

INSTITUTIONAL ASSESSMENT COMMITTEE (IAC) MEETING

MEETING MINUTES

8/25/2022

4 pm –Teams

Members present: Todd DeKay, Sherry Durand, Dusty Baker, Edna Yokum, Jennifer Cain, Kyle Torke, Rachel Conover, Devin Stroman, Mavis Williams, Annemarie Oldfield, and Angie Bersane.

Guest(s): Rahbeka Anderson (Welcome!).

Members absent: Robert Moore, Ron Flury, and Veronica Regalado.

AGENDA ITEMS

Procedures

- | | | |
|---|-------|-------------|
| I. CALL TO ORDER | DeKay | Action |
| <i>Todd called meeting to order at 4:05 pm.</i> | | |
| <i>A quorum was declared.</i> | | |
| II. CHANGES TO AGENDA | | |
| a. Would anyone like to add something to the agenda for discussion? | DeKay | Action |
| <i>N/A</i> | | |
| III. APPROVAL OF MINUTES | DeKay | Action |
| <i>Next week Todd will send out the minutes from June and July, to be approved via email.</i> | | |
| IV. OPEN ISSUES | | |
| a. Taskstream Tasks 2021-2022 update | DeKay | Information |
| <i>Still have some work to do. More to come.</i> | | |
| b. Program Review 21-22, 22-23 Calendar | DeKay | Information |
| <i>Moving along. More to come.</i> | | |
| c. Assessment Friday, September 9 th | Amo | Information |
| <i>Topic: online vs face to face. Separate into work groups. Give people different types of numbers and ask what these numbers mean? Read the narrative in the numbers. Get people excited about the numbers. Needs to be faculty driven. Kyle would like to caution that we see the multiple ways the narrative can be told. Annemarie asked if we could have a team that facilitates? Volunteers: Kyle, Devin, & Rachel. Todd will contact this team very soon.</i> | | |
| d. Ruffalo Noel-Levitz SSI, fall 2022 | DeKay | Information |
| <i>Going out in October, via students' emails.</i> | | |
| V. NEW ISSUES | | |
| a. GE Critical Thinking Assessment, fall 2022 | DeKay | Action |
| <i>Needs help organizing timeline. Will involve artifact collection. Kyle volunteered to help Todd. Edna motioned that Todd & Kyle will work on creating a timeline and selecting people to help. Rachel seconded motion. All in favor. Motion carries.</i> | | |
| b. Need new IAC Student Representative | DeKay | Action |
| <i>We are looking for a student member. Todd and Edna will work on finding a student member or submit a list of names. Edna made motion that Todd and Edna will bring one to two names (or persons) to our next meeting, to serve as student representative. Dusty seconded the motion. All in favor. Motion carries.</i> | | |
| c. EOC Surveys Fall 2022 dates (Nov 7 th -18 th) | DeKay | Action |

After much discussion; Angie made the motion that EOC surveys will be distributed via Canvas Nov. 7-18th. Enda seconded the motion. All in favor. Motion carries.

- d. Grant Project Status Updates (CSI, Perkins, etc.) *Flury, Moore* Information
Annemarie: CSI/GPS Moving forward and getting traction with new hires. Hiring process has been slow.

Perkins: Mavis reports all is good. Money is be distributed to various areas.

- e. Data Governance Update *Puckett* Information
Todd speaking on Todd's behalf: Allot of projects are happening right now and will be rolling out soon. Dr. Powell will be attending their next meeting.

- f. CCAC News *V. Regalado* Information

Constitution Day 9/13. In ITC. Booths, speaker, voter registration.....

- g. Has everyone had an opportunity to make a comment? *DeKay* Discussion

- h. Repeat to Remember, Remember to Repeat Recap! *DeKay* Discussion

- i. Who needs to know? Who's going to tell them? *DeKay* Discussion

VI. OTHER BUSINESS

VII. ADJOURNMENT

Jennifer Cain made the motion to adjourn the meeting. Rachel seconded the motion. All in favor. Motion carries. Meeting adjourned at 4:50 pm.

Next Meeting:
9/22/2022