with Frank Gonzalez regarding starting a racquet ball club that will be held in the evening. They were informed by Mr. Gonzalez that the PEC will not be extending their hours in the Spring Semester. Juan Hernandez will be following up with Stephanie Miles and Eric Mann regarding the PEC hours.
 - Connor suggested hosting activities for staff during work hours due to a lack of evening gym hours for staff. David Castro presented the idea of forming a committee for these activities.
 - Heidi Franks asked if the PowerPoints presented at the campus wide meetings could be emailed after the meeting for those who could not attend. David Castro will look into having this done.

*Please watch the video recording of the Professional Senate meeting [here](#) for full details on Open Discussion topics.

VI. Adjournment

- Motion to adjourn: Vanessa Borunda
- Seconded by: Keegan Bain
- Meeting Adjourned at 10:31 AM