

INSTITUTIONAL ASSESSMENT COMMITTEE (IAC) MEETING

MEETING MINUTES

9/30/2021

4 pm via Microsoft Teams

AGENDA ITEMS

Procedures

I. CALL TO ORDER

DeKay

Action

Todd called meeting to order at 4:01 PM.

IAC members present: Todd DeKay, Ron Flury, Edna Yokum, Devin Stroman, Laurie Jensen, Angie Bersane, Jesse Davis, Dusty Baker, Kyle Torke, Robert Moore, Marcos Regalado, Rachel Conover, and Annemarie Oldfield. Sherry Durand is absent. Meeting is being recorded.

Guest(s):

II. CHANGES TO AGENDA

a. Would anyone like to add something to the agenda for discussion?

DeKay

Action

Devin: add "Campus Works" as information item. All in favor. Motion carries.

III. APPROVAL OF MINUTES

DeKay

Action

Ron motioned to approve minutes from 8/26/21 meeting. Edna seconded the motion. All in favor. Motion carries.

IV. OPEN ISSUES

a. HLC 2021 Visit –19 days away

DeKay

Information

b. Taskstream Tasks 2020-2021 update

DeKay

Information

Jacob and Todd met w/ Watermark folks. Made some revisions for program review. Will hear more on this soon.

c. Program Review 20-21, 21-22

Amo

Information

Todd and Jacob met with Dusty. Good meeting/training. Gave him ability to move around a bit easier. Very helpful. Todd will make this a standing practice.

d. OTA accreditation visit

Jensen

Information

Dr. Jensen. On target for visit. Self-study has to be submitted by Dec. 9th.

e. EOC Survey Fall 2020 data analysis (Posting Update)

Puckett

Information

Wanted to meet with Fall 20 cohorts. Will set up a meeting with Edna soon.

f. Collaboration Work between Academics/Student Affairs

Moore/Torke

Information

Already moved forward on some items.

V. NEW ISSUES

a. Add a student type question to EOC for Fall 2021

DeKay

Action

Would like to add two questions: Age & type. After much discussion, decided to table this motion. Annemarie made motion to refrain from adding student type questions from EOC for Fall 2021. Jesse 2nd motion. All in favor. Motion carried.

b. Welcome New IAC Student Representative, Marcos Regalado

Regalado

Information

Todd introduced Marcos. Marcos is a 2nd year student in Secondary Teacher Ed. He also works in TRIO. Todd had IAC members introduce themselves. Welcome aboard Marcos!

c. HLC Agenda and Logistics

DeKay

Information

Todd showed a draft agenda and zoom meeting information for their 2 day visit.

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|---|-------|-------------|
| d. Campus Works | Devin | Information |
| <i>Campus Works is a consulting company. ENMU-R has a 1 yr contract. They are on campus this week. They are focusing on areas to improve enrollment and retention. They are meeting with various departments as well as student focus group. They will make recommendations once they analyze their data. Looking forward to their results.</i> | | |
| e. HLC One-page Criterion Overview flyers | DeKay | Information |
| <i>Flyers and posters are being distributed campus wide.</i> | | |
| f. HVAC Accreditation Visit News | Flury | Information |
| <i>Ron: We passed! Accredited for another 6 years! The most you can get!</i> | | |
| g. CCAC News | DeKay | Information |
| <i>Held Constitution Day event last Friday.</i> | | |
| h. GenEd Artifact Collection/Review Update | DeKay | Information |
| <i>Had a well-attended Faculty meeting. Meeting will be on the 23rd. More information to follow...</i> | | |
| i. Microsoft Outlook Calendar Meeting Update | Jacob | Information |
| <i>Hope to have in place by the spring.</i> | | |
| j. Argos Demonstration (Class Roster wPhone & Video) | DeKay | Information |
| <i>Todd gave a demo on Class Roster reports in Argo; located in the Advisor menu.</i> | | |
| k. Has everyone had an opportunity to make a comment? | DeKay | Discussion |
| | | |
| l. Repeat to Remember, Remember to Repeat Recap! | DeKay | Discussion |
| | | |
| m. Who needs to know? Who's going to tell them? | DeKay | Discussion |

VI. OTHER BUSINESS

VII. ADJOURNMENT

Ron made motion to adjourn meeting. Annemarie seconded motion. All in favor. Motion carried. Meeting adjourned at 4:45 PM.

**Next Meeting:
10/28/2021**