

INSTITUTIONAL ASSESSMENT COMMITTEE (IAC) MEETING

MEETING MINUTES

4/27/2023

4 pm –Teams

Recorded

Members present: Todd DeKay, Sherry Durand, Mavis Williams, Coy Speer, Dusty Baker, Jacob Puckett, Devin Stroman, Kyle Torke, Veronica Munoz, Nancy Nelson (previously Pantuso)-Student Rep., Angie Bersane, and Robert Moore.

Guest(s): Vicki Thomas

Members absent: Jennifer Cain

AGENDA ITEMS

Procedures

- | | | |
|--|--------|-------------|
| I. CALL TO ORDER | DeKay | Action |
| <i>Todd called meeting to order at 4:00 pm.</i> | | |
| II. CHANGES TO AGENDA | | |
| a. Would anyone like to add something to the agenda for discussion? | DeKay | Action |
| <i>n/a</i> | | |
| III. APPROVAL OF MINUTES | DeKay | Action |
| <i>Dusty made motion to accept the minutes from 2.23.23. Mavis seconded the motion. All in favor. Motion carries. Minutes from 2.23.23 approved/finalized.</i> | | |
| IV. OPEN ISSUES | | |
| a. Taskstream Tasks Update for New Strategic Plan | DeKay | Information |
| <i>Meeting with Watermark folks. Looking at moving to a new system.</i> | | |
| b. Program Review 21-22, 22-23 Calendar (Comprehensive Review) | DeKay | Information |
| <i>Did all program (AVP's and Todd) A final report of comprehensive review will be put out soon. Covers all programs. The programs that were due this year will be pushed to next year and so on.</i> | | |
| V. NEW ISSUES | | |
| a. EOC Survey Spring 2023 deployed/initial #s | DeKay | Information |
| <i>Surveys are out now. 60% of students' have completed them. Results will go out about two weeks after grades close. Todd showed committee how to access results.</i> | | |
| b. NMHEAA Retreat | Moore | Information |
| <i>Summer retreat in June. Need to hurry up completing forms. Running out of space.</i> | | |
| c. Midterm Mania/Student Activity Survey Results | DeKay | Information |
| <i>92 responses. Overall C- on activities. Veronica: Based on survey, adding Lego wall to increase traffic. Todd reviewed results with the committee.</i> | | |
| d. NetTutor numbers/results | DeKay | Information |
| <i>Purchased in Fall 2022. Need to boast # of people using it. Coy: difficult for math students to type in a problem. If not used, probably good to re-negotiate contract. Also, it's in competition with our face to face tutoring resources.</i> | | |
| e. Student Representative Perspective/Comments | Nelson | Information |
| <i>Stephanie and Ramon came around to her class and spoke about navigating the LRC. She was impressed by it. Also, very impressed with the activities happening at the Student Lounge area. Nancy is graduating. She will be in Portales in the fall. She does have someone she can recommend.</i> | | |
| f. Great Colleges to Work For Survey Complete—results in July | DeKay | Information |

Good mixture of results. Should be back by July.

- | | | | |
|----|--|--------------|-------------|
| g. | New Title V Grant Proposal Plan—The Whys?
<i>Curriculum Designer-Looking at Drop Out detective. It pairs with Canvas. Short window on grant. Will send out narrative draft as soon as positive.</i> | DeKay | Information |
| h. | EMS/HLC Additional Site Visit for Hobbs
<i>Inspection was good. Eric and Justin did great job.</i> | DeKay | Information |
| i. | 0-Credit Report
<i>Students who fail all their courses in a semester. In Fall 2022, 280 students. More part time than full time students.</i> | DeKay | Information |
| j. | Grant Project Status Updates (CSI, Perkins, etc.)
<i>Vicki Thomas (guest) Working with all grant funded projects in a support role. Meets with all grant directors once monthly also. And works on funding opportunities also.</i> | Flury, Moore | Information |
| k. | Data Governance Update
<i>Discussed possibility of providing some training from nob4 (ransomware software). Viewed product demo and like the product. Cost is about \$10000.00 for Roswell campus. Would like groups input. Those that spoke up were in favor.</i> | Puckett | Information |
| l. | CCAC News
<i>Assessing our events. Hope to get nominations for their four positions, so they can regularly meet.</i> | V. Regalado | Information |
| m. | Has everyone had an opportunity to make a comment?
<i>Nancy – Something to check out. Early Childhood Education: Lending Library & mock teaching room</i> | DeKay | Discussion |
| n. | Repeat to Remember, Remember to Repeat Recap! | DeKay | Discussion |
| o. | Who needs to know? Who's going to tell them? | DeKay | Discussion |

VI. OTHER BUSINESS

VII. ADJOURNMENT

Veronica motioned to adjourn. Kyle seconded the motion. All in favor. Meeting adjourned at 4:31pm.

**Next Meeting:
5/25/2023**