

Curriculum Committee

2023-2024 Catalog

Minutes

November 4, 2022

8:00-9:30 OTC 117

Agenda Items

Procedures

Members: Griselda Aubert, Caleb Cain, Eric Mann, Nick Macaluso, Chris Meeks, Cassandra Solis, Andrea Warton, Edna Yokum

Missing Member: Dusty Baker, Todd DeKay, Candi Miller-Morris, Christina Weir

Guests: Angie Bersane, Jennifer Cain, Destinee Salayandia, Dara Sanders-Aceves, Vanessa Stroman, Mavis Williams,

- I. Call to Order for Open Session.....Action
 - a. The meeting was called to order at 8:18am.
- II. Changes to November 4, 2022, agendaDiscussion
 - a. There were no changes to the agenda
- III. Group One, Draft 2 ReviewDiscussion
 - a. Respiratory Therapy
 - i. RCP 103: Reduce to 4 credits from 5 credits.
 - ii. RCP 105: Increase credits to 4 from 3.
 - iii. RCP 108: Include ACLS certification in course description.
 - iv. RCP 110: Increase credits to 4 credits from 3.
 - v. RCP 201: Decrease credits from 5 to 3 and include PALS certification in the course description.
 - vi. RCP 204: Increase credits from 3 to 4 and include NRP certification in the course description.
 - vii. RCP 209: Reduce credits to 6 from 8.
 - b. The Occupational Therapy Assistant Program would like toDiscussion
put forward an application based on the new recommendations from their accrediting body (change hour types for OT 130 -Functional Movement); will be discussed in closed Session.
 - i. Recommendation by committee: submit application for the 11/4/22 meeting but it will not be voted on until the next session.
- IV. Adjournment of Open Meeting
 - a. A motion was made by Eric Mann to adjourn the open meeting at 8:23am, seconded by Caleb Cain and carried unanimously.

V. Call to order for Closed Session.....Action

- a. The closed session was called to order at 8:30am

Approval of the minutesAction

- a. Minutes, October 28, 2022 (Closed Session). A motion was made by Cassandra Solis to table Alcohol and Drug Abuse Studies until the November 18th meeting, seconded by Eric Mann and was carried unanimously. A motion was made by Nick Macaluso to approve the minutes from October, 28. 2022 (closed session). The motion was seconded by Dusty Baker and carried unanimously.
- b. Minutes, November 4, 2022 (Open Session). A motion was made by Caleb Cain to accept the minutes from November 4, 2022, open session. The motion was seconded by Eric Mann and carried unanimously.

Group One, Draft 2 ReviewAction

- a. Respiratory Therapy
 - i. RCP 103: Reduce to 4 credits from 5 credits.
 - ii. RCP 105: Increase credits to 4 from 3.
 - iii. RCP 108: Include ACLS certification in course description.
 - iv. RCP 110: Increase credits to 4 credits from 3.
 - v. RCP 201: Reduce to 3 credits from 5 and include PALS certification in the course description.
 - vi. RCP 204: Increase credits to 4 from 3 and include NRP certification in the course description.
 - vii. RCP 209: Reduce credits to 6 from 8
- b. A motion was made by Eric Mann to accept all Respiratory Therapy changes listed in a. i-vii above. The motion was seconded by Cassandra Solis. The motion carried unanimously.
- c. The Occupational Therapy Assistant Program would like to put forward an application based on the new recommendations from their accrediting body (change hour types for OT 130 -Functional Movement); will be discussed in closed session.
 - a. The form submitted to the Curriculum Committee states the course will be 3 lab credits. Clarification with the Director needs to be made to determine if this should be 1 lecture credit and 2 lab credits. It is currently coded as 2 lecture credits and 1 lab credit. Eric Mann will ask the OTA Director to use the correct form for the changes requested, correct the course description, and submit them to Andrea Warton by November 14, 2022, for the committee to review before the November 18th meeting.

I. Other Business (as needed).Discussion

- a. Chris Meeks suggested professional development to train faculty about curriculum details and processes; to give solid direction. Edna Yokum will generate a list of topics and approach Todd DeKay and Annemarie Oldfield for training during the spring semester, 2023. A handbook (link) is an option for every faculty member as a reference.

II. Adjournment of Closed SessionAction

- a. Nick Macaluso made a motion to adjourn the closed session at 9:16am, Caleb Cain seconded, and the motion carried unanimously.