

COMMUNITY COLLEGE BOARD
Eastern New Mexico University – Roswell
Administration Center Board Room #135

May 14, 2025, 4:00 pm

MINUTES

Members Present: Carleton “Cla” Avery, Rissie Daubert, Tamaliah “Tammy” Lueras, and Jamila Miller

Members Absent: Ginger Miller

Others Present: David Almond, Joey Coburn, Craig Collins, Todd DeKay, Kyle Torke, Eric Mann, Linde Newman, Shawn Powell, Martha Staab, Devin Stroman, and Andrea Warton

Routine Business

- I. Call to Order** President Avery called the meeting to order at 4:00 pm.
- II. Declare a Quorum** President Avery declared a quorum.
- III. Pledge of Allegiance** President Avery led the Pledge of Allegiance.
- IV. Finalize Agenda** Vice President Lueras moved to approve the agenda, and Member Jamila Miller seconded the motion. The motion carried unanimously.
- V. Approve Minutes**
 - a. April 16, 2025**
Secretary Daubert made the motion to accept the minutes from the April 16, 2025 special virtual meeting. Vice President Lueras seconded the motion, and the Board approved the motion unanimously.
 - b. April 23, 2025**
Secretary Daubert moved to accept the minutes from the April 23, 2025 meeting, and Member Jamila Miller seconded the motion. The motion carried unanimously.

Public Comment

No public comments were made.

Presidential Remarks

I. ENMU-Roswell President Remarks

Dr. Shawn Powell, President of ENMU-Roswell, expressed appreciation to everyone supporting graduation, especially because of the venue shift on short notice. It is estimated that more than 2,100 people attended, which is more than the Civic Center could have held for one ceremony. The Civic Center will likely not be available for the next two to three years due to repairs needed to the building, so graduation will need to be held at an alternate location in the interim.

Campus Updates:

- Enrollment for Fall 2025 is about equal to Fall 2024 at this time; Semester Credit Hours are up 5%
- Mill Levy educational efforts are underway. Presentations have been made to the technical advisory board and at a recent campus-wide meeting. We are looking to contract with a firm to help with the campaign to the community.
- Eric Mann was introduced as the new Interim Vice President of Academic and Student Affairs

- David Almond was introduced as the new interim Dean of Arts and Sciences, effective June 1, 2025
- Three summer camps will be held, supported by our Foundation: Kids Kollege, Scrubs Camp, and Roblox Masters (Media Arts). TriO and Gear Up will also host summer camps. Scrubs Camp in Health Sciences has 78 students enrolled so far.

Upcoming Events

Wednesday, May 14	Community College Board Meeting, 4:00 pm, Board Room
May 18-23	Pilot Qualification Courses—about 300-400 people expected
June 2	Beginning of Summer Classes
Saturday, May 24	ENMU-Roswell Foundation Golf Tournament
Saturday, May 24	ECHS Graduation, 9:00 am, Wool Bowl
September 10-14	National Championship Air Races & Air Show

President Avery asked if the pilot qualifications would affect campus. Dr. Powell indicated there will be no closures, but there will be individuals associated with the qualification training using meeting rooms and classrooms on campus.

Board Report

Vice President Lueras requested the Community College Board send thank you letters to the Superintendent and Board Chair of the New Mexico Military Institute (NMMI) for use of Pearson Auditorium for graduation.

President Avery added his thanks to NMMI and ENMU-Roswell staff for accommodating the graduation changes. He was extremely pleased with the turnout and how smoothly the ceremony was executed. The program was very professionally done by Martha Staab, Director of Marketing and Public Relations. All Board members were very appreciative of it also being in Spanish. Ms. Staab added some of the social media postings are in Spanish, as well.

President Avery asked Mr. Todd DeKay, Vice President of Operations, for a status update on the food pantry. Mr. DeKay stated the pantry is fully operational, and it is being used by students. Donations are always welcome.

Information Items

I. Strategic Priorities Update

a. Strategic Goal #2: Community Success

Objective 2.1: Expand Community Outreach

This presentation highlighted the planning and execution of *One Eastern Day*, a collaborative effort organized in just two months as part of a One Eastern Taskforce initiative. With support from John Houser, Associate Vice President for Public Relations and Advancement at ENMU-Portales, the May 1, 2025 event was designed to unite all ENMU campuses in showcasing who we are to southeastern and eastern New Mexico. Ms. Staab noted this was an initiative by Dr. Johnston and the One Eastern taskforce. Previously, it was a recruiting event for the ENMU-Portales campus only.

Ms. Staab discussed the programs and organizations that helped bring the event to life, shared photos from the day, and reflected on key takeaways and the potential for system-wide and community impact. Social media ads reached more than 82,000 people, and it is estimated 650-850 people attended.

President Avery asked if this will become an annual event on our campus. Ms. Staab affirmed it is likely. The next One Eastern Day this year will be at ENMU-Ruidoso, and the final one will be at the Portales campus sometime in September.

Action Items

I. Faculty Handbook

Dr. Kyle Torke, Chair of the Faculty Handbook Committee, reported the handbook was substantially revised through collaboration with faculty, the Faculty Senate, and the Vice President of Academic and Student Affairs. It aligns with the ENMU-Portales faculty handbook with slight variations where needed

for the aspects unique to our campus. It was approved by the Faculty Senate on April 30, 2025.

Vice President Lueras inquired if the Faculty Evaluation Committee (FEC) was involved in the process and if they endorsed the final product. Dr. Torke indicated the committee's voice was represented, however, there was not a specific endorsement by the FEC. Vice President Lueras emphasized how critical it is to have total faculty participation and buy-in.

Secretary Daubert moved to approve the new faculty handbook as presented. Vice President Lueras seconded the motion, and all members of the Board voted in favor. The motion carried.

II. Research & Public Service Projects (RPSP) Requests

It was requested the ENMU-Roswell Community College Board review and approve the following Research and Public Service Project (RPSP) proposals \$2,000,000 total:

\$600,000 for the ENMU-Roswell campus nursing program.

- If approved this request will allow ENMU-Roswell to hire and retain nursing faculty as our program expands. Our health science building is being remodeled for the nursing program with a target date of completion prior to January 2026. This remodeling will allow more students to be enrolled in the program. Program expansion will require more nursing faculty to be hired and retained in order to educate and train future nurses.

\$500,000 for programming and staff costs to operate a child development center on campus which would serve the campus community and workforce needs at the Roswell Air Center.

\$500,000 for starting and operating a physical therapy assistant program at the Roswell campus. This would allow the hiring of new faculty and staff for this program which would assist the campus meet a critical workforce need in our community, region, and state.

\$400,000 for programming needs, materials, and equipment for career and technical education programs at the Roswell campus. This would allow the campus to better prepare students to enter the workforce upon graduation.

If approved, these proposals will be submitted the Board of Regents and then to the New Mexico Higher Education Department (HED) for Fiscal Year 2026 RPSP funding.

President Avery asked if the physical therapy assistant program would be a new program. Dr. Powell responded yes; the opportunity is currently being explored. New funding would be needed before it could be viable. If this RPSP request is approved and funded, the potential program could proceed. The plan is for it to go through our curriculum committee in the fall of 2025.

Secretary Daubert asked if students would need to transfer to a four-year institution in order complete the program. Dr. Powell stated an associate's degree for physical therapy assisting would be awarded on our campus which is the requirement to work as a physical therapy assistant.

President Avery asked for clarification that a Child Development Center is not in place now. Dr. Powell stated the facility is being renovated, but there is no active center at this time. Funds are needed to assist operations. We would like to make the program viable for our students in health sciences and education to benefit from the experience. The Center would serve our faculty, staff, and students, as well as the Roswell Air Center and area businesses, such as BiltWise.

Member Jamila Miller made a motion to approve the Research and Public Service Project (RPSP) proposals, and Secretary Daubert seconded the motion. The motion carried unanimously.

III. Greenhouse Construction

A capital outlay in the amount of \$200,000 was allocated to our campus in the 2024 legislative session for the construction of a campus greenhouse. An architectural contract has been established with Dekker Architects of Albuquerque. It is requested the Community College Board approve an expenditure for this

project in an amount up to \$300,000 to account for New Mexico Gross Receipts Tax (NMGRT), construction and architectural costs.

Mr. DeKay announced HED approval is required since the greenhouse will add instructional square footage to the campus.

President Avery inquired about the physical location for the structure. Mr. DeKay noted the proposed site is just east of the Occupational Technology Center (OTC). The dimensions of the structure will be approximately 20'x20' and will have HVAC and electrical. President Avery asked if the greenhouse will be placed on existing land rather than purchasing new land. Mr. DeKay responded it will be housed on existing property.

Vice President Lueras moved to approve the greenhouse construction. Member Jamila Miller seconded the motion, and all members of the Board voted in favor of the motion. The motion carried.

Upcoming Events

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| I. | May 18-23 | Pilot Qualification Courses |
| II. | Saturday, May 24 | ENMU-Roswell Foundation Golf Tournament
Craig Collins, ENMU-Roswell Foundation Director, reported a few teams have dropped out of the tournament, but others have been added. Many volunteers have signed up to assist. |
| III. | Saturday, May 24 | ECHS Graduation, 9:00 am, Wool Bowl |
| IV. | June 8-July 7 | County Clerk Notification of Local Government Positions to be Filled |
| V. | Tuesday, August 26 | Candidate Filing Day |
| VI. | Tuesday, August 26 | Submission Deadline to County Clerk for Ballot Question |
| VII. | September 10-14 | National Championship Air Races & Air Show
Vice President Lueras asked if any people from the air races will be staying at Sierra Vista. Dr. Powell indicated contact information was given to the Reno Air Races Association, but he is unsure of the status. |


Other Business

No other business was discussed.

Adjourn

Secretary Daubert moved to adjourn the meeting, and Vice President Lueras seconded the motion. The motion carried unanimously. The meeting adjourned at 4:50 pm.

Minutes approved by Community College Board Secretary, Rissie Daubert.



Signature

9/17/2025

Date