

INSTITUTIONAL ASSESSMENT COMMITTEE (IAC) MEETING

MEETING MINUTES

10/27/2022

4 pm –Teams

Meeting recorded

Members present: Todd DeKay, Angie Bersane, Kyle Torke, Dusty Baker, Ron Flury, Dara Sanders-Aceves, and Devin Stroman.

Guest (s): N/A

Members absent: Sherry Durand, Robert Moore, Annemarie Oldfield, Mavis Williams, Edna Yokum, Rachel Conover, Veronica Munoz, and Jennifer Cain.

AGENDA ITEMS

Procedures

- | | | |
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| I. CALL TO ORDER | DeKay | Action |
| <i>Todd called meeting to order at 4:03 pm.</i> | | |
| II. CHANGES TO AGENDA | | |
| a. Would anyone like to add something to the agenda for discussion? | DeKay | Action |
| III. APPROVAL OF MINUTES | DeKay | Action |
| <i>Todd asked for approval for minutes from last three meetings (June 30, 2022 & July 28, 2022 & August 25, 2022) Kyle made motion to approve. Dara seconded the motion. All in favor. Motion carries. Minutes approved for June 30, 2022. Kyle made motion to approve. Dara seconded the motion. All in favor. Motion carries. Minutes approved for July 28, 2022. Dara made motion to approve. Kyle seconded the motion. All in favor. Motion carries. Minutes approved for August 25, 2022.</i> | | |
| IV. OPEN ISSUES | | |
| a. Taskstream Tasks 2022-2023 update | DeKay | Information |
| <i>Entering reporting Program outcome data needs to be done.</i> | | |
| b. Program Review 21-22, 22-23 Calendar | DeKay | Information |
| <i>Have received everything from Success Center for 21-22 cycle. Still in process of making corrections. Pushing the 22-23 cycle out a bit.</i> | | |
| V. NEW ISSUES | | |
| a. GE Critical Thinking Assessment, fall 2022 update | Torke | Information |
| <i>Kyle: We're ¾ the way through the process of doing an assessment of a critical thinking and general education courses. 4th step into a 6-step process. Members include: Todd DeKay, Robert Bender, Joey Coburn, Jennifer Cain & Kyle Torke. Kyle reviewed process via a handout with the committee.</i> | | |
| b. Student Representative POV | DeKay | Information |
| <i>Todd will talk to Robert about getting ACES to help.</i> | | |
| c. Assessment Friday Results | DeKay | Information |
| <i>Last Friday asked for feedback on some data.</i> | | |
| d. Ruffalo Noel-Levitz SSI Update | DeKay | Information |
| <i>Survey will be open until Dec. 2, 2022. Interesting data being collected.</i> | | |
| e. Mid-term grade interventions—are we documenting interventions? | DeKay | Information |
| <i>Todd sent out mid-term grades. There were some problem areas. Are other interventions happening? Kyle said in ASE, faculty are encouraged to reach out to students who are failing or close to failing.</i> | | |
| f. EOC Surveys Fall 2022 dates (Nov 7 th -18 th) folding issues | DeKay | Information |
| <i>First time using Canvas for EOC surveys. We hope no issues. Could be problem with multiple classes (Banner merge with Canvas).</i> | | |
| g. Grant Project Status Updates (CSI, Perkins, etc.) | Flury, Moore | Information |

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| h. | Data Governance Update
<i>FERPA training. Everyone needs to take it. Chris Meeks is spearheading it. It's regarding Data security. Coming soon.</i> | <i>Puckett</i> | Information |
| i. | CCAC News | <i>V. Munoz</i> | Information |
| j. | Has everyone had an opportunity to make a comment?
<i>Great Explore Eastern today!</i>
<i>Great turnout to Food Pantry opening! A lot of money flowing into the Food Pantry.</i> | <i>DeKay</i> | Discussion |
| k. | Repeat to Remember, Remember to Repeat Recap! | <i>DeKay</i> | Discussion |
| l. | Who needs to know? Who's going to tell them? | <i>DeKay</i> | Discussion |

VI. OTHER BUSINESS

VII. ADJOURNMENT

Ron made motion to adjourn. Dusty seconded the motion. All in favor. Motion carries. Meeting adjourned at 4:41 pm.

Next Meeting:
11/17/2022