



## 2025-26 V4 – Custom Verification Worksheet

Your 2025-26 Free Application for Federal Student Aid (FAFSA) was selected for review by the U.S. Department of Education. Federal regulations require colleges to use a verification process to confirm the accuracy of information you reported on your FAFSA. The financial aid administrator at ENMU-Roswell will compare your FAFSA information with the information on this worksheet and with any other required documents. If there is a difference, the ENMU-Roswell Financial Aid Office may correct your FAFSA. You must complete and sign this worksheet, attach any required documents and submit the form to the ENMU-Roswell Financial Aid Office. We may ask for additional information. If you have questions about verification, contact our office as soon as possible to avoid delaying your financial aid award offers.

To fulfill this requirement, you must submit a signed and dated **ORIGINAL** copy of this document.  
FOLLOWING THESE INSTRUCTIONS:

☐ **In person:**

The student must appear in person at ENMU- Roswell to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID.

☐ **By mail:**

If the student is unable to appear in person at ENMU- Roswell to verify his or her identity, the student must provide to the institution:  
(a) A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport; or (b) verification of identity may be completed via video call. Please contact the Financial Aid Office for this option.

### A. Student Information

\_\_\_\_\_  
Last name

\_\_\_\_\_  
First name

\_\_\_\_\_  
Middle Initial

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_  
Student ID

### B. Notary's Certificate of Acknowledgment (if form is submitted via mail or email)

State of \_\_\_\_\_ City/County of \_\_\_\_\_ On \_\_\_\_\_, before me, \_\_\_\_\_,  
Date Notary Name

Personally appeared, \_\_\_\_\_ and provided to me on basis of satisfactory evidence of identification \_\_\_\_\_  
Name of Signer Type of Government-Issued Photo ID Provided

To be the above-named person who signed the foregoing instrument.

Witness my hand and official seal \_\_\_\_\_  
Notary Signature

My commission expires on \_\_\_\_\_  
Date



### C. School Certification (if submitted in person)

\_\_\_\_\_  
Name of School Official

\_\_\_\_\_  
Signature of School Official

\_\_\_\_\_  
Type of Government-Issued Photo ID Provided

\_\_\_\_\_  
Date

### D. High School Completion Documentation

The school must have documentation the student completed high school or its accepted equivalent. Select ONE of the following documents that will be provided to the Admissions & Records office to indicate the student's high school completion status for the 2025-26 academic year:

- ☐ Copy of Final Official High School Transcript showing graduation date
- ☐ Copy of General Education Development (GED) certificate or GED Transcript
- ☐ An Acceptable homeschool completion credential meeting New Mexico and ENMU-Roswell requirements

***If you cannot provide one of these documents, please contact the Financial Aid Office***

### E. Certification and Signatures

**Warning: If you purposely give false or misleading information on this worksheet, you may be fined, sent to prison, or both.** By signing this worksheet, I certify all information reported is complete and correct.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date