

# GRANTS

**Requisition/Quote Form Number 23990**

Date 1-6-2021 Department Nursing-SimCenter Name ChrisAnne Bell

Purchase Order       Issue a Check       Change Order PO# \_\_\_\_\_       Confirming PO \_\_\_\_\_

Quantity	Unit	Complete Description	Vendor One		Vendor Two		Vendor Three	
			Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	each	Demo Dose Med Dispense Medication Dispensing System	\$24,554.05	\$24,554.05		0		0
1	each	Demo Dose Med Dispense Sample Pack for 06-93-3425	\$0.00	0		0		0
				0		0		0
				0		0		0
		<b>**Perkins Grant**</b>		0		0		0

Account Classification 3CARRE 3CARF 978001

Sole Source     Emergency Purchase     N M State Contract **must be attached**     GSA contract **Proper Documentation must be attached**

**Company Information**  
 Name Pocket Nurse Address 610 Frankfort Road  
 City Monaca State PA Zip Code 15061  
 Phone Number 1-800-225-1600 Fax Number CS@pocketnurse.com ATTN: Justin Pratt Do you want the PO Faxed  yes  No

Requestor/Date CA Bell 1-6-2021 Administration Approval/Date [Signature] 01/06/2021 Administration Approval/Date \_\_\_\_\_  
 VP Business Affairs/Date \_\_\_\_\_ Information Technology/Date \_\_\_\_\_ Budget /Date [Signature] 1/6/21  
 Grants/Date \_\_\_\_\_ Purchasing Office Use Only Date \_\_\_\_\_ Signature \_\_\_\_\_

**Print**

## Proposed Sole Source Purchase Form

For all proposed sole source requirements equal to or greater than \$20,000.00, the Requester is to complete this form to support the sole source nature of the requirement and submit to the Purchasing Department with the requisition.

Additionally, pursuant to New Mexico Procurement Law, the ENMU-Roswell Purchasing Department is required to post all proposed sole source requirements greater than the Formal Bid Limit on the ENMU-Roswell Sunshine Portal for 30 days prior to purchase of goods or services (additional pages may be attached, if necessary).

### 1. GENERAL INFORMATION.

**Date of request:** 01/14/2021

**Name of Requester:** ChrisAnne Bell

**Title:** Administrative Assistant

**Department:** Health Education

**Contact Information (phone/email):** 575-624-7235/ChrisAnne.Bell@roswell.enmu.edu

**Proposed Vendor:** Pocket Nurse

**Estimated Dollar Amount:** \$24,554.05

**Term of Contract:**

**Description of goods/services to be acquired:**

Demo Dose Med Dispense Medication Dispensing System

**Reason for Purchase:**

Students are able to learn how to streamline the disbursement of the medications to the patient in a controlled environment using the demo medication. This system secures both your medications and supplies. It will capture the dispenses, usage and billing information.

### 2. BASIS FOR SOLE SOURCE PURCHASE (Choose applicable box(es) and provide additional information).

A. Proprietary item, technology, service, only available from the proposed vendor (describe propriety component). See the attached letter from Michigan Instruments stating they are the only manufacturer of this product and accessories. See emails attached from the manufacturer and only distributor.

### 3. SUPPLEMENTAL DETAILS (Provide additional information as requested below)

A. Describe in detail the unique capabilities of the proposed vendor's goods/services and/or personnel performing the work and why this constitutes the only source. Focus on what is unique about the goods/services and why no other vendor could meet your needs.

B. Describe the due diligence made to locate other possible sources including communications with

other universities, communications with similar providers, web searches, yellow page searches, review of advertisements and trade publications, etc.

C. List the other vendors who were contacted. Describe the specs/qualifications/criteria that the other vendors were unable to satisfy. Touchpoint is the manufacturer and they can sell the unit but cannot provide the simulation components. Touch point confirmed Pocket Nurse is the only vendor that can sell the equipment designed for the simulation components.



Requester Signature

1-14-2021

Date



# Quote

Quote Number : **1187997-0**

Customer# : 012690

Quote Date : 11/23/2020

Expire Date : 05/07/2021

Quoted To : R. Conover

Entered By : Justin Pratt

Terms : NET 30

Shipping Method : Ground

Ship Acct# :

Send Purchase Order To:

Accnt Mgr: Michael Anderson

Email: [cs@pocketnurse.com](mailto:cs@pocketnurse.com)

Phone: 1-800-225-1600

Bill to: Eastern New Mexico Univ- Roswell  
P.O. Box 6000  
Roswell, NM 88202-6000

Phone: (505) 624-7130  
Ship to: Eastern New Mexico Univ. - Roswell  
52 University Blvd  
Division of Health  
Roswell, NM 88203

Phone: (575) 624-7460  
Attn: ChrisAnne Bell

Line	Qty	U/M	Item #	Description	Price	Per	Extension
0001	1	EA	06-93-3425	Demo Dose® Med Dispense® Medication Dispensing System	24,554.05	EA	24,554.05
Item Notes							
Includes:							
Barcode scanner							
15" touch screen							
25-drawer base unit (Each drawer is configurable to store six different medications)							
1.5 cubic feet of bulk storage space on the bottom of unit							
Bins included							
Product library							
Demo Dose® sample pack of medications (ships separately)							
Demo Dose education software							
Includes Delivery, Installation, and Training with a lead time of 25 days							
0002	1	EA	06-93-3597	Demo Dose® Med-Dispens® Sample Pack for 06-93-3425	0.00	EA	0.00

**SubTotal** 24,554.05

Signature: \_\_\_\_\_

Transportation charges on shipments from Pocket Nurse cover dock-to-dock or dock-to-curb deliveries. Please read our complete Shipping Disclaimer in the Terms and Conditions. If additional shipping charges are incurred by Pocket Nurse due to customer requests or refusal of shipment, charges will revert to the customer. Accessorial charges may include, but are not limited to, change of address, residential delivery, inside delivery, stair charges, redelivery, and storage.

Page: 1 NOTIFICATION WILL BE PROVIDED IF TARIFFS IMPACT ANY OPEN QUOTES.



**Send Purchase Order to: [cs@pocketnurse.com](mailto:cs@pocketnurse.com)**

Total **USD** 24,554.05



TouchPoint Medical  
2200 TouchPoint Dr  
Odessa, FL 33556  
pmekhoukh@touchpointmed.com  
T (404) 993-0876  
Tech Support: (800) 947-3901

July 6th, 2020

To Whom It May Concern:

This letter is provided as explanation of the custom software and sample medications provided with the Pocket Nurse medDispense machine. The machine sold through the VAR Pocket Nurse is supplied with custom software that was developed especially for Pocket Nurse. This software version is exclusive to Pocket Nurse trademarked simulated drugs "Demo Dose". This package is not sold through the manufacturer nor is it available through any other channel.

PLEASE NOTE: this equipment is exclusively for education purposes and any use in actual human or animal healthcare is expressly prohibited.

Regards,

*Paul Mekhoukh*

Paul Mekhoukh  
Sales Manager

**Lanfor, Jenna D**

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**From:** Justin Pratt <jpratt@pocketnurse.com>  
**Sent:** Thursday, January 14, 2021 9:41 AM  
**To:** Lanfor, Jenna D  
**Attachments:** 1187997-Pocket Nurse QUote-MedDispense.pdf; MedDispense Sole Source 2020.pdf

Hello Jenna,

Thank you for the call this morning. Attached is your updated quote with lead time. I have also attached the Sole Source letter for this medication dispensing cabinet. The manufacturer sells a version of this cabinet. However, the one that we sell has been designed specifically for simulation. The cabinet that Pocket Nurse distributes is supplied with custom software that was designed specifically for Pocket Nurse and is exclusive to Pocket Nurse. The cabinet is also loaded with the Demo Dose formulary and immediately out of the box is able to recognize over 400 of the simulated medications most common in the health science field.

I hope this helps.

Justin



- For a Digital or PDF copy of the Pocket Nurse Master Catalog: *2020 Pocket Nurse Master Catalog*: <http://anyflip.com/ieqc/izvx/>
- For a complete listing of all Digital Pocket Nurse Catalogs: *Current Pocket Nurse Catalogs*: <http://anyflip.com/homepage/ieqc>



**Justin Pratt**  
Account Manager at Pocket Nurse®



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**Address** 610 Frankfort Road Monaca, PA 15061 **Phone** 724-480-3717  
**Email** [jpratt@pocketnurse.com](mailto:jpratt@pocketnurse.com) **Website** [www.PocketNurse.com](http://www.PocketNurse.com)

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[CLICK HERE TO SCHEDULE TIME ON MY CALENDAR](#)

## Simulation Solutions for CARES Act Funding

**With CARES Act Funding for higher education institutions, your healthcare simulation program may be able to upgrade to one of these remote learning technologies.**



TouchPoint Medical  
 2200 Touchpoint Drive  
 Odessa, FL 33567  
 Andrew Hicks :Mobile - 678-428-5479  
 1-800-947-3901

**TouchPoint Medical - MedLogic Proposal # 11220**

January 12, 2021

prepared for

**Eastern New Mexico University-Roswell**

52 University Blvd  
 Roswell, NM 88202

Item #	Equipment Item & Description	Qty	List Price Each	Each Discounted 42.0%	Purchase Extended Total	Lease 60 Months	Technical Support per Month
<b>Base Units</b>							
MDB-25/MS-4	<b>Educational Base 25 Mini Supply</b>	1	\$31,782	\$18,434	\$18,434	\$365	\$110
MDB-25/MS-4 - Base 25 Mini Supply with Bar Code Reader/7" Drawer & software for sim lab environments. Includes shipping/installation.							
<b>Accessories</b>							
BCR	<b>Bar Code Scanner</b>	1	\$1,407	\$816	\$816	\$16	
BCR-OD - 2D barcode scanner and software that can scan medications and name badges.							
<b>Miscellaneous</b>							
FRT-1	<b>Equipment Shipping Charge</b>	1	\$550	\$550	\$550	\$11	
Freight charge to cover the shipment of the medDISPENSE equipment to the client site listed on this proposal.							
IN-TR	<b>Equipment Installation &amp; Training</b>	1	\$750	\$750	\$750	\$15	
Project will take a max of (#) days and will be completed within (#) week with (#) installation/training specialist.							
TE-1	<b>Travel &amp; Expenses</b>	1	\$1,006	\$1,006	\$1,006	\$20	
Fee to cover the travel-related expenses for the installation/training specialist(s) for the project.							
<b>TOTALS</b>					<b>\$21,555</b>	<b>\$427</b>	<b>\$110</b>

**Eastern New Mexico University-Roswell**

**TouchPoint Medical**

Approved By: \_\_\_\_\_

Proposal By: Andrew Hicks \_\_\_\_\_

Title: \_\_\_\_\_

Title: Area Manager \_\_\_\_\_

Date: \_\_\_\_\_

PO Number: \_\_\_\_\_

Client elects to:	<input type="checkbox"/> Purchase	<input type="checkbox"/> Lease
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Terms and Conditions

This quote is valid for 90 days from above date. Equipment and or services will not be scheduled until a signed Proposal and PO are returned.

**Standard leadtime is 60 days from receipt of order**



TouchPoint-medDISPENSE Educational Units  
 (not intended for use in actual live patient care)  
 1 year manufacturer's warranty on parts and labor from date of delivery.  
Units do not include any simulated medications.

## Lanfor, Jenna D

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**From:** Brian Baltzell <bbaltzell@touchpointmed.com>  
**Sent:** Tuesday, January 12, 2021 1:43 PM  
**To:** Lanfor, Jenna D  
**Subject:** RE: Quote Needed  
**Attachments:** EDU Proposal #1-12-20 - Eastern New Mexico University - Roswell.pdf

Jenna,

Hello! Here is the proposal you requested. Please note that this unit does not include any simulations, meds. You would have to get those separately. We do not provide those. Let me know if you have any other questions.

The only other company that sells our stuff is Pocket Nurse. Sorry.

Brian

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**From:** Lanfor, Jenna D <Jenna.Lanfor@roswell.enmu.edu>  
**Sent:** Tuesday, January 12, 2021 7:22 AM  
**To:** Brian Baltzell <bbaltzell@touchpointmed.com>  
**Subject:** FW: Quote Needed  
**Importance:** High

**CAUTION:** This email originated from outside of TouchPoint Medical. Do not click links or open attachments unless you recognize the sender and know the content is safe.

This is the configuration we are looking for a quote. I have a quote from Pocket Nurse and per our purchasing policy I have to have three to submit with the grant money request. Are you able to help me with a quote. Please include shipping and lead time. The shipping address is the same as the address in my signature block. Are you able to let me know if you have other distributors; besides pocket nurse?

Barcode Scanner  
15" Touchscreen  
25- Drawer Base Unit (Each drawer configurable to store six different medications)  
1.5 cubic feet of bulk storage on the bottom of the unit  
Bins included  
Product library  
Demo Does sample pack  
Demo dose education software

Respectfully,

*Jenna D Lanfor*

Jenna D Lanfor  
Transportation Controller  
Eastern New Mexico University-Roswell

52 University Blvd  
Roswell, NM 88202-6000  
Office: 575-624-7159  
Cell: 574-268-7748  
[jenna.lanfor@roswell.enmu.edu](mailto:jenna.lanfor@roswell.enmu.edu)



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**From:** Lanfor, Jenna D  
**Sent:** Monday, January 11, 2021 1:19 PM  
**To:** 'INFO@TOUCHPOINTMED.COM' <[INFO@TOUCHPOINTMED.COM](mailto:INFO@TOUCHPOINTMED.COM)>  
**Subject:** Quote Needed  
**Importance:** High

Please include the lead time on this equipment. We are working on a deadline for grant spending.

Part # 06-93-3425



Respectfully,

*Jenna D Lanfor*

Jenna D Lanfor  
Transportation Controller  
Eastern New Mexico University-Roswell  
52 University Blvd  
Roswell, NM 88202-6000  
Office: 575-624-7159  
Cell: 574-268-7748  
[jenna.lanfor@roswell.enmu.edu](mailto:jenna.lanfor@roswell.enmu.edu)



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