

COMMUNITY COLLEGE BOARD
Eastern New Mexico University – Roswell
Administration Center Board Room #135
November 12, 2025, 4:00 pm

MINUTES

- Members Present:** Carleton “Cla” Avery, Rissie Daubert, Tamaliah “Tammy” Lueras, Ginger Miller, and Jamila Miller
- Members Absent:**
- Others Present:** David Almond, Andy Anchondo, Chris Bullard, Craig Collings, Sheila Grimm, James Johnston, Judge Thomas Lilley, Tony Major, Linde Newman, Shawn Powell, Cassandra Rivera, Martha Staab, and Edna Yokum
- Routine Business**
- I. Call to Order** President Avery called the meeting to order at 4:03 pm.
- II. Declare a Quorum** President Avery declared a quorum.
- III. Pledge of Allegiance** Jessie Miller, Member Ginger Miller’s daughter, led the Pledge of Allegiance.
- IV. Finalize Agenda** President Avery called for a motion to approve the agenda. Dr. Shawn Powell asked that the agenda be amended to accommodate the swearing in of the three newly re-elected Board members to take place after the approval of the minutes. Secretary Daubert moved to finalize the amended agenda, and Member Jamila Miller seconded the motion. The motion carried unanimously.
- V. Approve Minutes** Vice President Lueras moved to accept the minutes from the September 17, 2025 meeting, and Member Jamila Miller seconded the motion. The motion carried unanimously.

Board Matters

Judge Thomas Lilley performed the Oath of Office ceremony by swearing in Rissie Daubert, Tammie Lueras, and Ginger Miller, the three Board members who were re-elected November 4, 2025.

Public Comment

No public comments were made.

Presidential Remarks

I. ENMU-Chancellor Remarks

Dr. James Johnston, Chancellor, reported an increase in degree seeking students across all three campuses. There have been positive results from the One Eastern initiative to connect the campuses within the System. A concerted effort is ongoing to reach out to public schools to begin early conversations with students about attending college and working with schools to utilize guided pathways, which are important capstones to ease alignment. Community collaborations are being enhanced and creating avenues to avoid the “enrollment cliff”.

Secretary Daubert inquired if the additional programs being put in place are extensions of existing programs or if they are duplications of effort. Dr. Johnston responded the goal is not to duplicate courses but an effort ant to extend opportunities to additional students.

II. ENMU-Roswell President Remarks

Dr. Shawn Powell, President, announced the mill levy passed by a slight margin in the November 2025 election, allowing additional funding to be available November 2027 to the college to “expand career and technical education programs”.

The Higher Learning Commission (HLC) Site Visit has been scheduled for October 18-19, 2027. A large group of staff will attend the HLC conference in March of 2026. A trustees meeting will be held during the conference, so it would be beneficial to have a Community College Board member attend, as well.

Foundation support

- a. Scholarships Fall 2025 - 106 Students \$92,538
- b. President discretionary funds \$50,000 (includes emergency funds to 46 students)
- c. Mill Levy campaign \$126,000

ENMU-Roswell participated in the local Veteran's Day Parade with three vehicles: the new STEM truck and trailer, the new CDL truck and trailer, and a security vehicle.

Construction Update

- a. Greenhouse approved for construction
Status – awaiting site selection survey
- b. Fire Suppression construction ongoing
Status – estimated completion June 2026, may ask for an extension
- c. Central Walkway construction ongoing
Status – estimated completion June 2026, may ask for an extension
- d. Nursing Expansion construction ongoing
Status – estimated completion May 2026
- e. Outdoor Pavilion purchasing process
Status – awaiting CES contract
- f. ITC Roof Replacement
Status – Approval process with New Mexico Higher Education Department 11.12.2025
- g. Aviation Maintenance Building Expansion planning stages
Status – Planning and Design

Officer elections will be held during the December Community College Board meeting.

Upcoming events:

- a. November 19 Career Fair
- b. November 22 Turkey Trot 5K fun run/walk
- c. December 5 Last Meeting of the Year and Meal
- d. December 11 Graduation in the Performing Arts Center 5:30 and 7:30 pm
- e. March 7 Spring Blast 5K, 10K, and Half Marathon Run/Walk—will be held on campus

President Avery asked when the new technical education programs will be developed. Dr. Powell indicated he has been working with Mr. Eric Mann, interim Vice President of Academic and Student Affairs, and Ms. Sheila Grimm, Budget Analyst, to begin preparations. Research and Public Service Projects (RPSP) funds may be available for the initial steps of the physical therapy assistants' program.

President Avery inquired about the location for the new pavilion. Dr. Powell noted the contractor was on campus today, and the pavilion will be placed in the field across from the Student Services Building. The City of Roswell will grade a walking track around the perimeter and the area will have trees. It may also be possible to acquire sculptures.

President Avery inquired about the timeline for installing the greenhouse. Dr. Powell stated the building kit has been approved for construction. The location is still under consideration.

Vice President Lueras asked about the status of the Title V ACCESS and TRiO grants. Dr. Powell reported the Department of Education was reduced by 2,000 staff at the beginning of this Presidential term. The Federal government shutdown resulted in the elimination of an additional 470 positions. Currently, these grants have permission to run until October 2026. Discussions are ongoing with grant funded staff.

President Avery asked for an update on new campus signage. Dr. Powell mentioned the need for updated signage is part of the facility master plan, and various options are currently being considered.

Vice President Lueras inquired if the elevators have been repaired. Dr. Powell stated modifications were required to make them operational. One elevator went down last Friday, but several individuals are working to repair it at this time.

Board Report

Member Jamila Miller announced Dexter High School hosted a Free Application for Federal Student Aid (FAFSA) night recently and several staff from Student Services, Gear Up, and TriO attended to assist students in that process.

President Avery offered congratulations on the success of the mill levy passage. Marketing efforts have been exemplary. He asked about the food pantry and how the Supplemental Nutrition Assistance Program (SNAP) benefits shortage has affected the food pantry. Dr. Powell indicated the food pantry has maintained usual operations. Several donations have been received recently, including a food drive by the Eastern New Mexico State Fair. The pantry is also supported by the community and the ENMU-Roswell Foundation.

President Avery remarked the ENMU-Foundation banquet was a great success with almost 200 people in attendance.

Information Items

I. Strategic Priorities Update

a. Strategic Goal #2: Community Success

Objective 2.3: Invest in Relevant, Responsible Academic & Non-Academic Programs

ENMU-Roswell provides academic and non-academic programs to meet student and community needs. The focus of the presentation, made by Mr. Chris Bullard, Workforce Training and Community Education Director, and Mr. Andy Anchondo, CDL Training Instructor, was on the campus' non-academic commercial driver's license workforce training program.

Mr. Bullard announced a grant for \$748,000 was received from the Higher Education Department (HED). An automatic transmission truck was purchased as the industry is moving to that use. However, a manual transmission truck is maintained for student training. A new trailer was also obtained. The CDL program has been accelerated and, in doing so, the number of students served has doubled. The goal is to continue this growth. Approximately 99% of the students graduated and 98% of those have been placed in jobs. Marketing efforts have increased. The average cost for a CDL license in New Mexico is \$3,000-5,000 dollars. This grant allowed ENMU-Roswell to offer the course for \$800 at this time.

Secretary Daubert inquired if a student may retake the exam if not successful initially. Mr. Bullard shared students must go through retraining before taking the exam again. There must be a one week waiting period between testing efforts.

President Avery asked if interviews are conducted on campus or at the job location. Mr. Bullard indicated most will go to the job site for the interview.

II. Proposed Community College Board 2026 Meeting Calendar

The proposed 2026 meeting calendar for the Community College Board is outlined below. The meetings will begin at 4:00 pm and be held in the Administration Center Board Room #135, unless otherwise noted.

- January—no meeting
- Wednesday, February 11
- March—no meeting
- Wednesday, April 8
- Wednesday, May 13
- Wednesday, June 10
- Wednesday, July 8—work session
- August—no meeting
- Wednesday, September 9
- Wednesday, October 14
- Wednesday, November 11
- Wednesday, December 9

Wednesdays at 4:00 pm continue to work well for the Board members. The proposed calendar will be submitted for approval at the December 10 Board meeting.

III. Report of Actuals FY 2024-2025

Each year ENMU-Roswell is required to create a report comparing actual year-end revenues, expenditures, and transfers with the approved budget. The reporting period is July 1, 2024, through June 30, 2025, for fiscal year 2025.

There are two separate reports. The first is exhibit one, which details the entire university fiscal operations. The second report, exhibit two, is for Instruction and General and provides more detail on this operation since this is the core mission of the campus and is also the largest budget.

These reports illustrate the original budget, estimated actuals (which are forecast in March), and actuals, which tie into the audited financial statements as of June 30, 2025. The reports are broken out into four categories: revenues, expenditures, transfers, and year-end balances (reserves). The following are general comments on the variances between established budgets and actual year-end figures:

Exhibit One: Summary of Current Funds and Plant Funds - Funds – page 1 & 2

Information related to Instruction and General will be discussed in the next section.

Revenues

Total revenue for all current funds and plant funds was \$26,930,179, this was a decrease of \$3,949,321 from the estimated budget of \$30,879,500, mostly attributed to an increase in the capital outlay revenue amount of \$7,000,000 in the mid-year budget adjustment request. It should be noted no construction occurred on campus the first six months of this reporting fiscal year thereby reducing anticipated state capital project revenues received from drawdowns of state allocated funds.

Expenditures

Total expenditures for all current funds and plant funds are \$24,196,094, which is less than what was budgeted and resulted in an overall increase to the fund balance of \$2,734,085.

Exhibit Two: Summary Instructional and General – page 4

Revenues

Actual revenues from tuition and fees came in at \$2,951,274. This was a \$554,226 decrease from the FY2025 original operating budget, which reflects a 15.8% decrease.

State Appropriations were budgeted at \$16,012,500 and actuals came in at \$15,962,500, a difference of \$50,000, a 0.3% decrease.

The local mill levy received from Chaves County was \$1,433,541. This is an increase in the budgeted amount of \$83,541 or 6.2% higher than the revised budget, which was based off of FY2024 actuals.

Expenditures

Instruction and General (I & G) expenditures were budgeted at \$21,019,000 and came in at \$19,819,397 which was \$1,199,603, 5.7%, under budget. This decrease was due to vacancy savings from unfilled positions.

Overall (total) expenditures decreased from a budgeted amount of \$30,616,000 to \$24,196,094 resulting in a decrease of expenditures of \$6,419,906. This decrease was due to an overestimate of capital project expenditures during the reporting period.

The ending fund balance for the I & G fund increased by \$1,236,335, from \$3,261,220 to \$4,497,555.

Year-End Reserve Balances (exhibit one, page two)

ENMU-Roswell began the year with \$8,728,103 in operational reserves and ended the year with \$10,327,813, an increase in current funds of \$1,599,710 or 18.3%.

Currently, there are \$4,888,168 in capital outlay reserves to fund current capital outlay construction projects, a decrease in current funds of \$771,199 or 13.6% compared to the previous fiscal year.

Other Comments:

In summary, the institution's financial results for the year ending June 30, 2025, show an increase in operation and capital reserves of \$828,511. Operating reserves increased 18% and capital reserves decreased 13%. The institution has a strong reserve base that will continue to allow operational investments without significant reduction in services.

Mr. Tony Major, Vice President for Administration and Finance and Chief Financial Officer for the System, reported audit report delays due to the federal government shutdown, which has postponed the final federal grant program compliance report. This report of actuals is based on audited numbers.

Member Jamila Miller asked for clarification on page two (2) regarding the dollar amounts in parentheses. Mr. Major explained page two is a summary of expenses so amounts in parentheses indicate a negative expense so it is actually revenue—more expenses were distributed than were realized.

Action Items

I. Mid-Year Budget Adjustment Request (BAR) for 2025-2026 Academic Year

ENMU-Roswell's mid-year Budget Adjustment Request (BAR) is related to the 2025-2026 academic year that ends on June 30, 2026. This request requires Community College Board and Board of Regents approval prior to submission. Upon approval, it will be forwarded to the Higher Education Department and Department of Finance and Administration.

Every year, the mid-year BAR is utilized to adjust the budget beginning balances to the report of actuals ending balance of the previous year, and any other needed budget adjustments.

Unrestricted BAR

There was no adjustment to revenue. For expenditures, it is requested that \$349,000 be transferred from existing operational reserve funds to institutional support to be applied toward the retirement of student financial obligations. An adjustment in state appropriations for the FY2026 operating budget was also made. Previously a funding allocation for the 2024 General Obligation Bond funds in the amount of \$5,300,000 for the expansion of the aviation maintenance technology building was included, however those funds have not yet been received.

All other adjustments made were needed to revise the budget beginning balances to reflect the report of actuals ending balances for fiscal year 2025.

Secretary Daubert made a motion to approve the mid-year Budget Adjustment Request (BAR) for 2025-2026 Academic Year as presented, and Vice President Lueras seconded the motion. The motion carried unanimously.

II. Fee Proposals for Academic Year 2026-2027

The mission of the Tuition and Fees Committee is to evaluate the needs of the college to make recommendations regarding changes in tuition and the establishment, revision, or removal of institutional and course fees to align with the college's mission and financial sustainability. The committee considered factors of inflation, budget needs, actual course expenses, and student impact. The following recommended adjustments for current fees and new fees are respectfully submitted for approval.

Technical Education

Automotive

AT102 R - Introduction to Automotive Technology

Automotive Technology Supply Fees

Current Fee, \$50.00; Proposed Fee, \$75.00

Increase due to rising market costs for supplies and materials

AT106 R - Small Gas Engines

Automotive Technology Supply Fees

Current Fee, \$50.00; Proposed Fee, \$75.00

Increase due to rising market costs for supplies and materials

AT107 R - Off-Road Machine & Tech

Automotive Technology Supply Fees

Current Fee, \$75.00; Proposed Fee, \$100.00

Increase due to rising market costs for supplies and materials

AT112 R - Automotive Brakes
Automotive Technology Supply Fees
Current Fee, \$50.00; Proposed Fee, \$75.00
Increase due to rising market costs for supplies and materials

AT114 R - Electrical Systems I
Automotive Technology Supply Fees
Current Fee, \$25.00; Proposed Fee, \$50.00
Increase due to rising market costs for supplies and materials

AT115 R - Electrical Systems II
Automotive Technology Supply Fees
Current Fee, \$15.00; Proposed Fee, \$50.00
Increase due to rising market costs for supplies and materials

AT116 R - Heating and Air Conditioning
Automotive Technology Supply Fees
Current Fee, \$25.00; Proposed Fee, \$75.00
Increase due to rising market costs for supplies and materials

AT118 R - Wheel Alignment and Suspension
Automotive Technology Supply Fees
Current Fee, \$15.00; Proposed Fee, \$50.00
Increase due to rising market costs for supplies and materials

AT123 R - Automatic/ Manual Transmissions
Automotive Technology Supply Fees
Current Fee, \$50.00; Proposed Fee, \$150.00
Increase due to rising market costs for supplies and materials

AT130 R - Engine Repair
Automotive Technology Supply Fees
Current Fee, \$50.00; Proposed Fee, \$75.00
Increase due to rising market costs for supplies and materials

AT132 R - Engine Performance I
Automotive Technology Supply Fees
Current Fee, \$25.00; Proposed Fee, \$50.00
Increase due to rising market costs for supplies and materials

AT134 R - Engine Performance II
Automotive Technology Supply Fees
Current Fee, \$15.00; Proposed Fee, \$50.00
Increase due to rising market costs for supplies and materials

AT201 R - Intro to Hybrid & Electric
Automotive Technology Supply Fees
Current Fee, \$50.00; Proposed Fee, \$200.00
Increase due to rising market costs for supplies and materials

AT202 R - Light-Duty Diesel
Automotive Technology Supply Fees
Current Fee, \$75.00; Proposed Fee, \$100.00
Increase due to rising market costs for supplies and materials

Agriculture

ANSC2320 - Principles of Animal Nutrition
Agriculture Science and Technology Fees
Proposed Fee, \$15.00

This newer course is evolving and requires supplies and materials to support the incorporation of hands-on learning and lab activities
New Course Fee

Aviation

AFRM102 R - Assembly and Rigging

Aviation Technology Lab Fee

Current Fee, \$30.00; Proposed Fee, 60.00

Increase due to rising market costs for supplies and materials

AFRM106 R - Composite Structures

Aviation Technology Lab Fee

Current Fee, \$20.00/\$100.00; Proposed Fee, 200.00

Increase due to rising market costs for supplies and materials

AFRM108 R - Hydraulic, Pneumatic, and Fuel Systems

Aviation Technology Lab Fee

Current Fee, \$30.00; Proposed Fee, 60.00

Increase due to rising market costs for supplies and materials

AFRM112 R - Classic Aircraft Construction

Aviation Technology Lab Fee

Current Fee, \$30.00; Proposed Fee, \$150.00

The course has a high need for consumables. Increase due to rising market costs for supplies and materials.

AFRM113 R - Aircraft Metallic Structures

Aviation Technology Lab Fee

Current Fee, \$100.00; Proposed Fee, \$200.00

Increase due to rising market costs for supplies and materials

AFRM114 R - Communication/Data Display Systems

Aviation Technology Lab Fee

Current Fee, \$30.00; Proposed Fee, \$60.00

Increase due to rising market costs for supplies and materials

AFRM115 R - Environmental and Subsystems

Aviation Technology Lab Fee

Current Fee, \$30.00; Proposed Fee, 60.00

Increase due to rising market costs for supplies and materials

AFRM116 R - Electrical Systems

Aviation Technology Lab Fee

Current Fee, \$30.00; Proposed Fee, \$60.00

Increase due to rising market costs for supplies and materials

GAMT107 R - Aviation Math and Science

AMT Background Check and Drug Test

Proposed Fee, \$85.00

A DOT background check and drug test are required for the program.

New Course Fee

GAMT 107R – Aviation Math and Science

Lanyard and Uniform Fee

Proposed Fee, \$170.00

The advisory board recommended wearing uniforms and pull-away lanyards to ensure cleanliness and professionalism as students prepare for the industry, and training to safely navigate while wearing a lanyard around aircraft and equipment. This is for first-year students.

New Course Fee

GAMT108 R - Standard Maintenance Practices

Aviation Technology Lab Fee

Current Fee, \$50.00; Proposed Fee, 100.00

Increase due to rising market costs for supplies and materials

GAMT109 R - Aircraft Operations and Servicing

Aviation Technology Lab Fee

Current Fee, \$30.00; Proposed Fee, 60.00

Increase due to rising market costs for supplies and materials

GAMT110 R - Federal Aviation Regulations

Aviation Technology Lab Fee

Current Fee, \$30.00; Proposed Fee, 60.00

Increase due to rising market costs for supplies and materials

GAMT111 R - Fundamentals of Electricity

Aviation Technology Lab Fee

Current Fee, \$30.00; Proposed Fee, \$60.00

Increase due to rising market costs for supplies and materials

GAMT112 R - Aircraft Cleaning, Corrosion, Finishes

Aviation Technology Lab Fee

Current Fee, \$30.00; Proposed Fee \$100.00

Increase due to rising market costs for supplies and materials

GAMT200 R – Inspections

Aviation Technology Lab Fee

Current Fee, \$30.00; Proposed Fee, 60.00

Increase due to rising market costs for supplies and materials

PWPL102 R - Aircraft Propellers

Aviation Technology Lab Fee

Current Fee, \$30.00; Proposed Fee, 60.00

Increase due to rising market costs for supplies and materials

PWPL104 R - Aircraft Reciprocating Engines

AMT Background Check and Drug Test

Proposed Fee, \$85.00

A DOT background check and drug test are required for the program. This is for second- year students.

New Course Fee

PWPL104 R - Aircraft Reciprocating Engines

Aviation Technology Lab Fee

Current Fee, \$50.00; Proposed Fee, \$100.00

Increase due to rising market costs for supplies and materials

PWPL104 R - Aircraft Reciprocating Engines

Lanyard and Uniform Fee

Proposed Fee, \$170.00

The advisory board recommended wearing uniforms and pull-away lanyards to ensure cleanliness and professionalism as students prepare for the industry, and training to safely navigate while wearing a lanyard around aircraft and equipment. This is for second-year students.

New Course Fee

PWPL106 R - Aircraft Turbine Engine Theory

Aviation Technology Lab Fee

Current Fee, \$30.00; Proposed Fee, 60.00

Increase due to rising market costs for supplies and materials

PWPL107 R - Turbine Engine Overhaul

Aviation Technology Lab Fee

Current Fee, \$100.00; Proposed Fee, \$200.00

Increase due to rising market costs for supplies and materials

PWPL109 R - Fuel Metering, Induction, Exhaust Systems

Aviation Technology Lab Fee

Current Fee, \$50.00; Proposed Fee, 100.00

Increase due to rising market costs for supplies and materials

PWPL110R – Reciprocating Engine Overhaul
Aviation Technology Lab Fee
Current Fee, \$100.00; Proposed Fee, \$200.00
Increase due to rising market costs for supplies and materials
PWPL111 R - Powerplant Electrical Systems
Aviation Technology Lab Fee
Current Fee, \$30.00; Proposed Fee, \$60.00
Increase due to rising market costs for supplies and materials

Construction

IET106 R - Residential Construction I
Industrial Engineering Technology Lab Fees
Current Fee, \$25.00; Proposed Fee, \$150.00
Increase due to rising market costs for supplies and materials
IET107 R - Basic Plumbing
Industrial Engineering Technology Lab Fees
Current Fee, \$25.00; Proposed Fee, \$100.00
Increase due to rising market costs for supplies and materials
IET108 R - Residential Construction II
Industrial Engineering Technology Lab Fees
Current Fee, \$25.00; Proposed Fee, \$150.00
Increase due to rising market costs for supplies and materials

HVAC

HVAC1140 - App of Refrigeration Systems
Refrigeration Lab Fee
Current Fee, \$10.00; Proposed Fee, \$25.00
Increase due to rising market costs for supplies and materials
HVAC1410 - Commercial Refr Systems
Refrigeration Lab Fee
Current Fee, \$10.00; Proposed Fee, \$25.00
Increase due to rising market costs for supplies and materials

Welding

WELD107 R - Ag Welding
Welding Technology Lab Fee
Current Fee, \$200.00; Proposed Fee, \$250.00
Increase due to rising market costs for supplies and materials
WELD108 R - Ag Welding Fabrication
Welding Technology Lab Fee
Current Fee, \$200.00; Proposed Fee, \$250.00
Increase due to rising market costs for supplies and materials
WELD1110 - Intro to Welding Fundamentals
Welding Technology Lab Fee
Current Fee, \$200.00; Proposed Fee, \$250.00
Increase due to rising market costs for supplies and materials
WELD1125 - Thermal Cutting
Welding Technology Lab Fee
Current Fee, \$200.00; Proposed Fee, \$250.00
Increase due to rising market costs for supplies and materials
WELD1130 - SMAW I
Welding Technology Lab Fee
Current Fee, \$200.00; Proposed Fee, \$250.00
Increase due to rising market costs for supplies and materials

WELD1140 - Gas Metal Arc Welding I
Welding Technology Lab Fee
Current Fee, \$200.00; Proposed Fee, \$250.00
Increase due to rising market costs for supplies and materials

WELD1155 - GTAW I
Welding Technology Lab Fee
Current Fee, \$200.00; Proposed Fee, \$250.00
Increase due to rising market costs for supplies and materials

WELD1171 - Layout and Fabrication
Welding Technology Lab Fee
Current Fee, \$200.00; Proposed Fee, \$250.00
Increase due to rising market costs for supplies and materials

WELD1210 - Flux Cored Arc Welding
Welding Technology Lab Fee
Current Fee, \$200.00; Proposed Fee, \$250.00
Increase due to rising market costs for supplies and materials

WELD1220 - Pipe Welding I
Welding Technology Lab Fee
Current Fee, \$200.00; Proposed Fee, \$250.00
Increase due to rising market costs for supplies and materials

WELD1280 - Pipe Fabrication & Layout I
Welding Technology Lab Fee
Current Fee, \$200.00; Proposed Fee, \$250.00
Increase due to rising market costs for supplies and materials

WELD2130 - SMAW II
Welding Technology Lab Fee
Current Fee, \$200.00; Proposed Fee, \$250.00
Increase due to rising market costs for supplies and materials

WELD2140 - GMAW II
Welding Technology Lab Fee
Current Fee, \$200.00; Proposed Fee, \$250.00
Increase due to rising market costs for supplies and materials

WELD2150 - Metal Fabrication II
Welding Technology Lab Fee
Current Fee, \$200.00; Proposed Fee, \$250.00
Increase due to rising market costs for supplies and materials

WELD2155 - GTAW II
Welding Technology Lab Fee
Current Fee, \$200.00; Proposed Fee, \$250.00
Increase due to rising market costs for supplies and materials

WELD2210 - GTAW Pipe Welding
Welding Technology Lab Fee
Current Fee, \$200.00; Proposed Fee, \$250.00
Increase due to rising market costs for supplies and materials

WELD2220 - Pipe Welding II
Welding Technology Lab Fee
Current Fee, \$200.00; Proposed Fee, \$250.00
Increase due to rising market costs for supplies and materials

WELD2225 - Pipe Welding Code
Welding Technology Lab Fee
Current Fee, \$200.00; Proposed Fee, \$250.00
Increase due to rising market costs for supplies and materials

WELD2290 - Welder Qualifications
Welding Technology Lab Fee
Current Fee, \$200.00; Proposed Fee, \$250.00
Increase due to rising market costs for supplies and materials

Arts and Sciences

ARTS1240 - Design I
Studio Fee
Current Fee, \$45.00; Proposed Fee, \$25.00
The cost is too high

ARTS1610 - Drawing I
Studio Fee
Current Fee \$45.00; Proposed Fee \$25.00
The cost is too high

ARTS2310 - Ceramics II
Studio Fee
Current Fee, \$90.00; Proposed Fee, \$60.00
The cost is too high

BIOL110L – Principles of Biology: Cellular and Molecular Laboratory
Lab Fee
Current Fee, \$50.00; Proposed Fee, \$53.00
Cleaning for student equipment

BIOL2310L - Microbiology Laboratory
Lab Fee
Current Fee, \$50.00; Proposed Fee, \$53.00
To cover the cleaning of student equipment.

Health Sciences

Nursing Assisting

NA 111L
Background check
Current Fee, \$55.00-\$60.00; Proposed Fee, \$104.00
NMDOH Caregivers Criminal Background screening is required for students to attend clinical rotations in healthcare facilities. All other health programs switched to NMDOH background screenings in Fall 2024.

NA 111L
Drug Screen Fee
Current Fee, \$25.00-\$30.00; Proposed Fee, \$30.00
A range of \$25.00-\$30.00 should be removed. Students are currently being charged a flat fee of \$30.00.

NA 111L
Immunization Tracking Fee
Current Fee, \$25.00-\$30.00
Remove the fee. This service is no longer utilized.

Nursing

NURS 110L
Trajecsys Fee
Proposed Fee, \$150.00
Used for clinical skills check-offs, skills document management, clinical hours logging, clocking in and out, and hours verification. This service began in the fall of 2024, for which students have been paying directly. Adding to fees so that students do not pay directly for access.
New Course Fee

Medical Assisting

PHLB 1990

ASCP National Exam Fee

Current Fee, \$145.00; Proposed Fee, \$155.00

The increase in the ASCP national exam fee is proposed to take effect in January 2026 to support rising costs associated with exam administration, technology, and quality assurance. The ASCP certification significantly enhances graduates' employability by verifying that students meet industry standards and employer expectations.

Occupational Therapy Assistant

OT 114L, OT 260L

Immunization Tracking Fee

Current Fee, \$40.00

Remove the fee. CastleBranch software is no longer used, and Trajecys software includes immunization tracking.

Respiratory Therapy

RESP 2150

NRP Fee

Current Fee, \$45.00, Proposed Fee, \$55.00

Due to increased costs for instructional materials, certification cards, and training equipment, the Neonatal Resuscitation Program fee must be adjusted to reflect current pricing. This certification is required for clinical placement and significantly enhances graduates' employability by ensuring they meet industry standards and employer expectations upon program completion.

RESP 1320L

Clinical Lab Fee

Current Fee, \$150.00; Proposed Fee, \$170.00

The lab fee supports student access to the Classmates testing and simulation platform, which provides beginning, intermediate, and advanced clinical scenarios aligned with National Board standards. The platform reinforces classroom content, builds critical-thinking skills, and allows instructors to assign simulations for both practice and assessment. Each simulation includes detailed audio explanations, and the system tracks student performance to support progress and licensure preparation. Additionally, the platform includes an NBRC-level exam with 22 simulations. Students receive 18 months of access, and instructor access is provided at no cost, making this a fiscally responsible and educationally impactful resource.

President Avery asked if students may use financial aid to pay these fees. Dr. Powell stated qualified students may use financial aid, and scholarships are also available.

Member Ginger Miller moved to approve the fee proposals for academic year 2026-2027 as presented. Vice President Lueras seconded the motion, and all members of the Board voted in favor. The motion carried.

III. Nursing Program Additional Location

ENMU-Roswell offers our nursing program on the Eastern New Mexico University-Ruidoso campus. Students enrolled in this program can earn an associate degree from ENMU-Roswell while completing program requirements on the ENMU-Ruidoso campus. In keeping with the Higher Learning Commission's additional location definition, it was requested the Community College Board approve the provision of instruction and the ability to earn an associate degree in nursing from ENMU-Roswell on the ENMU-Ruidoso campus.

President Avery asked how many students are enrolled in the nursing program on the Ruidoso campus. Ms. Cassandra Rivera, Interim Dean of Health Sciences, reported there are 16 students. President Avery also inquired if additional fees are required to provide instruction at this location. Dr. Powell responded these students are considered ENMU-Roswell students. ENMU-Ruidoso receives RPSP funds for the nursing program, which assists with salary costs. This additional location will also need to go through the HLC accreditation process.

Vice President Lueras moved to approve the additional location at ENMU-Ruidoso for the nursing program. Member Jamila Miller seconded the motion, and all members of the Board voted in favor of the motion. The motion carried.

IV. Fall 2025 Graduation List

The list of candidates for the Eastern New Mexico University-Roswell Fall 2025 graduation as submitted by the Registrar at ENMU-Roswell was presented for approval. There are 305 applications for Fall 2025 graduation degrees/certificates from 287 students. In Fall 2024, there were 208 graduation applications from 202 students. The number of degrees and certificates has increased 46% from fall 2024, and the number of graduating students is up by 42%.

Secretary Daubert made a motion to approve Fall 2025 graduation list, and Member Ginger Miller seconded the motion. The motion carried unanimously.

Upcoming Events

- | | | |
|------|---------------------------|---|
| I. | Saturday, November 22 | Turkey Trot |
| II. | Wednesday, December 10 | CCB Meeting, 4:00 pm, Administration Center Board Room #135 |
| III. | Monday, January 12, 2026 | First Day of Spring 2026 Classes |
| IV. | Monday, January 19, 2026 | Martin Luther King, Jr. Day |
| V. | Tuesday, January 20, 2026 | Legislative Session Begins |
| VI. | Monday, February 16, 2026 | Presidents' Day |

Other Business

Vice President Lueras asked if the campus received revenue from parking fees from the National Championship Air Races. Dr. Powell indicated parking plans changed two days before the races began, and the only campus property utilized for parking was around the retention pond. ENMU-Roswell will receive some revenue, but it has not been received yet.

Member Jamila Miller asked if the Open Meetings Act requires publishing video of meetings. Dr. Powell stated the guidelines do not specify that video proceedings are required. We are following current guidelines.

Closed Session

- I. Discussion of One (1) Pending Litigation pursuant to Section 10-15-1 (H)(7), NMSA (1978)
- II. Evaluation of President pursuant to Section 10-15-1 (H)(2), NMSA (1978)

President Avery requested the Board enter into closed session to discuss one (1) pending litigation and one (1) limited personnel matter. **Secretary Daubert moved for the Board convene in closed session as authorized by the pending litigation exception as authorized by Section 10-15-1(H)(7) of the Open Meetings Act. and the limited personnel matters exception as authorized by Section 10-15-1(H)(2) of the Open Meetings Act. Member Jamila Miller seconded the motion.**

A roll call vote was taken: Cla Avery, yes; Tammy Lueras, yes; Rissie Daubert, yes; Jamila Miller, yes; Ginger Miller, yes.


The Board entered closed session at 5:39 pm.

Member Jamila Miller moved to return to open session at 6:26 pm. Vice President Lueras seconded the motion. All members of the Board voted in favor, and the motion carried. President Avery reported the only matter discussed during the closed session was one (1) pending litigation pursuant to Section 10-15-1(H)(7) and one (1) limited personnel matter and Section 10-15-1(H)(2) of the Open Meetings Act. No action was taken.

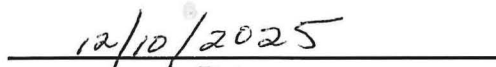
Adjourn

The meeting adjourned at 6:26 pm.

Minutes approved by Community College Board Secretary, Rissie Daubert.



Signature



Date