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## **PROFESSIONAL SENATE MEETING MINUTES**

**11/21/2025**

10:00 AM MDST | LRC 121 (Flex Room)

### **ATTENDANCE**

- **Officers Present:** David Castro, Juan Hernandez
- **Senators Present:** Keegan Bain, Vanessa Borunda, Vanessa Martinez
- **In Person Attendees:** 4
- **Virtual Attendees:** 9

### **AGENDA ITEMS**

#### **I. Call to Order at 10:01 AM by Juan Hernandez**

#### **II. Approval of Agenda**

- David Castro presented the meeting agenda.
- Motion to approve: Keegan Bain
- Seconded by: Vanessa Borunda
- Outcome: Approved

#### **III. Approval of Previous Meeting Minutes**

- David Castro presented the previous meeting minutes.
- Motion to Approve: Carmen Short
- Seconded by: Keegan Bain
- Outcome: Approved

#### **IV. Updates**

- Lunch N' Bowl
  - David covered the catering details for both Dion's Pizza and Taqueria Jalisco. Dion's Pizza won the catering poll. The Lunch N' Bowl date was updated to December 5<sup>th</sup>, 2025. An RSVP will be sent out as soon as possible.
- December Monthly Meeting
  - December monthly meeting has been moved to December 9<sup>th</sup>, 2025, due to campus wide meeting on the 5<sup>th</sup>.
- January Monthly Meeting
  - January monthly meeting will be held on January 9<sup>th</sup>, 2026, due to campus closure on the 2<sup>nd</sup>.

#### **V. Open Discussion**

- A 15–20-minute timer was offered for any items that required immediate discussion before the next official Professional Senate meeting.
- Kimberly Biggs addressed the Professional Senate about the possibility of adjusting work schedules for the summer. She explained that ENMU (Portales) has a similar system that allows for staff to take time off at reduced Paid Time Off accrual. Kim's proposal would also add towards cost savings for the campus as a result of closing offices/departments/buildings. A separate channel under ENMU Roswell Professional Staff Teams has been created for this item, as it continues to develop.

**VI. Adjournment**

- Motion to adjourn: Carmen Short
- Seconded by: Keegan Bain
- Vote to Adjourn: Unanimous
- Meeting Adjourned at 10:28 AM