



COMMUNITY COLLEGE BOARD

Eastern New Mexico University – Roswell

Administration Center Board Room #135

January 10, 2024, 5:00 pm

MINUTES

Members Present: Carleton “Cla” Avery, Katie Cooper, Rissie Daubert, Tamaliah “Tammy” Lueras, and Jamila Miller

Members Absent:

Others Present: Teresa Casarez, Craig, Collins, Todd DeKay, Eric Mann, Linde Newman, Annemarie Oldfield, Shawn Powell, Jacob Puckett, Devin Stroman, and Edna Yokum

Routine Business:

- I. Call to Order** Vice President Avery called the meeting to order at 5:07 pm.
- II. Declare a Quorum** Vice President Avery declared a quorum.
- III. Pledge of Allegiance** Ms. Edna Yokum, Interim Dean of Arts and Sciences, led the Pledge of Allegiance.
- IV. Finalize Agenda** Member Daubert moved to approve the agenda, and Member Miller seconded the motion. The motion carried unanimously.
- V. Approve Minutes** Secretary Lueras made the motion to accept the minutes from the December 13, 2023 meeting. Member Daubert seconded the motion, and the Board approved the motion unanimously.

Board Matters:

- I. Election of Officers**

Member Daubert nominated Vice President Avery to assume the role of President, and Secretary Lueras seconded the motion. All members voted in favor. The motion carried.

President Avery nominated Secretary Lueras for the position of Vice President. Member Daubert seconded the motion. All Board members voted in favor, and the motion carried.

President Avery nominated Member Daubert for Secretary. Member Cooper seconded the motion. All members of the Board voted in favor. The motion carried.
- II. Board Report**

President Avery announced he, Member Miller, and Member Cooper were sworn in as Community College Board members on Tuesday, January 9, 2024 by Judge Thomas Lilley.

Public Comment:

No public comments were made.

Presidential Remarks:

- I. ENMU Chancellor’s Remarks**

The Chancellor was unable to attend the meeting.

II. ENMU-Roswell President's Remarks

Human Resources has been charting the change in the number of employees since September 2023. An update was provided on the changes since January 1, 2024 and showed the gain of two employees. The number of faculty and adjunct instructors will likely increase after the beginning of the semester. Two at-will positions to begin January 15. Initial interviews have been conducted for the Director of Marketing and Public Relations, and second-level interviews will be scheduled soon. A Purchasing Officer position is open and is among 19 current job postings. Additional positions of groundskeeper, physical plant administrative assistant, payroll, controller, nursing and automotive instructors will be posted soon.

Dr. Powell introduced Mr. Eric Mann as the Interim Dean of the School of Health Sciences.

Information Items:

I. Strategic Priorities Update

a. Strategic Goal #1: Student Success,

Objective 1.2: Implement Institutional Guided Pathways

Ms. Annemarie Oldfield, Vice President of Academic and Student Affairs, reported efforts have been focused on the implementation of guided pathways for our students and includes the development of 2 + 2 agreements between our campus and our main campus in Portales to allow students to transfer into four-year academic programs leading to bachelor degrees. These efforts are in keeping with New Mexico Senate Bill 77, which is summarized below:

Senate Bill 77 established a six-year pilot project, "in which public post-secondary educational institutions in the southeastern region of the state join to establish seamless transition from community college to university to:

1. Improve graduation rates at both education systems;
2. Reduce the student credit hour accumulation;
3. Reduce student remediation; and
4. Increase collaboration and efficiency by and among the southeastern region's post-secondary educational institutions."

The mechanics of the guided pathways are in good shape. All our programs transfer to Portales campus, and 2+2 agreements are listed under the programs tab on the website. The next step is to continue to train faculty and staff how to advise students.

Secretary Daubert asked about students who may want to go to other universities in the state. Ms. Oldfield replied we do have some agreements with other institutions, and we are working with NMSU, specifically regarding their agricultural program. Our advisors can help students create those pathways. The common course numbering matches courses to any other college course in New Mexico that uses common course numbering.

II. Faculty Tenure Notification

- a. **Jennifer Cain, respiratory therapy**
- b. **Joey Coburn, mathematics**
- c. **Lafonda Humpherys, nursing**
- d. **Eric Mann, EMS and Interim Dean of Health Sciences**
- e. **Justin Powell, EMS**
- f. **Vanessa Stroman, occupational therapy**
- g. **Ty Whatley, aviation maintenance**

Ms. Oldfield wanted to announce faculty tenure at this meeting to make the Board aware, even though faculty are not back on campus yet. She would like to introduce these individuals at the March Board meeting. They were all nominated by their peers and submitted the required tenure application packets.

III. Facility Master Plan Priorities

Dr. Powell distributed the accomplishments of the 2020-2025 capital strategy and the capital improvements being suggested by ASA Architects as part of the updated facility master plan. The Board was asked to send suggestions for the revised facility master plan to Dr. Powell and Ms. Newman within the next couple of weeks. Additional meetings will be held with the architects and engineers, and priorities will be brought back for final review and approval.

Action Items:

I. Deactivated Programs for 2024-2025 ENMU-Roswell Catalog

a. Commercial Driver's License, Certificate of Employability

b. Pharmacy Technician, Certificate of Employability

Ms. Yokum added to the strategic priority update that the curriculum committee and program directors met over the summer and created an open general education model supporting the guided pathways to help students not lose as many credits when pivoting to different programs.

Vice President Lueras noted the community needs to know about the work faculty and staff are doing to help students pursue degrees and certificate programs.

Ms. Yokum reported the identified programs were deactivated due to the findings of data analysis (including program enrollment and graduation as well as workforce data) and stakeholder input.

The Commercial Driver's License program is being deactivated as a for-credit program and moved to the Center for Workforce Training, our non-credit area on campus. This was a decision driven by funding restrictions and opportunities, as well as the need for accelerated offerings that do not match with accreditation restrictions.

The Pharmacy Technician program is being deactivated because local pharmacies hire individuals with no training and providing on-site training. As such, there is not a labor market need for the program at this time. Additionally, New Mexico rules and regulations do not require pharmacy technicians to have a degree or national certification.

President Avery inquired if faculty positions will be lost due to the deactivation of the pharmacy technician program. Ms. Yokum responded this program has not been taught recently, so it would not result in the loss of faculty.

Vice President Lueras and Secretary Daubert thanked the committee for their hard work in this effort.

Secretary Daubert made a motion to accept the deactivated programs as presented for the 2024-2025 ENMU-Roswell Catalog, and Vice President Lueras seconded the motion. All members of the Board voted in favor. The motion carried.

II. Open Meetings Act Resolution

The Open Meetings Act Resolution for the Eastern New Mexico University Roswell Branch Community College Board must be renewed annually.

The Attorney General's office offers training each year on the Open Meetings Act. President Avery read the resolution aloud.

Vice President Lueras moved to adopt the Open Meeting Act Resolution as stated and read.

Member Miller seconded the motion, and all Board members voted in favor. The motion carried.

III. Financial Disclosure Responsibility Agreement

The New Mexico Governmental Conduct Act (NMSA 1978, Chapter 10, Article 16 ("GCA"), requires public officers and employees (Board members, senior management, and/or procurement staff) to provide a complete disclosure statement of their financial interests in entities which have, or to the best

of their knowledge, seek to have business dealings with Eastern New Mexico University-Roswell. This includes ownership of any company.

Disclosure of this information to the auditors is required as part of the annual audit.

Vice President Lueras moved to adopt and abide by the Financial Disclosure Responsibility Agreement, and Secretary Daubert seconded the motion. All Board members voted in favor. The motion carried, and all members of the Board completed the agreement.

Upcoming Events:

- I. Friday, January 12 Campus Meeting, 9:00 am, ITC Commons
- II. Monday, January 15 Martin Luther King, Jr. Day (campus closed, no classes)
An observation will be held in the ITC Commons at 10:00 am, and Member Miller will be one of the guest speakers.
- III. Wednesday, March 13 Community College Board Meeting, 4:00 pm, Admin. Board Room #135
(no February meeting)
- IV. Saturday, April 6 ENMU-Roswell Foundation Golf Tournament, NMMI Golf Course
- V. An art gala is being planned but no date has yet been set.

Other Business:

No other business was discussed.

Closed Session:

- I. **Discussion of one (1) Limited Personnel Matter pursuant to Section 10-15-1 (H)(2), NMSA (1978)**
Secretary Daubert moved the Board enter into closed session to discuss one (1) limited personnel matter as authorized by the limited personnel matters exception as authorized by Section 10-15-1(H)(2) of the New Mexico Statutes Annotated (NMSA) (1978). Member Miller seconded the motion.

A roll call vote was taken: Cla Avery, yes; Katie Cooper, yes; Rissie Daubert, yes; Tammy Lueras, yes; Jamila Miller, yes.

The Board entered closed session at 5:49 pm.


Secretary Daubert moved to return to open session at 6:09 pm. Vice President Lueras seconded the motion. All members of the Board voted in favor, and the motion carried.

President Avery reported the only matter discussed during the closed session was one (1) limited personnel matter pursuant to Section 10-15-1(H)(2) of the New Mexico Statutes Annotated (NMSA) (1978). No action was taken.

Adjourn

Member Miller moved to adjourn the meeting, and Vice President Lueras seconded the motion. All members of the Board voted in favor. The meeting adjourned at 6:10 pm.

Minutes approved by CCB Secretary, Rissie Daubert.



Signature

3/13/2024

Date