

# INSTITUTIONAL ASSESSMENT COMMITTEE (IAC) MEETING

## MEETING MINUTES

5/25/2023

4 pm –Teams

Recorded

**Members present:** Todd DeKay, Sherry Durand, Dusty Baker, Devin Stroman, Kyle Torke, Angie Bersane, Robert Moore, and Jennifer Cain.

**Guest(s):** Annemarie Oldfield

**Members absent:** Mavis Williams, Jacob Puckett, Veronica Munoz.

### AGENDA ITEMS

### Procedures

- |   |        |             |
|---|--------|-------------|
| I. CALL TO ORDER  | DeKay  | Action      |
| <i>Todd called meeting to order at 4:04 PM.</i>   |        |             |
| II. CHANGES TO AGENDA   |        |             |
| a. Would anyone like to add something to the agenda for discussion?   | DeKay  | Action      |
| <i>Todd adding Discussion item: Collecting positive comments from EOC Surveys. (Kyle)</i>   |        |             |
| III. APPROVAL OF MINUTES  | DeKay  | Action      |
| <i>Robert made motion to approve minutes from 4/27/23. Jennifer seconded the motion. All in favor. Motion carries.</i>  |        |             |
| IV. OPEN ISSUES   |        |             |
| a. Taskstream Tasks Update for New Strategic Plan (new system?)   | DeKay  | Information |
| <i>Taskstream outdated system. Looking at new updated system.</i>   |        |             |
| b. Program Review 21-22, 22-23 Calendar ( <b>Comprehensive Review</b> )   | DeKay  | Information |
| <i>Todd shared this draft. The AVP Team meet a worked on this. In draft form currently. This is a 5-yr review.</i>  |        |             |
| V. NEW ISSUES   |        |             |
| a. Gen Ed Assessment Fall 2023 –Communication Assessment Team   | DeKay  | Action      |
| <i>Will need faculty from each area. Would like people who have NOT done this before. Todd asked for names?</i>   |        |             |
| <i>TE: Misseal Barrientos</i>   |        |             |
| <i>ASE: Kelsey Wilson</i>   |        |             |
| <i>Health: Kassandra</i>  |        |             |
| <i>Dusty made Motion, Kyle 2<sup>nd</sup> to reach out to the three faculty members to see if they can be on the Communication Assessment Team. All in favor. Motion Carries.</i> |        |             |
| b. Arts and Science Faculty Representative to replace Coy   | Moore  | Action      |
| <i>Will follow up at next meeting. Be thinking for a replacement in the meantime.</i>   |        |             |
| c. EOC Survey Spring 2023 open for Faculty Review (demo)  | DeKay  | Information |
| <i>All open for faculty. Located Cosmo page, then click on Watermark icon. Click on Instructor</i>  |        |             |
| d. Student Representative Perspective/Comments  | Nelson | Information |
| e. New Title V Grant Proposal Plan—The Whys?  | Moore  | Information |

*Primary component would grant us resources to provide dedicated space for faculty resources & curriculum design. Also, some new positions: Advisor etc. Also, CourseDog related. 5 yr grant.*

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|----|---|--------------|-------------|
| f. | 0-Credit Report Spring 2023<br><i>14.6 % zero credits for spring 23. In line with other institutions.</i>   | DeKay        | Information |
| g. | Grant Project Status Updates (CSI, Perkins, etc.)<br><i>GPS-STEM Academic support, LRC bldg. (tutoring, career center, business liason) / CSI. Mapping.</i>   | Flury, Moore | Information |
| h. | Data Governance Update<br>N/A   | Puckett      | Information |
| i. | CCAC News<br>N/A  | V. Regalado  | Information |
| j. | Positive Comments EOC Exercise<br><i>Kyle- (Professional Development Committee- for In-Service)<br/>There are so many good comments about the faculty, Kyle would like input on an exercise to celebrate this. Allot of good ideas were discussed. Kyle will continue to work on this with the ideas that were discussed.</i>   |              |             |
| k. | Has everyone had an opportunity to make a comment?<br><i>-Angie mentioned a great meeting with Robert and Veronica, regarding events.<br/>-Annemarie: for those of you planning events; there is going to be a partial eclipse coming. (Oct. 14, 2023). Discussion in Core Staff that this may be an event. It will happen on a Saturday. We should capitalize on the opportunity. More information on this will be sent out.</i> | DeKay        | Discussion  |
| l. | Repeat to Remember, Remember to Repeat Recap!   | DeKay        | Discussion  |
| m. | Who needs to know? Who's going to tell them?  | DeKay        | Discussion  |

## VI. OTHER BUSINESS

## VII. ADJOURNMENT

*Jennifer made motion, Devin seconded, to adjourn the meeting. All in favor. Motion carries. Meeting adjourned at 4:55 pm.*

**Next Meeting:  
6/29/2023**