



COMMUNITY COLLEGE BOARD
Eastern New Mexico University – Roswell
Administration Center Board Room #135
March 13, 2024, 4:00 pm
MINUTES

Members Present: Carleton “Cla” Avery, Katie Cooper, Rissie Daubert, Tamaliah “Tammy” Lueras, and Jamila Miller

Members Absent:

Others Present: Paulina Alvarez, Briana Bitner, Jennifer Cain, Teresa Casarez, Sam Chaves, Rebecca Cobos, Kim Childress, Joey Coburn, Craig Collins, Todd DeKay, James Edwards, Kim Griffis, Tom Lancaster, Tony Major (via phone) Eric Mann, Martha McNabb, Veronica Munoz, Annemarie Oldfield, Justin Powell, Shawn Powell, Jacob Puckett, Dara Sanders-Aceves, Gary Smith, Andrea Stapp, Devin Stroman, Vanessa Stroman, Kyle Torke, Romo Villegas, Edna Yokum, Andrea Warton, Marlon Wells, and Ty Whatley

Routine Business:

- I. Call to Order President Avery called the meeting to order at 4:00 p.m.
- II. Declare a Quorum President Avery declared a quorum.
- III. Pledge of Allegiance Vincent Stroman led the Pledge of Allegiance.
- President Avery introduced Gary Smith. Mr. Smith explained ESGR (Employer Support of the Guard Reserve) as a volunteer organization managed by the Department of Defense. The organization encourages service members to make nominations for the patriot award. James Edwards nominated Romo Villegas and he was presented the award.
- IV. **Finalize Agenda** President Avery motioned for an adjustment to the agenda by moving faculty recognition before the strategic priorities. The motion carried unanimously. Vice President Lueras moved to finalize the agenda. Secretary Daubert seconded the motion. The motion carried unanimously.
- V. **Approve Minutes** President Avery asked for a motion to approve the January 10, 2024 meeting minutes. Member Miller motioned to accept the minutes as written, Vice President Lueras seconded the motion, and the Board approved unanimously.

Public Comment: No public comments were made.



Presidential Remarks:

- I. ENMU Chancellor's Remarks
ENMU is on Spring Break, and Dr. Johnston was unable to attend.

- II. ENMU-Roswell President's Remarks
Enrollment increased by 50 students from spring 2023, about 2%. In 2023 enrollment was up 18% from the previous year. Credit was given to the administration, recruiters, and staff of Student Services, as well as to faculty for updating processes and making sure students succeed in the classroom. Secretary Daubert interjected the outstanding showing from ENMU-Roswell at the Dexter Career Fair.

The campus has approximately 230 full-time faculty and staff positions and 30 adjunct positions. The Chief Business Officer position is posted. There are two grant positions open, and one was filled today.

Chancellor Johnston, President Trospen, Tony Major, and Dr. Powell attended the Legislative Session. ENMU-Roswell was approved for:

1. 2 million dollar nursing expansion. Funding is available from 2024-2028;
2. \$80,000 for the agricultural program's livestock judging team and coach;
3. \$200,000 for operational costs for programming. Funds will be shared with Portales, and will be used for training and professional development for faculty and staff.
4. In August, ENMU-R will begin promoting the Aviation Maintenance program expansion prior to the November 2024 General Election which will include a General Obligation Bond on the ballot. The campus has a \$5.3 million request from the state, and the university will put in one-fourth to bring the total to \$7.1 million.
6. Additional money was received for a greenhouse, an adult-sized mannequin, and \$400,000 for HVAC units across campus.

Update on fiber optics was giving by Jacob Puckett. The fiber optics and surveillance system will be brought online next week. Fencing will be put around exposed electrical systems. These HVAC units will be accessible for maintenance. The sewer sanitation project is complete, and the restrooms are finished. The piping was replaced and the gym will open soon. Planning is in process for several projects to include fire suppression sprinkler system, parking lots and walkways improvements, and the ITC Roof replacement and EIFS repair.

Todd DeKay stated there will be an HED hearing in April to present the plan for the nursing expansion. Completion is estimated to be one year. The expansion would add space for additional nursing students. Mr. DeKay stressed the importance of space utilization, and that construction not interfere with other projects and ongoing classes.

Leadership changes include Charles Henderson and Karen Franklin in the business office. They will be finished by the end of June. These are short-term appointments to get immediate needs taken care of. Todd DeKay has been moved into Interim Vice President of Operations which was advertised nationally and the committee is currently going through applications for this position on a regular basis. Kim Griffis is the new Dean of Technical Education, Linde Newman was promoted to Director of Special

Projects, Veronica Munoz is the Assistant Vice President of Student Engagement, and Martha Staab is the Director of Marketing and Public Relations.

Board Matters:

I. Board Report

President Avery thanked James Edwards for the Martin Luther King, Jr. Day event.

President Avery asked Dean Edna Yokum for a brief update on Art of Public Places. Dean Yokum stated there are three new art installations which are all outside. One is on the northeast side of the Learning Resource Center, one is underneath the overpass by the Instructional Center, and the third is on the walkway near the Security and Safety Department. The Physical Plant and grounds team have done an amazing job, and have made transformational changes in connection with these art pieces. At least one artist who completed these works will be at the Art Gala.

President Avery read recently that Sierra Vista would rent rooms/apartments to the general public. Dr. Powell said ENMU-Roswell has a land lease with Sierra Vista. Currently residential housing is 60 % occupied. Out of the 60%, 30-40% are students. A background check is completed on each applicant to rent a room and this is vetted through ENMU-Roswell administration. ENMU-Roswell students are not being displaced by community members as there are vacancies in the residential halls.

President Avery asked if the glass for the Hurd mural has been replaced, and stated it would be nice to have that done by the time of the Art Gala. Teresa Casarez will email President Avery with an update.

Information Items:

I. Strategic Priorities Update

a. Strategic Goal #2: Community Success,

Objective 2.3: Invest in Relevant, Responsible Academic & Non-Academic Programs

Ms. Kim Griffis, Director of Technical Education, presented. She thanked the Board for asking for an overview of the Special Services program. The program offers specialized certificate programs and food services, office fields, child care attendance, building maintenance, and animal healthcare. The program is associated with those with developmental disabilities who need occupational training to obtain entry-level positions. They develop skills necessary for employment and independent living. The program has been reduced by Animal Healthcare due to no animals being allowed on campus. Since COVID, enrollment has declined. Research on participation from surrounding states showed Chaves County has low enrollment. More research and recruiting will be accomplished. Next year, an assessment plan will be created to look at student learning outcomes by course, to see what students are doing after they receive their certificates and to determine how community work places can support the program. The program will have a program review soon which normally looks at continuation of the program, continuation of funding, restructuring, and to determine if the program is viable. We need a marketing plan that attracts students from within the county, and open up conversations with secondary schools to determine why some of the students are not meeting the criteria for entrance into the program. There is discussion regarding a fall-spring schedule for next year and opening up the summer as an opportunity to have “boot camp” as a bridging time to address reading scores. The community advisory board will be instrumental in guiding the department through developing a program assessment plan and benchmarks against other programs. Accreditation is also important to make sure the

program is delivering quality academics. The graduation survey will continue to find out where the students are going, if they are using their certificate, and most importantly to determine if they are living independently. Faculty and staff will be face-to-face, going into schools, and talking to the families. Marketing will be used to reach the Special Services population.

II. Faculty Tenure Recognition

Ms. Annemarie Oldfield introduced the recipients of tenure. These new members receive faculty and community member letters to support them, along with their work that has been demonstrated.

- a. Jennifer Cain
- b. Joey Coburn
- c. LaFonda Humpherys
- d. Eric Mann
- e. Justin Powell
- f. Vanessa Stroman
- g. Ty Whatley

III. NISOD Awards

Ms. Annemarie Oldfield explained that NISOD stands for The National Institute for Staff and Organizational Development. Faculty are nominated within their division and the Faculty Evaluation Committee determines the two winners. The two winners will represent ENMU-Roswell at the NISOD conference in May in Austin, Texas.

- a. Jennifer Cain
- b. Joey Coburn

IV. Facility Master Plan Priorities

Dr. Shawn Powell thanked President Avery for volunteering from the Community College Board to be a representative on the facility master plan over the last year. He also thanked Linde Newman for assisting with revisions. The plan has been revised since the January Board meeting with feedback received. President Powell asked the Board to send additional revisions they deem necessary to Ms. Newman.

On the current proposed facility master plan page 103 has capital strategies from the 2020-2025 plan. Page 104 is a continuation from page 103. This shows what was put forth back in 2019 that went active in 2020. The majority of these projects are either in negotiations, in process of being completed, with construction, or they are in planning. On page 105, the AMT lab and storage expansion is a 2024 GO Bond priority and more information about this project will be forthcoming. Regarding the roof replacement at the ITC an agent with the university's insurance company made contact regarding the roof on the ITC. Initial talks were about the roof replacement and exterior finish on the building. Another meeting was held 3 weeks ago regarding just the ITC building. The cost on page 105 for this replacement is from 2019. Due to hail damage from May 31, 2023, there is an opportunity to have the roof replaced. The insurance company will pay roughly 1.3 million to do the work. The total to replace the roof will be about 1.7 million so approximately \$400,000 will need to come from capital reserves.

Parking lot driveway improvements. ASA Architects has the contract for this work. The project will be phased. The main focus is to replace the pebble walkways. NMPSIA, the New Mexico Public School Insurance Authority came to our campus and we were told the sidewalks are the worst on any campus in higher education. We received 1.25 million for the project.

The nursing expansion will be fully funded by the State.

An RFP on the swimming pool has been submitted, and we have a company that will try to complete the pool before the start of the summer session. They will have to come back in August or September for additional work.

The fire suppression sprinkler system in OTC, in the gym, and also in Arts and Sciences. This is funding from the 2022 GO Bond and possibly funds from the Foundation.

Page 107 identified ADA accessibility. This is our number one priority to make sure that we are meeting ADA requirements. Campus signage is the second priority. We will be requesting a new Energy Management saving system. We are developing a cost on the fire alarm system replacement campus-wide. As new buildings have been developed, technology has changed over the years and so new fire panels are needed to bring the system up to date across campus. We have different fire systems and control panels so we are working to try to systemize having all of the buildings under one control system.

More work is being done on the pool house exhaust system, and the roof replacement at the Health Sciences Center which could be a phased project. EIFS restoration on 11 buildings will probably be a future GO Bond project request. HVAC replacements, sanitation sewer replacement and restrooms at the PAC will need to be replaced. We are starting to look into how we can offer classes in the PAC. Annemarie Oldfield stated technology in the building will need to be updated.

On page 108, with state funding, in the odd years, proposals are made for GO Bonds, and in even years proposals are made using severance tax bonds. Many of the HVAC systems have R22 refrigerant and it's being banned in the United States and will be taken off the market by 2030 due to its corrosive characteristics. To replace HVAC systems in four buildings is a big ask. On page 109, as proposed upgrades to the hydronic system, the hot water and the cold water systems, are made the projects will need to be phased. On page 109 are proposed roof replacements, lighting upgrades, flooring, carpet replacement, power outlet additions in various buildings, and the Administrative Center remodeling.

Dr. Powell asked if the Board had comments, questions or if they wanted something moved up in priority to email him. He will take those to the architects and engineers to discuss and to revise the facility master plan and try to finalize it in May or April and bring to the Board for approval and then to the Board of Regents.

President Avery asked the Board members to look at the projects and submit any concerns, questions or thoughts to Dr. Powell.

Action Items:

I. Academic Calendar 2024-2025

Annemarie Oldfield presented the academic calendar for 2024-2025. Annemarie thanked Andrea Warton and Chris Meeks for their work on the calendar. ENMU-R matches dates with RISD and the Portales campus as much as possible. We tend to coordinate Spring Break with the local school district. Member Miller made a motion to approve the 2024-2025 academic calendar and was seconded by Member Cooper. There was no opposition and the motion carried unanimously.



Upcoming Events:

Dr. Powell invited the Board to attend all functions

- I. Saturday, April 6 ENMU-Roswell Foundation Golf Tournament, 8:00 am, NMMI Golf Course
- II. Wednesday, April 10 Community College Board Meeting, 4:00 pm, Admin. Board Room #135
- III. Thursday, April 11 Art Gala, 6:00 pm, ITC Commons
- IV. Wednesday, April 24 Transfer Fair, 9:00 am, ITC Commons
- V. Thursday, April 25 Career Fair, 10:00 am, ITC Commons
- VI. Thursday, May 9 Adult Education Graduation, 7:00 pm, PAC
- VII. Friday, May 10 Graduation Rehearsal, 10:00 am, Civic Center
- VIII. Friday, May 10 Board of Regents Meeting, 1:00 pm, Civic Center
- IX. Friday, May 10 Graduation Dinner, 5:00 pm, Civic Center
- X. Friday, May 10 Spring 2024 Commencement, 6:00 pm, Civic Center

Other Business:

No other business was discussed.

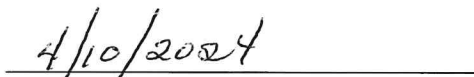
Adjourn

President Avery called for a motion to adjourn. Member Daubert motioned to adjourn, Vice President Lueras seconded and the motion carried. The meeting adjourned at 5:25 p.m.

Minutes approved by Community College Board Secretary, Rissie Daubert.



Signature



Date